



Book	Administrative Procedures
Section	Chapter 5 - Student Services (including former Article 5 - Students)
Title	International Students
Code	AP 5040
Status	Active
Legal	Education Code Section 76140 Education Code Section 76141 Education Code Section 76142
Adopted	January 4, 1999

The Board believes that the District has a responsibility to share in the educating of international visa students who come to the United States for advanced training. Also, the Board believes that international students in a college afford a desirable cosmopolitan atmosphere.

The following are guidelines for the District International Student Program:

1. Admit only those with high proficiency in English.
2. Require high academic qualifications.
3. Provide courses, as necessary, which will be of special assistance to students starting their studies in America.
4. Distribute the selections geographically, but with some emphasis on areas without higher education facilities.
5. Admit only those with adequate financial resources.
6. Require completion of application procedures by a predetermined date.
7. Attempt to select those who have a local sponsor.

The administration will arrange for a international student advisor with sufficient released time to adequately advise and assist all visa students.

The College District shall impose the following fees upon non-resident students who are both citizens and residents of a foreign country:

(a) An amount not to exceed the amount that was expended by the District for capital outlay in the preceding fiscal year divided by the total full-time equivalent students of the District in the preceding fiscal year. Provided, that this fee shall not exceed 50% of the non-resident tuition fee established pursuant to Education Code section 76140. Provided further that any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from this fee. For the purposes of this subsection (a), "economic hardship" means that one's income and expenses would make him or her eligible for the Aid to Families with Dependent Children, the Supplemental income/State Supplementary program, or a general assistance program, if he/she were otherwise qualified therefore.

(b) A processing fee not to exceed the lesser of (1) the actual cost of processing his/her application and other documentation required by the federal government; or (2) one hundred dollars (\$100), which may be deducted from the tuition fee at the time of enrollment. Provided, however, no such fee shall be charged to an applicant who would be eligible for an exemption from non-resident tuition pursuant to Education Code section 76140 or who can demonstrate economic hardship. For the purposes of this subsection (b), "economic hardship" means a person whose income and expenses would make him or her eligible for the Aid to Families with Dependent Children, the Supplemental income/State Supplementary program, or a general assistance program, if he/she were otherwise qualified therefore, or whose financial circumstances otherwise reflect that he/she is a victim of persecution or discrimination in the foreign country in which he/she is a citizen and resident.

[See Board Policy 5040 International Student Admission](#)

Reviewed 1/4/99