



## Foothill College Academic Senate Executive Committee Meeting Agenda

Monday, May 15, 2023

2:00 – 4:00 p.m. in the Krause Center for Innovation (4006) and [Zoom](#)

Meeting ID: 833 1623 1445 Passcode: 723959

Dial by your location: (669) 900-6833 or (408) 638-0968

**2022-23 Executive Committee Members (30): Officers:** Voltaire Villanueva (President), Jordan Fong (Executive Vice President), Eric Kuehnl (Vice President of Curriculum), Robert Cormia (Secretary/Treasurer), **Senators by division:** **APPR:** Brian Murphy; **BSS:** Brian Evans, Mona Rawal; **CNSL:** Tracee Cunningham, Leticia Serna; **DRC/VRC:** Mayra Palmerin-Aguilera; **FA/Comm:** Ché Meneses; Kate Jordahl **HSH:** vacant, vacant; **KA:** Katy Ripp, Rita O'Loughlin; **LA:** Stephanie Chan, Rocio Giraldez Betron ; **LRC:** Kimberly Escamilla, Mary Thomas; **STEM:** Matthew Litrus, Rosa Nguyen; **PT Reps:** Roxanne Cnudde, Ellen Judd; **Other Members:** **ASFC:** Skye Bridges; **Classified:** Adiel Velasquez; **FacAssoc:** John Fox; **Prof. Dev.:** Carolyn Holcroft; **Chair of COOL:** Allison Lenkeit Meezan; **Student Learning Outcomes Coordinator(s):** Kerri Ryer; **Dean of Equity:** Ajani Byrd; **President's Cabinet:** Kurt Hueg;

### 5.15.23 AGENDA:

#	Time*	Topic	Action**	Objective	Presenter	Supporting Materials***
1	2:00	Call to Order	B		Villanueva	
2	2:00	Roll Call	B		Cormia	
3	2:05	Adoption of Agenda	B		Villanueva	
4	2:05	Public Comment on items not on agenda (Senate cannot discuss or take action)	I			
5	2:10	Approval of 4.10.23 Minutes Approval of 4.17.23 Minutes	B		Villanueva	<ul style="list-style-type: none"> <li>• <a href="#">AS Draft Minutes 2023 4 10</a></li> <li>• <a href="#">AS Draft Minutes 2023 4 17</a></li> </ul>
6	2:12	Approval of Consent Calendar	B		Villanueva	See Consent Calendar
7	2:15	Recap of District Academic Senate Meeting	I, D	Provide a brief summary of the action taken and reflections from the meeting and discuss future directions	Villanueva	
8	2:25	Program Definitions	D, A	Develop definitions on what a program is for program review (2 <sup>nd</sup> read)	Subramaniam, Villanueva	<ul style="list-style-type: none"> <li>• <a href="#">Draft of Definitions</a></li> </ul>
9	2:35	Resource Allocation Guidelines	I, D	Present guidelines for staffing, space, and purchasing (1 <sup>st</sup> read)	Subramaniam, Judd	<ul style="list-style-type: none"> <li>• <a href="#">Draft of RAG Guidelines</a></li> </ul>
10	2:45	Working Definitions for Guiding Principles for Equitable Course Outlines of Record	I, D	Provide clarity on working definitions (1 <sup>st</sup> read)	Holcroft	<ul style="list-style-type: none"> <li>• <a href="#">Working Definitions</a></li> </ul>
11	3:00	Guiding Principles for Equitable Course Outlines of Record	I, D	Review the work by CCC to build and revise courses and programs through an equity lens (1 <sup>st</sup> read)	Kuehnl	<ul style="list-style-type: none"> <li>• <a href="#">COR Guiding Principles</a></li> </ul>
12	3:15	COOL Faculty Co-chair	I	Nominations needed to serve as the next Co-Chair	Meezan	

13	3:20	Distance Education Plan	I, D	Review the work by the COOL Committee (1 <sup>st</sup> read)	Meezan	<ul style="list-style-type: none"> <li><a href="#">Distance Education Plan</a></li> </ul>
14	3:30	RSI Road Show	I	Inform the Senate on RSI and why it matters	Meezan	<ul style="list-style-type: none"> <li><a href="#">RSI Overview Slides</a></li> </ul>
15	3:45	ISER Update	I	Apprise the senate on the status of the rough draft	Kuo	
16	3:50	Board Policy Drafts and Administrative Procedures Drafts	I, D	<ul style="list-style-type: none"> <li>Review Revised BP 3250 (to be revised to BP 3720 "Computer and Network Use") (First Reading)</li> <li>Review Revised AP 3250 (to be revised to AP 3720 "Computer and Network Use") (First Reading)</li> <li>Review Revised Draft BP 5030 Fees (First Reading)</li> <li>Review Revised Draft AP 5030 Fees (First Reading)</li> </ul>	Villanueva	<ul style="list-style-type: none"> <li><a href="#">Drafts of revised policies and procedures</a></li> </ul>

Standing Items						
17	3:55	Announcements (limited to 3 minutes, Senate cannot take action)	B		All	
18	4:00	Close of meeting	B		Villanueva	

\*Times are approximate

\*\*Action Legend: **B**=Regular Senate business; **I**=Information sharing; **D**=Discussion with intent to act; **A**=Action (Actions typically require an agenda topic to have had two “reads” by the Executive Committee in order to allow for constituent input.)

\*\*\*Supporting Materials: Link to documents posted to Academic Senate website

### 5.15.23 CONSENT CALENDAR:

#	Action	Supporting Notes/Materials*
1	Approve Senate Appointments	<a href="#">5.15.23 Consent Calendar</a>

### CALENDAR OF 2022-2023 REGULAR ACADEMIC SENATE MEETINGS

Fall 2022 Quarter	Winter 2023 Quarter	Spring 2023 Quarter
<del>10/03/22</del>	01/09/23	04/10/23
<del>10/17/22</del>	01/23/23	04/17/23
<del>10/24/22</del>	02/06/23	05/01/23
<del>10/31/22 – tentative joint meeting with De Anza Senate (prep for Fall Plenary)</del>	02/13/23	05/15/23
11/07/22	02/27/23	05/22/23
11/21/22	03/13/23	06/05/23
12/05/22	03/20/23 - tentative joint meeting with De Anza (prep for Spring Plenary)	TBD - Spring quarter reflection and planning retreat (no senate business)

**Remote Attendance Locations:**

1. 1037 Taft Street, Redwood City, CA 94061
2. 1825 Solano Avenue, Berkeley, CA 94707
3. 12345 El Monte Rd, Los Altos Hills, Room 2012, CA 94022
4. 101 Forest Ave, Palo Alto, CA 94301

**DISTRIBUTION:**

Executive Committee of the Academic Senate; Kristina Whalen (President); Bret Watson (VP Finance & Admin); Laurie Scolari (VPSS); Simon Pennington (AVP Communications); Teresa Ong (AVP Workforce & CTE); Kurt Hueg (Interim VPI); Ram Subramaniam (Interim AVPI); Vanessa Smith (Marketing); Valerie Fong (Dean LA); Ron Herman (Dean FA/Comm); Aaron Korngiebel (Dean BSS); Mike Teijeiro (Dean KA); JP Schumacher (Dean DRC/VRC); Roosevelt Charles (Dean Counseling); Mark Barnes (Dean LRC); Lene Whitley-Putz (Dean Online Learning); Catalina Rodriguez (Acting Dean of Student Affairs); Anthony Cervantes (Dean of Enrollment); Elaine Kuo (Institutional Research); Evan Gilstrap (Articulation Officer); Daphne Small (Student Affairs); Fatima Jinnah (GP Liaison); Natalie Latteri (GP Team Lead); Chris Chavez (GP Team Lead); Hilda Fernandez (GP Team Lead); Dokesha Meacham (GP Team Lead); Mary Vanatta (Curriculum Coordinator); Tim Shively (FA); Amy Edwards (FA); Kathy Perino (FA); Kathryn Maurer (FHDA Academic Senate President); Cheryl Baum (De Anza AS); Patrick Ahrens (Board of Trustees); Judy Miner (FHDA Chancellor); Anu Khanna (Senior Advisor to the Chancellor); Chamu Palaniappan (Foothill Student Trustee); Adiel Velasquez (Classified Senate President)