



**FOOTHILL  
COLLEGE**

# **Program Review Workshop Part 1**

February 1, 2023

Institutional Research & Planning Office

12345 El Monte Road  
Los Altos Hills, CA 94022

**foothill.edu**

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# Program Review Mission

The program review process improves the quality of the instructional disciplines and student success programs offered at Foothill College. The process follows a timeline that includes a Comprehensive Program Review every five years and Annual Progress Reports to track and monitor student success, strategic planning and budget allocation at the program and discipline level, and overall improvement.

# Program Review Structure



## Programs/Departments Fall into Two Categories for Review

1. **Instructional Programs** - include degrees and certificates (or pathways) that comprise programs within the academic divisions of the college.
2. **Student Success Programs** - represent programs and services designed to provide support to students, helping them achieve success in the classroom and ensuring they meet their educational and professional goals.



# Student Success Programs

23-24 Program Review Cycle	24-25 Program Review Cycle
<p>Judicial Affairs Student Activities Health Services Counseling* Articulation Transfer Center Testing &amp; Assessment Center Evaluations STEM Center Teaching &amp; Learning Center Pass the Torch Umoja Honors</p>	<p>EOPS* Athletics Dual Enrollment Online Learning</p>

# Comprehensive Program Review

The purpose is to improve the quality of programs and identify potential areas for improvement within individual programs and/or the college as a whole. The process offers opportunities for each program to review, reflect, and self-assess. As a part of the Foothill process, there are important principles to guide expectations and interaction of the Self-Study process.

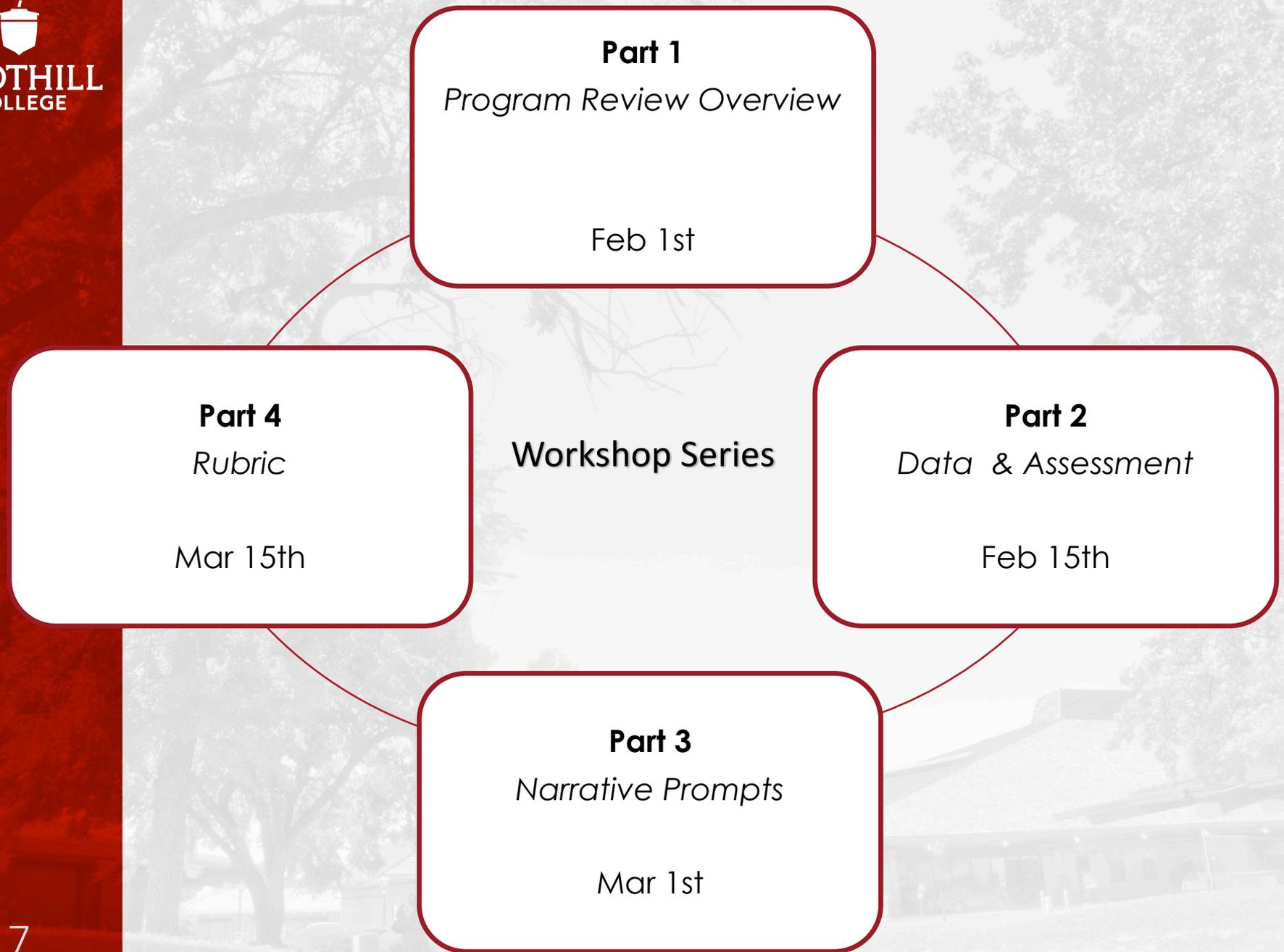
## The process will provide

- a framework for continuous improvement and excellence
- an opportunity to explore, enhance, and integrate student learning and faculty teaching into the program's mission and program-level student learning outcomes
- an opportunity for full participation involving faculty, students, staff, administrators, and relevant stakeholders as mutually agreed upon by the college senates and administration
- an opportunity to facilitate and execute short-term and long-term strategic planning
- evidence for the college to meet the obligations of institutional accreditation and account for its efficient use of public resources.



## Your Role

- Attend Workshop Series
- Create a customized comprehensive program review template and rubric
- Collaborate with program faculty, staff, & administrators



**Create Template & Rubric**

*Winter 23*

**Begin Comprehensive Program Review**

*Spring 23*

**Submit Comprehensive Program Review**

*Fall 23 (December)*

**Comprehensive Program Review evaluation by Reader Team**

*Winter 24*

**Reader Team Feedback returned to Program**

*Winter 24 (February)*



# Customized Program Reviews

- Comprehensive Program Review Template
  - Program/Office Mission Statement
  - Outcomes
  - Data Trends (Program/office performance metrics)
  - Narrative prompts for reflection and analysis
  - Rubric aligned with CPR template
- Student Success Objectives Template

Your program review will then be transferred to an electronic template



## Evaluation Team

- The Comprehensive Program Review will be evaluated using the rubric you create.
- The Evaluation Team will consist of 3 readers:
  - Division Dean/VP
  - Faculty in the division
  - Faculty or Staff at-large



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# Part 2: Data & Assessment

Feb 15<sup>th</sup> at 12pm  
Toyon Room 2020