Welcome and Introductions!

- First + Last Name
- Position at Foothill
- What are you currently watching/streaming?

OR

- What was your favorite TV show growing up?
Midterm Report Overview: Setting the Vision
December 4, 2020
Why are we here?

- Bring committed folks together to document our efforts to the Commission
- Tell our story as we work toward continuous improvement (the never-ending story!)
- Write a report!
How will we do this?

- By identifying components of report
- By providing structure and support to the tasks required
- By creating community to support the work needed
What's the accreditation cycle?

Peer team visits  
Reaffirmation of accreditation  
Midterm Report (10/15/21)  
Institutional Self Study Report (ISER)

Seven (7) Year Timeline
What's our timeline?

**Fall 2020**
- Oct: Study group formed (AC)
- Dec: Team Onboarding

**Winter 2021**
- Jan-April: Identify evidence, processes

**Spring 2021**
- April-May: Writing
- June: Constituency Feedback

**Summer 2021**
- June-July: Format Report
- Aug: Board Approval
### What’s in the report?

#### Institutional Performance
- Institutional Set Standards
- Targets & Goals

#### Improvement Recommendations
- Institutional Effectiveness
- Team Recommendations

#### Quality Focus Essays
- Participatory Governance
- Governance Councils

#### Student Learning Outcomes
- Course Level, Service Area

#### Action Plans: QFEs
- Improvement Areas

#### Educational Pathways
- Guided Pathways

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Don’t forget the Fiscal Report!
Here’s where you come in!

- Each report component makes up a team
- Teamwork organization will:
  - Facilitate the work required
  - Identify just-in-time support
  - Promote cross-functional perspectives
  - Create a process that works for you
Here’s the starting lineup!

<table>
<thead>
<tr>
<th>Report Component</th>
<th>Team Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Learning Outcomes (SLOs)</td>
<td>Instruction: Kurt Hueg, Eric Kuenhl, Kathryn Maurer, Jennifer Sinclair</td>
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<tr>
<td></td>
<td>Student Services: Anthony Cervantes, Roosevelt Charles, Leticia Maldonado,</td>
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<td></td>
<td>Laurie Scolari (ex officio: Elaine Kuo)</td>
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<tr>
<td>Participatory Governance (QFE 1)</td>
<td>Anthony Cervantes, Doreen Finkelstein, Laura Gamez, Bruce McLeod; Josh</td>
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<tr>
<td></td>
<td>Pelletier, Simon Pennington, Vanessa Smith</td>
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<tr>
<td>Educational Pathways (QFE 2)</td>
<td>Isaac Escoto, Rosa Nguyen, Laurie Scolari, Lara Triona</td>
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</tbody>
</table>
Here’s the starting lineup!

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Institutional-Set Standards</td>
<td>Melissa Cervantes, Elaine Kuo, Lisa Ly</td>
</tr>
<tr>
<td>Recommendations for Improvement: Team Recommendations</td>
<td>Doreen Finkelstein, Kelaiah Harris, Kurt Hueg, Elaine Kuo</td>
</tr>
<tr>
<td>Action Plans: Improvement Areas</td>
<td>Kelaiah Harris, Elaine Kuo</td>
</tr>
</tbody>
</table>
What can you expect from us?

- We are the project managers
  - Provide the structure
  - Include background materials
  - Set the timelines
  - Support when needed
  - Facilitate the overall process
So what is expected from you?

- Attend meetings
  - Study Group meetings (3-4)
  - Individual Team meetings (recommended bi-weekly on your schedule)
  - Weekly check ins w/team lead(s) (10-15 minutes)

- Identifying and cataloguing documentation/evidence

- Reflecting on past efforts

- Identifying processes to support continuous improvement

- Writing to the related prompts as identified in the ACCJC Guidelines for Preparing Institutional Reports
Using MS Teams to document our work

- All materials available on MS Teams platform
- MS Teams will support:
  - Communication
  - Documentation
  - Writing
  - Security
- Kelaiah Harris will be primary contact
- You need to download MS Teams to be full participant
• Identify team lead(s) [1-2]
  • Explain team lead/members roles
• Identify team meeting date/time [2]
  • Recommend meeting bi-weekly
• Identify whether additional members needed
  • Recommend teams no larger than 5-7
• Identify group norms
  • List on shared doc
We’re in it together!

- **Next Steps**
  - January – Large Group & Check-in Meetings
  - Each team needs to schedule individual team meeting
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Accreditation Liaison Officer  
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Kelaiah Harris  
Instructional Services Coordinator  
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If you have any additional questions or comments please contact fhaccreditation@fhda.edu or visit foothill.edu/accreditation.