

Welcome and Introductions!

- First + Last Name
- Position at Foothill
- What are you currently watching/streaming?

OR

- What was your favorite TV show growing up?



Midterm Report Overview: Setting the Vision December 4, 2020

Why are we here?

- **Bring committed folks together to document our efforts to the Commission**
- **Tell our story as we work toward continuous improvement (the never-ending story!)**
- **Write a report!**

How will we do this?

- By identifying components of report
- By providing structure and support to the tasks required
- By creating community to support the work needed

What's the accreditation cycle?

Oct
2017

Jan
2018

Oct
2021

Oct
2024

Peer team
visits

Reaffirmation
of
accreditation

Midterm
Report
(10/15/21)

Institutional
Self Study
Report
(ISER)

Seven (7) Year Timeline

What's our timeline?

Fall
2020

Winter
2021

Spring
2021

Summer
2021

Oct:
Study group
formed (AC)
Dec:
Team
Onboarding

Jan-April:
Identify
evidence,
processes

April-May:
Writing
June:
Constituency
Feedback

June-July:
Format Report
Aug:
Board Approval

What's in the report?

Don't forget the
Fiscal Report!

Institutional Performance

Institutional Set
Standards
Targets & Goals

Student Learning
Outcomes
Course Level,
Service Area

Improvement Recommendations

Institutional
Effectiveness
Team
Recommendations

Action Plans: QFEs
Improvement Areas

Quality Focus Essays

Participatory
Governance
Governance Councils

Educational
Pathways
Guided Pathways

Here's where you come in!

- Each report component makes up a team
- Teamwork organization will:
 - Facilitate the work required
 - Identify just-in-time support
 - Promote cross-functional perspectives
 - Create a process that works for you

Here's the starting lineup!

Not limited to who
you see here!

Report Component	Team Members
Student Learning Outcomes (SLOs)	Instruction: Kurt Hueg, Eric Kuenhl, Kathryn Maurer, Jennifer Sinclair Student Services: Anthony Cervantes, Roosevelt Charles, Leticia Maldonado, Laurie Scolari (ex officio: Elaine Kuo)
Participatory Governance (QFE 1)	Anthony Cervantes, Doreen Finkelstein, Laura Gamez, Bruce McLeod; Josh Pelletier, Simon Pennington, Vanessa Smith
Educational Pathways (QFE 2)	Isaac Escoto, Rosa Nguyen, Laurie Scolari, Lara Triona

Here's the starting lineup!

Report Component	Team Members
Institutional-Set Standards	Melissa Cervantes, Elaine Kuo, Lisa Ly
Recommendations for Improvement: Team Recommendations	Doreen Finkelstein, Kelaiah Harris, Kurt Hueg, Elaine Kuo
Action Plans: Improvement Areas	Kelaiah Harris, Elaine Kuo

What can you expect from us?

- **We are the project managers**
 - Provide the structure
 - Include background materials
 - Set the timelines
 - Support when needed
 - Facilitate the overall process

So what is expected from you?

- Attend meetings
 - Study Group meetings (3-4)
 - Individual Team meetings (recommended bi-weekly on your schedule)
 - Weekly check ins w/team lead(s) (10-15 minutes)
- Identifying and cataloguing documentation/evidence
- Reflecting on past efforts
- Identifying processes to support continuous improvement
- Writing to the related prompts as identified in the [ACCJC Guidelines for Preparing Institutional Reports](#)

Using MS Teams to document our work

- All materials available on MS Teams platform
- MS Teams will support:
 - Communication
 - Documentation
 - Writing
 - Security
- Kelaiah Harris will be primary contact
- You need to download MS Teams to be full participant

Meet your teams

- Identify team lead(s) [1-2]
 - Explain team lead/members roles
- Identify team meeting date/time [2]
 - Recommend meeting bi-weekly
- Identify whether additional members needed
 - Recommend teams no larger than 5-7
- Identify group norms
 - List on shared doc

We're in it together!

- **Next Steps**
 - **January – Large Group & Check-in Meetings**
 - **Each team needs to schedule individual team meeting**

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If you have any additional questions or comments please contact
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