
Foothill – De Anza CCD
Office of Institutional Research & Planning
September 12, 2022
What is accreditation?

- Voluntary peer review process by which the institution reflects on and publicly demonstrates effective use of instruction, services, resources, operations in continuing and ongoing efforts to serve students better.
- Continuous improvement of academic quality and public accountability

It’s about improving student success!
Accreditation Overview

Why seek accreditation?
- Student transcripts are transferrable
- Student credentials/awards are seen as legitimate and accepted by employers and other higher education institutions
- Maintains federal financial aid eligibility

Quality assurance
- Colleges meet the Standards and eligibility requirements
Accreditation Overview

Who is our accrediting agency?

- Accrediting Commission for Community and Junior Colleges (ACCJC)
- One of seven regional accrediting organizations
- Associate degree-granting institutions, with authorization to offer baccalaureate degrees
- CA, HI, Guam, American Samoa, North Mariana Islands, Palau, Micronesia, Marshall Islands
- Authorized to operate by the Department of Education
Accreditation Cycle & Reporting

- Seven-year continuous process
  - Self-Evaluation Report
  - Peer Team Review
    - Formative: Core Inquiries Report
    - Summative: Visit + Final Report
  - Midterm Reports
  - Ongoing Reports
    - Annual Report
    - Annual Fiscal Report
    - Substantive Change

We are here

Institutional Self-Evaluation & ISER Development

Midterm Report

Comprehensive Review

Institutional Follow-Up & Improvement
What is the ISER?

- Institutional Self-Evaluation Report
  - Honest evaluation of strengths and weaknesses
  - Continuous assessment of areas for improvement
  - Reflective, analytical, forward-thinking approach regarding our policies and practices in facilitating student success
  - Evidence of meeting the Standards, student achievement of institutional set-standards
- Action Plans
  - Quality Focused Essay (QFE): Improvement plans with action projects embedded
Accreditation Standards

- Four Standard areas
- Standard areas and statements have not changed since previous accreditation cycle
- ACCJC is currently undergoing their regular, 10-year review of the Standards, and subsequent changes will impact our next cycle
Accreditation Standards

STANDARD I
27 Statements

Mission

Assuring Academic Quality & Institutional Effectiveness

Institutional Integrity

STANDARD II
28 Statements

Instructional Programs

Library & Learning Support Services

Student Support Services

STANDARD III
40 Statements

Human Resources

Physical Resources

Technology Resources

Financial Resources

STANDARD IV
33 Statements

Decision-Making Roles & Processes

Chief Executive Officer

Governing Board

Multi-College Districts

QUALITY FOCUSED ESSSAY

Action Plan: 2-3 Improvement Activities (identified by each college)
Institutional Self-Evaluation Report (ISER)

Presentation to the Board of Trustees
September 12, 2022
Elaine Kuo, Accreditation Liaison Officer (ALO)
SEVEN-YEAR PLANNING CALENDAR 2017-2024

Year 1 2017-18
- Peer Review Team visit
- VFS/SEA metrics (CO)
- Program review evaluation
- Revise budget request process

Year 2 2018-19
- Strategic Vision for Equity

Year 3 2019-20
- Write midterm report
- Governance evaluation
- Plan update: facilities master plan

Year 4 2020-21
- Submit midterm report
- ISER kickoff & training
- ISER team formation
- Mission review

Year 5 2021-22
- Write ISER
- Plan updates: EMP, online learning, tech
- Student Equity Plan 2.0 due (CO)

Year 6 2022-23
- Submit ISER
- Core Inquiries report received (formative review)

Year 7 2023-24
- Peer Review Team visit and final report (summative review)

*Annual Assessment/Evaluation & Planning/Resource Prioritization
STANDARDS OF INSTITUTIONAL PRACTICE

STANDARD TEAM MEMBERS
- Identify/Document Evidence
- Engage in Standard Discussions

4 Main Teams

STANDARD TEAM LEADS
- Coordinate/Facilitate Team
- Consider Improvement Plans
- Organize Evidence
- 1 Admin/1 Faculty per team

LEAD WRITERS
- Write Standard Sections
- 2 Faculty

EDITORS
- Establish Singular Narrative
- Creates Additional Required Content
- Produces Draft and Final Document
- Marketing/PR, 1 Faculty, ALO

FOUR STANDARD TEAMS + QFE TEAM
ISER TEAM ROLES TIMELINE

Key Dates through ISER submission
May 2022: ISER retreats/working meetings
May-Jun 2023: ISER feedback
Oct 2023: ISER revisions completed
Nov 2023: Board approval
Dec 2023: ISER submission

Core Inquiries Report from Peer Review Team in Spring 2024
College Response to Core Inquiries due Sept 2024
Peer Review Team Visit in Oct 2024
KEEPING UP WITH THE ISER PROCESS

• Website
  • https://foothill.edu/accreditation/

• Email
  • fhaccreditation@fhda.edu
  • kuoelaine@fhda.edu

Thank you for your support!
Accreditation Update
Presentation to the Board of Trustees, Sept. 12, 2022
Mallory Newell, Accreditation Liaison Officer
Accreditation and Planning Cycle

2019-20
- Year 3
  - ACCJC Cycle & Reports
    - ANNUAL REPORT
  - CPC Assessment & Planning
    - Planning & Resource Allocations
  - PBTS & College Council
    - Planning & Resource Allocations
  - Equity Assessment & Planning
    - Planning & Resource Allocations

2020-21
- Year 4
  - MIDTERM REPORT
  - Governance Assessment
  - Planning & Resource Allocation

2021-22
- Year 5
  - ANNUAL REPORT
  - Master Plan
  - Planning & Resource Allocation

2022-23
- Year 6
  - SELF-STUDY
  - Self-Study
  - Planning & Resource Allocation

2023-24
- Year 7
  - SITE VISIT IN SPRING
  - Values & Competencies

2024-25
- Year 1
  - ANNUAL REPORT
  - Vision & Mission

2025-26
- Year 2
  - ANNUAL REPORT
  - Planning & Resource Allocation

Equity Plan Implementation and Evaluation
- APRU
- Reflection
- APRU
- APRU
- APRU
- APRU

Institutional Core Competency and Institutional Metrics Assessment
- Outcomes Assessment
- 5 Year cycle
- 5 Year cycle
- 5 Year cycle
- 5 Year cycle
- 5 Year cycle
- 5 Year cycle
- 5 Year cycle
- 5 Year cycle
Standards and Writing Teams

Standard I: Mission, Academic Quality and Institutional Effectiveness and Integrity
  • College Planning Committee

Standard II: Student Learning Programs and Support Services
  • Instructional Programs: Instructional Planning and Budget Team (IPBT)
  • Library and Learning Support Services: Academic Services
  • Student Support Services: Student Services Planning and Budget Team (SSPBT)

Standard III: Resources
  • Human, Physical and Financial Resources: Administrative Planning and Budget Team (APBT)
  • Technology Resources: Technology Committee
Standard IV: Leadership and Governance

- **Decision-Making Roles and Processes:** Academic Senate and Classified Senate
- **Chief Executive Office:** College Planning Committee
- **Governing Board:** College Planning Committee and Chancellor’s Office
- **Multi-College Districts:** College Planning Committee and Chancellor’s Office
Opening Day 2022: Accreditation Liaison Officer shares with campus community the purpose of accreditation and ISER process

October 2022: Accreditation Liaison Officer reports to shared governance groups about ISER process and solicits a team lead for each section

October 2022-June 2023: College Planning Committee (CPC) meets to work on and monitor standards in conjunction with shared governance groups serving as writing teams.
Dec. 1, 2022: Writing teams submit first drafts
Feb. 23, 2023: Writing teams submit second drafts
May 11, 2023: Writing teams submit third drafts
May 25, 2023: Writing teams submit fourth drafts
June 2023: Accreditation Liaison Officer shares combined drafts
  • Combined draft is shared with college through a virtual workshop
  • Drafts are sent to Office of Communications for editing and design
July 2023: Office of Communications reviews and directs questions to teams and Accreditation Liaison Officer
August-September 2023: Office of Communications continues final editing, formatting and production
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td><strong>October 2023</strong></td>
<td>Campus groups and individuals submit feedback on edited draft</td>
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<td>• College Planning Committee hosts collegewide event to share edited draft</td>
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<td></td>
<td>• Accreditation Liaison Officer shares edited draft with governance groups, seeking formal approval</td>
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<td><strong>November 2023</strong></td>
<td>President submits final draft to Board of Trustees for approval</td>
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<td><strong>Dec. 15, 2023</strong></td>
<td>College submits report to ACCJC</td>
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<td><strong>Spring 2024</strong></td>
<td>Evaluation team conducts site visit and comprehensive review</td>
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More Information

• Comprehensive website: [deanza.edu/accreditation/2023-iser](deanza.edu/accreditation/2023-iser)

• For questions or comments, contact Mallory Newell, Accreditation Liaison Officer, at newellmallory@deanza.edu

David D. Ulate
Executive Director of Institutional Research & Planning
Accreditation Standards + District

- **Standard 1:** Mission, Academic Quality and Institutional Integrity (27 items)
- **Standard 2:** Student Learning Programs and Support Services (28 items)
- **Standard 3:** Resources (40 items)
- **Standard 4:** Leadership and Governance (33 items)
  - C. Governing Board (13)
  - D. Multi-College Districts (7)
“District” Standards

STANDARD IV.C

13 Individual Standard Statements

- Authority of the board
- Act as a collective entity
- Is independent, policy-making body
- Bylaws and policies are published and evaluated
- Act in accordance with bylaws and policies
- Reviews key indicators of student success
- Program for board development and evaluation
- Upholds code of ethics
- Is informed re: accreditation and supports college efforts to improve

STANDARD IV.D

7 Standard Statements

- CEO provides leadership in setting and communicating expectations; and assures colleges
- Delineation of responsibilities
- Effective resource allocation policy
- District CEO delegates to College CEOs to implement district policies
- Planning and evaluation are integrated with colleges
- Communication across district is timely, accurate, and complete
- Regular evaluation
“District” Standards: The Evidence

Standard IV.C.3: The governing board adheres to a clearly defined policy for selecting and evaluating the CEO of the college and/or the district/system.

- Board Policy 2431: Chancellor or President selection
  - Evidence from [https://www.fhda.edu/chancellorsearch/](https://www.fhda.edu/chancellorsearch/) and upcoming search
- Board Policy 2435: Evaluation of the Chancellor
  - Evidence from Board Minutes ([Aug. 2, 2021](https://www.fhda.edu/chancellorsearch/); [Feb. 14, 2022](https://www.fhda.edu/chancellorsearch/) Board Meetings)

Standard IV.D.2: Delineation of responsibilities by the district/system CEO. Where district/system has responsibility, it is evaluated against the standards.

- Functional Map – currently under revision.
District and Colleges reviewed all 128 standards.

- Primary (P), Secondary (S), Shared (SH) responsibility of standard. – College AND District

- District gets a ‘P’ if we have independent responsibility.
  - Is this something the district does and can accomplish independently?
  - Primary – 47, Shared - 28
Both College and District are Primary
- Standard 1A1: Mission Statement

Only College is Primary
- Standard 2A6: Scheduling of Courses

Only District is Primary
- Standard 3C3: Technology resources are implemented, maintained, and secure.

Shared Responsibility
- Standard 3D7: Effective oversight of finances

District Evidence
Thank You

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