**PURPOSE:** ISER Team Leads Meeting  
**LOCATION:** Zoom - https://fhda-edu.zoom.us/j/84089450045?from=addon  
**TIME:** 1:00 PM – 2:00 PM

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<tr>
<th>ITEM</th>
<th>TOPICS</th>
<th>DISCUSSION/NOTES</th>
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| 1.   | Check-In | **Standard I Team Leads Update**  
- Tasks (collecting evidence) are distributed amongst team members |

**Standard II Team Leads Update**  
- Standard II.B faculty lead is Micaela Agyare. Recruitment for faculty lead for II.A and II.C will continue.

**Standard III Team Leads Update**  
- HR office will complete the District Crosswalk and add evidence.  
- New members were recruited and added to team meetings and canvas site. Tasks will be distributed amongst the additional team members.  
- Meetings with ETS for III.C and Facilities for III.B will be scheduled in November.

**Standard IV Team Leads Update**  
- Paula Norsell will write the draft of IV.C and IV.D. Team Leads will
2. **Due Dates**

- Meeting agenda and minutes from meetings occurring from Sep 30, to Oct 11th are due today in Canvas page.

3. **QFE Town Hall & Discussion**

- The QFE Town Hall is tomorrow, October 12 from 12-1:30 pm.
- The college-wide town hall is designed as a drop-in session, so participants can arrive anytime and participate in a 15-minute activity.
- There will be a follow-up event on Nov 2nd, from 12-1pm to further discuss potential QFE projects.
- Ajani Byrd will present the QFE recommendations to MIP-C on Nov 18th.

4. **ACCJC Institutional Guide**

As a reminder, the ACCJC Guide to Institutional Self Evaluation, Improvement, and Peer Review is available on Canvas and is a helpful resource for collecting evidence and writing the ISER.