

Program Review Committee Winter 2015 Review Times

The Program Review Committee met on the follow days during winter quarter:

Figure 1: Winter Quarter Meetings of PRC

Date	Time	Hours
January 27, 2015	3:00-5:00	2
February 10, 2015	4:00 5:30	1.5
March 11, 2015	3:00-5:00	2
March 12, 2015	12:00-5:00	4
March 13, 2015	9:00-12:00	3
March 26, 2015	1:00-5:00	4

The PRC met for a total of 16.5 hours to discuss comprehensive program review submissions. This is in addition to the time members spent reading the program reviews before the meetings. Generally, 6 to 8 members were present at each meeting. Each program review was discussed in depth at least once with a final review on March 26.

PRC Winter Quarter 2015 Members

Cindy Fransisca (student)
Craig Gawlick
Alfred Guzman (tri-chair)
Pat Hyland
Elaine Kuo
Andrew LaManque (tri-chair)
Cara Miyasaki
Simon Pennington (tri-chair)
Teresa Zwack

Program Review Committee Observations, April 15, 2015

General College Issues:

1. A number of program reviews mentioned that they felt there was not enough capacity in Marketing and Instruction/Institutional Research to support their needs.
2. The barriers presented by the requirement of an in person meeting with a counselor for degree clearance was mentioned as an ongoing issue on multiple program reviews.
3. A few program reviews highlighted intentionally or implicitly the challenges in making connections beyond department boundaries about ways to overcome barriers that impact student success.
4. Program Reviews do not ask departments to address the potential duplication of resources / services between programs. The PRC Charge does not include making college-wide recommendations to improve college effectiveness.
5. Given the variance in responses, clearly some programs value the process more than others. This suggests a need to make the process more approachable by making the sought after answers easier to arrive at. It might also suggest the need to ensure PRC recommendations are used by OPC in its deliberations for recommendations to PaRC.
6. While most departments described current efforts to address identified equity gaps, very few departments included future goals related to improving equity.

Template Specific Issues:

7. To improve understanding of the questions there is a need to update cover sheets with graphics / screenshots and examples.
8. There was confusion regarding the Core Mission section and perhaps a need to have a separate question for Student Equity.
9. There is a need to revamp / streamline the section on CL-SLO and PL-SLO assessment; make it similar to annual template.
10. Training should explain course level SLO and program level SLO differences in usage and prompts.

PRC Specific Issue:

11. PRC needs to continue to have membership from student services, instruction, administration, and students to be fully effective.

Example Program Review Committee Comments, April 15, 2015

Strengths / Commendations (examples)

Chemistry

PRC found that the program review was generally a good, reflective, self-study, and the department has included thoughtful analysis of the SLO data.

Counseling

The PRC thought that the PR showed a good use of data and a thorough discussion.

GIS/Geography

PRC looks forward to a new degree and applauds the development of new curricula. The program is responsive to student demand for new courses in this rapidly changing field.

Engineering / Nano Technology / Physics

PRC notes that the physics program has excellent community outreach and both engineering and physics should be commended on their robust enrollment growth.

Library

PRC applauds the collaboration/dialogue between all members of the library staff and their desire to further identify their student constituents.

Music Technology

PRC applauds the innovative ways of trying to reach out to students using GoToMeeting, Google Hangout and Skype.

Philosophy

PRC commends the department for its innovative use of podcasts.

Psychological Services

PRC is impressed by the use of data to drive SLO reflections. This is a well-written and thoughtful program review.

Radiologic Technology

PRC commends the program for using the SLO process to improve its curriculum:

“As a result of our CL---SLO assessments, the following changes to the curriculum have been made: 1. RT51A---C series was increased from 3 units to 4 units and taught in a hybrid format.”

Spanish

We applaud the Spanish department’s efforts to address the enrollment decline, including the development of new curriculum such as Spanish for Health Care Workers and Elementary Spanish Conversation I and II.

Suggestions for Improvement (examples)

Anthropology

The PRC suggests that to improve the Program Level Outcomes Assessment the department seek out assistance from the Division SLO Coordinator and Institutional Research.

Chemistry

PRC suggests that the department explore the factors impacting success rates and request additional data to substantiate the impact of:

- “1) an increase in the international student population in chemistry courses and
- 2) students responding to pressure to achieve top grades.”

Counseling

PRC appreciates that the Counseling Division Curriculum Committee is now reviewing several courses from Disability Resources Department. Despite having an administrator in DRC there is no faculty curriculum committee. Counseling should begin discussions with Office of Instruction and College Curriculum Committee if it would like a change.

International Programs

The PRC suggests that the next program review include a more thorough discussion of how the International Program contributes to equitable student outcomes.

KCI

PRC suggests that the department include data that reflects the performance of Foothill credit students (LINC courses). KCI did not address the data provided in the LINC PR data sheets.

Pass the Torch

The PRC suggests that the department consider linking an analysis and discussion of the data more closely to the target audience (basic skills students). The program review should be driven by the available metrics. As stated in the Program Review, the Pass the Torch mission is to help under-served students move through basic skills to college level, yet according to the program review, the program appears to focus considerable attention on teaching students (many of whom are not from under-served populations) to be tutors

Spanish

PRC looked at the fall 2014 and winter 2015 data and the numbers are still down compared to last year. PRC is very sensitive to the fact that there are factors beyond the program's control which has resulted in a decline in enrollment, but PRC suggests the program is not viable with the current level of staffing.

VP Student Services

PRC concurs with the President's comment about the need for “authentic collaboration with stakeholders.”

Recommendations (examples)

Business

We recommend that the Business faculty meet with the PRC by October 15th 2015 to discuss areas for improvement and the plan for assessing outcomes.

GIS – Geography

PRC recommends that the department provide revised program outcomes statements and methods of assessment or complete existing program assessments and submit them to PRC by June 1st 2015.

Engineering / Nano Technology / Physics

PRC recommends the Nano department complete a report showing of how NANO is funded and a plan for achieving increases in enrollment. Please submit this report to the PRC by October 15th 2015.

Health Services

PRC recommends that the program conduct an assessment of student perceptions related to the use of campus health services. This assessment might include indicators of satisfaction for students that have used the Center as well as feedback from students that have not used the Center. Please submit the results and analysis to PRC by October 15, 2015.

KCI

The program is recommended to submit an out-of-cycle comprehensive program review in fall 2015.

Music General

PRC recommends that program level goals and assessments be completed and submitted to PRC by June 1, 2015.

Spanish

The PRC recommends the department develop a written remediation plan and submit it to PRC by June 1st 2015. The plan should list the steps being taken, when the changes will occur, projections of the impact of the changes on enrollment, and suggested goals for demonstrating success, that will allow PaRC to assess progress.

Testing and Assessment

PRC recommends that new SA-SLO's be created and assessed and the report submitted to PRC by October 15, 2015.

Foothill College Program Review Committee Analysis, April 15, 2015

Division	Program	Trend Analysis	Equity	Institutional Standards	Core Missions	Outcomes Assessment	Outcomes Reflection	Program Goals	Overall
BHS	Dental Assisting	Green	Green	Green	Green	Green	Green	Green	Green
BHS	Dental Hygiene	Green	Yellow	Yellow	Green	Green	Green	Green	Green
BHS	Diagnostic Medical Sonography	Green	Yellow	Green	Green	Green	Yellow	Green	Green
BHS	Radiologic Tech	Green	Green	Green	Green	Green	Green	Green	Green
BSS	Anthropology*	Green	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
BSS	Business	Green	Green	Green	Yellow	Yellow	Yellow	Yellow	Yellow
BSS	Geography/GIS	Green	Green	Green	Green	Yellow	Yellow	Green	Green
BSS	Philosophy	Green	Green	Green	Green	Green	Green	Green	Green
BSS	Political Science#	Green	Green	Green	Green	Red	Red	Green	Yellow
CNSL	Assessment & Testing*	Green	Green	Green	Green	Yellow	Yellow	Green	Green
CNSL	Counseling*	Green	Green	Green	Green	Green	Green	Green	Green
CNSL	Pass the Torch#	Green	Yellow	Yellow	Green	Yellow	Yellow	Green	Yellow
CNSL	Puente	Yellow	Green	Green	Green	Green	Green	Green	Green
FAC	Art History	Green	Green	Green	Green	Green	Green	Yellow	Green
FAC	Music Technology	Green	Green	Green	Green	Green	Green	Green	Green
FAC	Music: General	Green	Green	Yellow	Yellow	Yellow	Yellow	Red	Yellow
LA	Spanish*#	Red	Green	Green	Green	Green	Green	Green	Red
LRC	Library	Green	Green	Green	Green	Green	Green	Green	Green
PSME	Chemistry	Green	Green	Green	Green	Green	Green	Green	Green
PSME	Engineering/NanoSci/Physics	Green	Green	Green	Green	Green	Green	Green	Green
SA	Health Services	Green	Green	Green	Green	Green	Green	Green	Green
SA	Psychological Services	Green	Green	Green	Green	Green	Green	Green	Green
SA	Student Activities*	Green	Green	Green	Green	Green	Green	Green	Green
AUs	Academic Senate	Green	Green	Green	Green	Yellow	Yellow	Green	Green
AUs	Dean – International*	Green	Yellow	Green	Green	Green	Yellow	Green	Green
AUs	Dean – Language Arts/LRC	Green	Green	Green	Green	Red	Red	Green	Yellow
AUs	KCI*#	Green	Yellow	Green	Yellow	Yellow	Yellow	Green	Yellow
AUs	VP – Student Services	Green	Green	Green	Green	Green	Green	Green	Green
AUs	VP – Workforce	Green	Green	Green	Green	Green	Green	Green	Green

* Out-of-cycle in 2014-15; # Out-of-cycle comprehensive program review recommended for 2015-16.

Green: response is clear; results document improvements in program practices, trends steady.

Yellow: response is incomplete or unclear; trends show a decline; program issues identified.

Red: response is missing; no viable plan for improvement; trends show persistent decline.

Dear **Dental Assisting** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC felt that overall this was a very well written program review.

The program review included a very good analysis and discussion of the data.

Inclusion of labor market data was helpful to understanding program outcomes.

Suggestions for Improvement

While PRC appreciated the custom tabulation of the student demographic data, it should be noted that the "average" for comparison was for all departments in the college for one year, compared to a 3 year department average.

PRC has no other suggestions for improvement.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Dental Hygiene** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that overall the program review was well written, leading the readers to easily understand the program goals, outcomes, and plans for the future.

Suggestions for Improvement

PRC felt that while the percentage of Filipino students in the program is greater than the college average, the percentage of other groups targeted for equity efforts, African Americans and Latinos were fewer than that found in the college as a whole. Therefore, PRC suggests that the program develop outreach efforts to increase access to the program for these student groups. Given that there will be a Dental Hygiene Bachelor Degree Program. PRC suggests that the department market/outreach to explore new ways to attract traditionally underrepresented students and help prepare these students to be eligible to apply to the program.

PRC also requests that future program reviews include the survey results from the various studies mentioned in the narrative.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Diagnostic Medical Sonography** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that overall the program review was well written and demonstrates that this is a quality program for our students.

Suggestions for Improvement

PRC suggests that in the future the program review the ethnicity distribution of its students compared to the college. Contrary to a statement in the program review, it is not similar. Please talk with the college researcher if you feel your data (supplied by the Instruction Office) is inaccurate.

We agree with the VPs comments that more reflection on the outcomes is necessary. Perhaps consider using opening day to evaluate SLOs?

Based on the comment that:

“The assessment of program-level student learning outcomes has not led to program improvements by themselves. Instead it validates what is already a quality program.”

PRC suggests that the department consider ways in which the program assessment process can assist the program with meeting multiple requirements.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Radiologic Technology** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that the reflections and outcomes were well written and documented and show a commitment to the process and should be a model for all program reviews.

PRC commends the program for using the SLO process to improve its curriculum:

“As a result of our CL---SLO assessments, the following changes to the curriculum have been made: 1. RT51A---C series was increased from 3 units to 4 units and taught in a hybrid format. 2. RT72 Venipuncture Lab restructured to meet California State requirements. 3. RT50 – Positioning terminology expanded to better prepare the students for success in the clinical course. 4. RT53AL---CL series curriculum was rearranged to better meet the needs of the students. 5. RT63A---C quizzes added to the second year clinical courses to reinforce knowledge. 6. RT62C has become a hybrid course. All the above changes have been implemented and are in their second phase. Currently changes for Winter 2015 include increasing Radiation Protection content in RT52B.”

Suggestions for Improvement

PRC did not have any suggestions for improvement.

Recommendation – Green

The program is recommended to continue in the regular program review cycle.

Dear **Anthropology** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC felt that overall the response was an improvement over the submission for 2012-13.

The PRC thought that the Pathways chart was very helpful in explaining the program.

Suggestions for Improvement

The PRC felt that some of the comments made by the PRC last year were not addressed, specifically:

- There is still no tracking on nontranscriptable certificates and no discussion of making them transcriptable.
- There is a statement about a "strong transfer program" but no evidence is provided.

The PRC suggests that the department consider other approaches, in addition to "online quality standards" to reduce the equity gap in student success for online courses.

The PRC found that although the Goals mention "repeatability," this issue is not referenced elsewhere in the document so it is unclear what need the goal is trying to address.

The PRC suggests that to improve the Program Level Outcomes Assessment the department seek out assistance from the Division SLO Coordinator and Institutional Research.

Recommendation – **Yellow**

The program is recommended to continue in the regular program review cycle.

Dear **Business** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that the Goal and trend analysis data provided was specific and informative.

Suggestions for Improvement

PRC requests that the department review the questions and available data under Core Missions and provide more substantive responses.

Please provide PRC course level and program level assessments, reflections and outcome analysis in the program review.

PRC suggests that the department revise the Goals section and make a stronger case (using data) for conclusions. Please link the Goals to the previous Program Outcome Assessments.

In future, opening day could be used to analyze, discuss, and write SLO responses.

Recommendation – **Yellow**

Work on the Outcomes assessment should start in the spring of 2015; PRC suggests you contact the division SLO coordinator for assistance.

We recommend that the Business faculty meet with the PRC by October 15th 2015 to discuss areas for improvement and the plan for assessing outcomes.

The program is recommended to continue in the regular program review cycle.

Dear **Geography – GIS** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC looks forward to a new degree and applauds the development of new curricula. The program is responsive to student demand for new courses in this rapidly changing field.

Suggestions for Improvement

PRC recommends that Geography/GIS request a meeting with Counseling (facilitated by Dean of Business) to talk about degree applications and the barriers identified in the program review that prevent students from completing a degree.

Recommendation – **Green**

PRC recommends that the department provide revised program outcomes statements and methods of assessment or complete existing program assessments and submit them to PRC by June 1st 2015.

The program is recommended to continue in the regular program review cycle.

Dear **Philosophy** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC commends the department for its innovative use of podcasts.

PRC notes the robust SLO course Assessment Findings/Reflections entered into TracDat.

Suggestions for Improvement

PRC recommends the department meet with the Articulation Officer Bernie Day to discuss any available transfer/articulation data.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Assessment and Testing** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC finds this program review much improved over the previous submission.

PRC applauds the department's efforts to make the center and testing more supportive of student needs.

Suggestions for Improvement

PRC concurs with the Vice President's "concern about revalidating test scores to come in compliance," with the program review's note that "we are currently out of compliance" with validation / reliability studies of our current placement tests.

PRC notes that no SA-SLO assessments have been completed.

Recommendation – **Green**

PRC recommends that new SA-SLO's be created and assessed and the report submitted to PRC by October 15, 2015.

The program is recommended to continue in the regular program review cycle.

Dear **Political Science** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that the program faculty members have demonstrated through the program review their commitment to the teaching of Political Science.

Suggestions for Improvement

PRC suggests that the department meet at least once a year. All programs should hold annual department meetings.

PRC suggests that the department talk with their SLO coordinator and division dean for help in completing their assessments.

PRC concurs with the Dean's concern about low course success rates and the suggestion to meet with TLC faculty.

We also agree with the vice president's statement "What strategies or ideas do you have about ways you can impact student success in your classes?"

Recommendation – Yellow

The program is recommended to submit an out-of-cycle comprehensive program review in fall 2015.

Dear **Counseling** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC felt that overall the response was an improvement over the submission for 2012-13.

The PRC thought that the PR showed a good use of data and a thorough discussion.

Suggestions for Improvement

The PRC suggests that the Counseling program consider other options for addressing the needs of students beyond additional staffing. These options may include other online opportunities, as well as changes in policies and procedures.

The PRC is looking forward to the discussion in the next PR regarding updated SLO's and a Master Calendar for SLO review.

The PRC suggests the Counseling program consider who is being served at off-site locations and whether equal access to services is being provided.

PRC appreciates that the Counseling Division Curriculum Committee is now reviewing several courses from Disability Resources Department. Despite having an administrator in DRC there is no faculty curriculum committee. Counseling should begin discussions with Office of Instruction and College Curriculum Committee if it would like a change.

Recommendation – Green

The program is recommended to continue in the regular program review cycle.

Dear **Pass the Torch** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC feels that the Program Review clearly demonstrates the departments' commitment to student success.

Suggestions for Improvement

The PRC suggests that the department consider linking an analysis and discussion of the data more closely to the target audience (basic skills students). The program review should be driven by the available metrics. As stated in the Program Review, the Pass the Torch mission is to help under-served students move through basic skills to college level, yet according to the program review, the program appears to focus considerable attention on teaching students (many of whom are not from under-served populations) to be tutors

PRC suggests that based on the program review the viability of the program is in question as the review focuses on the tutors, not the tutees.

PRC suggests that the program address the dean's recommendation concerning the location of the program.

PRC notes that all courses need to be assessed, so please complete all SLO assessments.

Recommendation – Yellow

We recommend that Pass the Torch meet with the PRC in the spring quarter of 2015.

The program is recommended to submit an out-of-cycle comprehensive program review in fall 2015.

Dear **Puente** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC complements the program for beginning to look at the available data.

Suggestions for Improvement

PRC suggest that the program continue to work with the Office of Institutional Research and Planning to focus on program success through an examination of comparative success data, both at Foothill and state-wide.

Recommendation – Green

PRC recommends that the program develop (request) an analysis of comparative success rates between Puente and similarly situated students. Please send the PRC this analysis by October 15th of 2015.

The program is recommended to continue in the regular program review cycle.

Dear **Art History** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC felt that overall the response was very well done and showed a great deal of thought.

Suggestions for Improvement

The PRC suggests that the next PR better align the goals with the funding requests.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Music Technology** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that the program review was well written and commend the department faculty members for their innovation.

PRC commends the department for addressing Basic Skills in their narrative despite not being identified as a Basic Skills program.

PRC applauds the innovative ways of trying to reach out to students using GoToMeeting, Google Hangout & Skype.

Suggestions for Improvement

PRC suggest that the in the future the discussion and analysis should include course completion rates by ethnicity, to fully understand the program's constituency.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Music General** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC finds that the program has solid enrollment and the faculty are innovative with their curriculum.

Suggestions for Improvement

PRC notes that there is no response to Program assessments section.

PRC agrees with the division dean note on the lack of clearly defined goals ("actually, the lack of any stated goals").

Recommendation – **Yellow**

PRC recommends that program level goals and assessments be completed and submitted to PRC by June 1, 2015.

The program is recommended to submit an out-of-cycle comprehensive program review in fall 2015.

Dear **Spanish** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

We applaud the Spanish department's efforts to address the enrollment decline, including the development of new curriculum such as Spanish for Health Care Workers and Elementary Spanish Conversation I and II.

Suggestions for Improvement

PRC looked at the fall 2014 and winter 2015 data and the numbers are still down compared to last year. PRC is very sensitive to the fact that there are factors beyond the program's control which has resulted in a decline in enrollment, but PRC suggests the program is not viable with the current level of staffing.

Recommendation – **Red**

PRC concurs with the recommendation of the division dean to transfer one FTEF to De Anza and recommends that this course of action be explored immediately.

The PRC recommends the department develop a written remediation plan and submit it to PRC by June 1st 2015. The plan should list the steps being taken, when the changes will occur, projections of the impact of the changes on enrollment, and suggested goals for demonstrating success, that will allow PaRC to assess progress.

The program is recommended to submit an out-of-cycle comprehensive program review in fall 2015.

Dear **Library** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC found this generally be a thoughtful and comprehensive program review.

PRC applauds the collaboration/dialogue between all members of the library staff and their desire to further identify their student constituents.

Suggestions for Improvement

PRC suggests that the department complete an analysis of the SLO data for the courses associated with the library (course-level SLO data).

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Chemistry** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC found that the program review was generally a good, reflective, self-study, and the department has included thoughtful analysis of the SLO data.

Suggestions for Improvement

PRC suggests that the department explore the factors impacting success rates and request additional data to substantiate the impact of:

- “1) an increase in the international student population in chemistry courses and
- 2) students responding to pressure to achieve top grades.”

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Engineering / Nano Technology / Physics** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC notes that the physics program has excellent community outreach and both engineering and physics should be commended on their robust enrollment growth.

All three programs are working hard to help targeted student groups and they are experimenting with new curriculum.

Suggestions for Improvement

PRC is concerned that the enrollment for NANO has dropped over the last three years and that the program is serving a very small group of students and thus may not be viable.

Recommendation – **Green**

PRC recommends the Nano department complete a report showing of how NANO is funded and a plan for achieving increases in enrollment. Please submit this report to the PRC by October 15th 2015.

The program (Engineering / Nano Technology / Physics) is recommended to continue in the regular program review cycle.

Dear **Health Services** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC commends the department for providing data that was useful for understanding the program and for providing an analysis that was thoughtful and critical.

Suggestions for Improvement

The PRC has concerns about the lack of Foothill College student data accessible to the various Shared-Governance bodies. The dramatic decline in the number of students seeking services should be addressed. PRC suggests the department examine whether new accounting / recording methods (that some students might find burdensome) have contributed this precipitous drop or whether students are deciding not to use Health Services for other reasons.

Recommendation – **Green**

PRC recommends that the program conduct an assessment of student perceptions related to the use of campus health services. This assessment might include indicators of satisfaction for students that have used the Center as well as feedback from students that have not used the Center. Please submit the results and analysis to PRC by October 15, 2015.

The program is recommended to continue in the regular program review cycle.

Dear **Psychological Services** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC is impressed by the use of data to drive SLO reflections. This is a well-written and thoughtful program review.

Suggestions for Improvement

For the next review we would like to see some demographic information on the students served (within the scope defined by HIPAA).

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Student Activities** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC finds that this program review is significantly improved compared the previous year, which shows a positive response to the previously voiced concerns.

Suggestions for Improvement

Given the "overrepresentation of international students," noted in the program review, the PRC suggests a survey / focus groups / or other methods of assessing student need and to find ways to reach and serve a much broader population. This would be in addition to the CCSSE.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Academic Senate** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC commends the Academic Senate's effort to include substantive goals with a relevance to current agendas in the program review document.

Suggestions for Improvement

PRC suggests that future program reviews provide a sample of the data regarding the Senate President's time (tracked using "Office Time").

In the future, PRC suggests more analysis / data / reflection concerning the Academic Senate's efforts to promote student success and equity; we are aware that the Academic Senate is very engaged in these areas, but this activity is not reflected in the PR (even if the data is only applicable for the current year).

The PRC understands that the AUO assessments were only completed in the fall of 2014, but we would appreciate some feedback on them in future PR documents.

Recommendation – Green

The program is recommended to continue in the regular program review cycle.

Dear **International** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC felt that overall the response was an improvement over the submission for 2012-13.

Suggestions for Improvement

The PRC suggests that the next program review include a more thorough discussion of how the International Program contributes to equitable student outcomes.

The PRC suggests that the next program review include a more thorough discussion of the future direction of student recruitment the International Program plans to undertake and how it might contribute to the Foothill mission.

The PRC suggests that further thought be given in terms of SLO Assessment and Reflection to delineating what data led the program to make changes in the way it communicates to students.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **Dean Language Arts - LRC** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC concurs with the Vice President that

“the LA and LRC divisions provide excellent instruction, Supplemental instruction and learning support through the Courses and Programs the TLC, the Library and the LRC.”

Suggestions for Improvement

PRC was unable to provide a complete assessment given the incomplete nature of the program review submitted.

Recommendation – **Yellow**

PRC recommends that the Dean please resubmit a revised / more complete PR to the PRC by June 1st. The revised program review should include a discussion of Equity initiatives currently undertaken in Language Arts and by the Dean; please include any relevant data.

Dear **KCI** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC is impressed by the improvement in the KCI PR over last year.

Suggestions for Improvement

PRC suggests that the department include data that reflects the performance of Foothill credit students (LINC courses). KCI did not address the data provided in the LINC PR data sheets.

www.foothill.edu/staff/irs/programplans/docs/2013-2014datasheets/FAC-LINC-1314.pdf
<http://foothill.edu/staff/irs/programplans/docs/2013-2014datasheets/FAC-LINOnline.pdf>

PRC suggests that the department develop SLO statements and assessments for the credit LINC courses.

PRC suggests that the department better articulate how the resource request for a new faculty to support an "Innovation Center" would benefit Foothill credit and workforce students.

Recommendation – **Yellow**

The program is recommended to submit an out-of-cycle comprehensive program review in fall 2015.

Dear **VP Student Services** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC notes the Division's efforts to support students through technology such as upgrades for Degree Works degree audit for abbreviated and comprehensive educational plans.

PRC commends the plans for:

“A Fall survey will be distributed to adult learners to illicit information as to how they came to enroll at Foothill College (to see if our marketing and outreach efforts were effective) and what specific student services they utilize in order to increase services or make adjustments to services. “

Suggestions for Improvement

PRC concurs with the President's comment about the need for “authentic collaboration with stakeholders.”

PRC suggests that the data (including a breakdown of the students by demographics) that “shows more students are using online services,” be shared with the campus community.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Dear **VP Workforce** Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

This is a thoughtful and analytical program review. The committee was impressed by the scope and rigor of the reflections.

Suggestions for Improvement

PRC suggests the next program review could benefit from a discussion of the implications of Workforce's activities for Basic Skills and Transfer students.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.