



FOOTHILL COLLEGE
Integrated Planning and Budget Task Force

Minutes
May 31, 2012

Members:

Falk Cammin, Academic Senate
Bob Cormia, Academic Senate
Darya Gilani, Instruction & Institutional Research
Gigi Gallagher, Classified Senate
Carolyn Holcroft, Academic Senate
Kurt Hueg, Cabinet
Kimberlee Messina, Instruction & Institutional Research
_____ Student Representative
Phyllis Spragge, Dean
Barbara Shewfelt, Academic Senate
Denise Swett, Student Development & Instruction
Shirley Treanor, Cabinet
Chris White, Classified Senate
Pam Wilkes, Academic Senate

Discussion:

- There was a broad discussion about the charge that IP&B faced for this retreat. It was noted that it is not the charge of IP&B to come up with a “list of cuts,” but to instead provide PaRC with recommendations on interpreting the guiding principles and which types of questions to ask when deciding which services to cut during the fiscal crisis.
- It was also noted that the majority of these cuts, which have to be outlined for the board by the December board meeting, will come from the non-instructional side of the college.
- Given that the college has not yet formed the Program Review Committee, the process has not yet been able to work through a cycle of reviewing program reviews and making recommendations based on them, but program review data should still be used this year when making reductions.
- The IP&B came up with a series of questions to ask with constituents of a program when a program or service is recommended for elimination. These questions should be answered by faculty and staff within the programs and the information should be shared at PaRC when decisions are made.
- The chart was provided to PaRC for their June 6 meeting. (See “Chart-IP&B-BudgetRationale.pdf”)