



FOOTHILL COLLEGE
Integrated Planning and Budget Task Force

Minutes
 May 7, 2012

Members:

- Falk Cammin, Academic Senate
- ~~Bob Cormia, Academic Senate~~
- Darya Gilani, Instruction & Institutional Research
- Gigi Gallagher, Classified Senate
- Carolyn Holcroft, Academic Senate
- Kurt Hueg, Cabinet
- Kimberlee Messina, Instruction & Institutional Research
- _____ Student Representative
- Phyllis Spragge, Dean
- ~~Barbara Shewfelt, Academic Senate~~
- ~~Denise Swett, Student Development & Instruction~~
- ~~Shirley Treanor, Cabinet~~
- Chris White, Classified Senate
- Pam Wilkes, Academic Senate

Item	
1. Welcome	
2. Program Discontinuance District Policy & Administrative Procedure	• Board Approved?
3. Prog. Discontinuance	• Finalize definitions
4. Comprehensive Template	• Finalize Instructional Draft, start SS and AU
5. PaRC Budget Assignment	• Decide on process, format, timeline
Upcoming Agenda items:	
EFH and Discontinuance Procedures for Governance Handbook	
John Mummert: Workforce Programs (May 29)	

- 2. The board approved the policy.
- 3. There was discussion about the definitions. 2 general comments were made: there should be a publicized deadline for non-state approved certificates to become approved, and after that they are sorted into either approved (Academic Program) or not approved. Also, there should be a separate process under Academic Programs for “orphan departments,” or departments that do not offer a degree or certificate, but do have courses that support degrees and/or certificates.
- 4. The comprehensive template will be shared and worked on this month, and finalized/approved by PaRC before the year ends.
- 5. The budget assignment from PaRC seems to be a request to provide feedback on the guiding principles that were updated by OPC this year. They were updated through the lens of resource allocation, but were not updated with big budget reductions in mind. IP&B will hold a retreat to work on this assignment and provide recommendations to PaRC.