



FOOTHILL COLLEGE
Integrated Planning and Budget Task Force

Agenda
April 23, 2012

Members:

~~Falk Cammin, Academic Senate~~
~~Bob Cormia, Academic Senate~~
Darya Gilani, Instruction & Institutional Research
Gigi Gallagher, Classified Senate
Carolyn Holcroft, Academic Senate
~~Kurt Hueg, Cabinet~~
Kimberlee Messina, Instruction & Institutional Research
Phyllis Spragge, Dean
~~Barbara Shewfelt, Academic Senate~~
Denise Swett, Student Development & Instruction
Shirley Treanor, Cabinet
~~Chris White, Classified Senate~~
Pam Wilkes, Academic Senate

Item	
1. Welcome	
2. Program Discontinuance District Policy & Administrative Procedure	• Update on Progress – Administrative Procedures
3. Presentation to PaRC	• Summary/Review
4. What is a Program?	• Draft definitions
5. Comprehensive Template	• Review San Mateo Examples, Title V Workforce mandates, Curriculum updates
Upcoming Agenda items:	
Annual Template - Keep the same, possibly remove a few pieces	
EFH Procedure for Governance Handbook	

Discussion:

-At CAC the District Admin Procedure was approved and it will now go to the Board

- In PaRC, Judy asked that the new Program Review Committee be formed ASAP to help with impending budget decisions. We need Tri-Chairs for this, and the group will ask for direction

from PaRC in figuring out which programs to look at first, since they were not supposed to start looking at programs until Fall, so direction is needed.

- There was discussion about asking PaRC if instead of having PRC put together information from program reviews that the IP&B should take the lead. Updates will be given after the PaRC meeting on 4/25.

- The draft definitions of what a program is, as far as program discontinuance policies are concerned) are being written and will be presented to PaRC in May, they will then be adopted into the Governance Handbook

- The Instructional version of the Comprehensive Program Review will be drafted and finalized at the next IP&B meeting so it can be approved by PaRC in June and programs identified to participate will be ready to fill it out in Fall. The Comprehensive schedule does not currently include AUOs and some of student services.

- Next IP&B Meeting tentatively set for Tuesday, May 29 at 2:30, or possibly before that if more work is given to the group.