



**FOOTHILL COLLEGE**  
**Integrated Planning and Budget Task Force**

Agenda  
October 20, 2011

**Members:**

Bob Cormia, Academic Senate  
Darya Gilani, Instruction & Institutional Research  
Gigi Gallagher, Classified Senate  
Carolyn Holcroft, Academic Senate  
Kurt Hweg, Cabinet  
Kimberlee Messina, Instruction & Institutional Research  
Teresa Ong, Academic Senate  
Joseph Otade, Student Representative  
Phyllis Spragge, Dean  
Denise Swett, Student Development & Instruction  
Shirley Treanor, Cabinet  
Chris White, Classified Senate  
Pam Wilkes, Academic Senate

Item	
1. Welcome	
2. District Policy	• Second Read, questions?
3. Program Review Committee examples	• Discuss initial charge and make-up of PRC
4. Comprehensive Program Review	• Which elements are required in a Comprehensive form?
5. What is a Program?	• Definitions for different types of programs

**IP&B Fall Task Force Charge:**

1. Define PRC charge and membership
2. Finalize comprehensive program review document (and schedule)
3. Finalize FH program discontinuance procedure

**Example Program Review Committees:**

- Fresno City College: <http://www.fresnocitycollege.edu/index.aspx?page=887>
- Santa Monica College: <http://www.smc.edu/ACG/AcademicSenate/Pages/Program-Review.aspx> (meets 7-8 times per quarter)