

**College Curriculum Committee
Meeting Minutes
Tuesday, May 5, 2015
2:00 p.m. - 3:20 p.m.
President's Conference Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: April 21, 2015	Minutes as written M/S (Armstrong, Campbell) Approved.
2. Announcements	Speakers: Bernie Day, Isaac Escoto, Phyllis Spragge
a. New Course Proposals	a. New Course Proposals- Language and length of description were a concern for courses in both APPT and LINC. Comments made that it's difficult to distinguish the difference in the courses, if courses are in a series or if they build on each other (where one courses ends and another begins). Discussion about whether the "Proposed Catalog Description(s)" should be more concise. A suggestion was made to invite faculty authors to CCC to discuss their new course proposals. Questions were raised about what criteria would be used for inviting faculty and the time issues involved in faculty attending the meeting at which their courses would be reviewed.
b. Curriculum Refresher Training	b. Curriculum Refresher Training - open sessions will be presented by Cori Nunez on the following dates: Monday, May 11, 12:30-1 p.m. Wednesday, May 13, 11 a.m.-12:30 p.m. Friday, May 22, 9-10:30 a.m. Cori is also available to visit individual divisions/departments.
c. Cross-listed GE Courses	c. Speaker: Isaac Escoto - Cross-listed GE Courses. Reminder for faculty to keep an eye out for cross-listed courses when submitting GE applications. We want to avoid one course making it on our GE pattern and its cross-listed course not also showing up for the same GE area.
d. ADT Reciprocity Ad Hoc	d. Speaker: Isaac Escoto - Students are petitioning to use courses from other colleges that do not have C-IDs to satisfy ADT degree requirements. Escoto and Day put together a smaller/ad-hoc committee to develop a list of guidelines and tools for handling these requests. They will then bring a process proposal back to CCC.
e. COOL Online Information	e. Speaker: Isaac Escoto - COOL Online Information Clarification that when the online education addendum form lists "Online Only" as an option for delivery, it's referring to "Hybrid" not being an option for course delivery. Just as some divisions may not feel it appropriate that a course be taught fully online, others may feel that hybrid would not be an appropriate form of distance education delivery.
f. Dental Hygiene Bachelor's Degree Progress	f. Speaker: Phyllis Spragge - Spragge gave an overview of the bachelor's degree in Dental Hygiene to begin in Fall, 2016. The college will offer two tracks - the first is a four-year program for students. The second track - bachelor's completion - is for students with a two-year degree, licensed, and have working experience. Four-year degrees will have the broader focus of a bachelor's degree with emphasis on writing, health communications and exposure to contemporary issues.

<p>g. AP Info Distribution</p>	<p>Students in this program take the same National Dental Hygiene Board examination and same clinical licensing board exams as students from baccalaureate degree programs. Enrollment projections are positive as there are no baccalaureate-level dental hygiene programs offered at UC or CSU. Similar programs have only been available at private schools (including University of the Pacific). Costs for students to complete four-year degree at Foothill will be \$10,00 compared the \$180,000 cost at a private school. Mention of other considerations in establishing the degrees including course numbers, and different GE requirements at 2 and 4 year schools.</p> <p>g. Speaker: Bernie Day - Some Foothill courses do not grant credit for AP test scores, where ADTs do give credit for the same course. Day will put together a list for each department that includes information regarding CSU and UC AP major as well as other information including links to various AP tests. This way, with more information, divisions might best be able to decide if any changes in credit granting policy would be appropriate.</p>
<p>3. Consent Calendar Stand Alone</p>	<p>Speaker: Isaac Escoto Stand Alone applications: HUMN 5, 6, 7 and 44H were presented. <i>M/S</i> to approve (Armstrong, Hartwell) Approved.</p>
<p>4. CORs with SLOs</p>	<p>Speaker: Isaac Escoto The committee considered a draft course outline of record with the SLOs included in it. Also consideration was given to a draft version of proposed changes to the published COR that more closely mirrors the course catalog as well as omits information for the public view that may not be necessary. Other suggestions for the publishing modifications include adding a dividing line after “class hours,” moving “FHGE: Non-GE” to line under “Not Repeatable, and adding date (Last Updated) to bottom of form.</p>
<p>5. CSU GE/IGETC Review Info</p>	<p>Speaker: Bernie Day 19 additional FH courses have been approved for CSU GE/IGETC. CSU is reconfiguring area “D-Social Sciences, sub areas 0-9.” All courses in sub areas will be together in one area. This will affect the number of courses students can take to satisfy Social Sciences GE requirement. Day will be working on guidelines for what is needed to approve courses for GE. A suggestion was made to revisit local GE to increase alignment with CSU/IGETC. A concern was shared that our local GE application form is too long. Escoto will add FH GE review to the agenda for next meeting.</p>
<p>6. Report Out</p>	<p>Speaker: Curriculum Reps Articulation Officer: A request was made for everyone to review all ADT degrees. BH: After much struggling with the units for the Biology ADT, the Biology Dept. was able to successfully put together a plan. The ADT draft will be going to the division for approval this month. FA: The Music Dept. continues to work on an ADT, but continue to have problems with performance courses. An adjunct FA faculty member has volunteered to</p>

Approved May 19, 2015

	<p>serve on the Curriculum Committee.</p> <p>Instruction: There will be a Curriculum System Demo shown on Tuesday, May 12, 1-2:30 p.m. Location: FH Council Chambers, Room 2018</p> <p>PSME: the Chemistry dept. has plans to create a new organic chemistry sequence aimed at non-chemistry intensive science majors. This option's purpose is to lower the unit count for each course in the sequence from 6 to 4 so that we can qualify for the stringent unit limits required for the ADT in Chemistry.</p>
7. Good of the Order	N/A
8. Adjournment	3:20 p.m.

Attendees:

Minutes Recorded by: K. Jones