

**College Curriculum Committee
Meeting Minutes
Tuesday, May 19, 2015
2:07 p.m. - 3:32 p.m.
President's Conference Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: May 5, 2015	Minutes as written M/S (Armstrong, Campbell) Approved
2. Announcements a. New Course Proposals b. Curriculum Refresher dates c. Curriculum Demo Feedback	Speaker: Isaac Escoto a. Armstrong explained that the CHEM 11 series is being created for the Chemistry ADT specifically. Expressed concern over the intent of CSUs as to where they prefer students take organic chemistry (at a CCC or their campus). b. One more session is scheduled for 5/22, 9-10:30, room 3401. Nuñez is also available to come to any meeting to which she's invited. c. LaManque reported that the sub-committee saw 2 demos: Course Leaf and Curriculum Navigator. The sub-committee also saw the ECMS that our webmaster built for De Anza. Concerns regarding jumping into a new system and not ending up with services/support we understood we would have when committing to the vendor.
3. Consent Calendar a. Stand Alone Forms	Speaker: Isaac Escoto APPT 185, 186, 187, 188, 189, 190, 191, 192, 193, 194 are presented for approval. M/S (Francisco, Hanning) Approved
4. LINC Course Sequencing	Speaker: Steve McGriff Last meeting there was a question regarding where one course ends and the next begins. McGriff presented a map of the courses that culminate in the program. Conversation regarding the "internship" course at the end of the coursework should be perhaps a "project" or "capstone". CCC would like to invite John Mummert to a meeting so that he may shed light on questions the committee has about the internship program. Expressed request for Kimberlee Messina to also join the conversation. Conversation about the value of starting and continuing this conversation in the Fall, so that adequate time would be available for discussion/follow up. McGriff distributed a flow chart for the program at the meeting.
5. SLO/COR Relationship	Speaker: Isaac Escoto Conversation postponed to a later date.
6. Local GE	Speaker: Isaac Escoto Though this topic of conversation was proposed this last fall, other timely issues that needed to be addressed this year postponed conversation. Since re-evaluating our local general education and the role it plays in student process/goals would best be served with multiple conversations/meetings, and since we only have two meetings left for the 14/15 year, Escoto proposed we start conversation on this topic in the Fall.
7. Online Course Standards Resolution	Speaker: Kate Jordahl, COOL Chair Jordahl introduced the resolution now before Academic Senate to consider standards for online teaching. The Online Education Initiative has guidelines online in regards to online course standards. The COOL committee would like conversations at the division level to happen in regards

Approved June 2, 2015

	to online course quality standards. There were suggestions to change the wording of the resolution to be more encouraging of conversation and not requiring specific dates and evaluative tools. Mention of encouraging more discussion at the faculty level and not tie this into a J1 evaluation from a dean. Mention of certain minimum standards that are required by accreditation standards, such as “regular and effective contact.” Please send feedback and comments to Jordahl or to your curr rep.
8. Course Equivalency	Speaker: Isaac Escoto Escoto asked the reps if there has been any continuing conversations with faculty at De Anza to determine if there are any more course equivalencies. Mention of conversations with the English dept. at De Anza but no determinations have been made as yet.
9. Report Out	No Report
10. Good of the Order	No Report
11. Adjournment	Adjourned at 3:32

Attendees: Ben Armerding (LA), Kathy Armstrong (PSME), Rachelle Campbell (BH), Isaac Escoto (Faculty Co-Chair), Owen Flannery (KA), Valerie Fong (LA), Marnie Francisco (PSME), Brenda Hanning (BH), Kurt Hueg (Dean, BSS), Kay Jones (LIBR), Marc Knobel (PSME), Andrew LaManque (AVP Instruction, Administrator co-chair), Allison Lenkeit Meezan (BSS), Paul Starer (Dean, L A)

Guests: Bradley Creamer (Web Master), Kate Jordahl (COOL chair), Steve McGriff (LINC)

Minutes Recorded by: C. Nuñez