

**College Curriculum Committee
Meeting Minutes
Tuesday, Jan 20, 2015
2:00 p.m. - 3:30 p.m.
President's Conference Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: December 2 nd , 2014	Minutes as written M/S (Armstrong/Serna). Approved
2. Announcements a. Proposed Requisites b. Rachel Baker visit	<p>Speaker: Isaac Escoto a. New course proposals were introduced. Question about similarities with previous proposed requisites. Clarification that this is simply an updated list. Typo in proposed requisites for ENGL 1C: Should read ENGL 1A, 1AH, 1S & 1T or ESLL 26. BIOL 45 should read CHEM 30A or CHEM 12A (instead of “;” between CHEM 30A and CHEM 12A. Clarification that courses not listed as prerequisites, would need to be petitioned to be considered as such.</p> <p>Speaker: Carolyn Holcroft b. Rachel Baker (Stanford Researcher) will be visiting Foothill on January 26 at 3:30 pm. She will be presenting to Academic Senate on her research regarding Associate Degrees for Transfer. Holcroft asked for feedback regarding what questions we might ask Rachel regarding how students are being affected by ADTs. What would we like to know about students’ experience with ADTs? Though all are welcome to attend Senate meetings, questions/concerns can be forwarded to one’s senator or directly to Holcroft.</p>
3. Career Pathways Trust Grant	<p>Speaker: Dawn Girardelli Girardelli gave an overview of our CTE region and “Doing What Matters for Jobs and the Economy.” Girardelli also described SB 1070 (Career Technical Education Pathways, AB 86 (Adult Education Consortium Planning Grant) and it’s regional grants, and the Bay Area Community College Consortium (BACCC). She encouraged faculty participation at the BACCC meeting at De Anza College on Feb 6th 10am-3pm. It was asked that Girardelli provide a list of BACCC related committees that need members. It was shared that it’s a big concern to make sure we have faculty involvement in these committee/planning meetings.</p>
4. C-ID Information	<p>Speaker: Isaac Escoto Shared C-ID Newsletter (December 2014). Encouraged faculty to review and give feedback on updated descriptors as well additional disciplines being considered. Feedback can be submitted at https://c-id.net</p>
5. Consent Calendar: a. GE Applications b. Stand Alone Forms	<p>Speaker: Isaac Escoto Consent Calendar as presented M/S (Serna, Campbell) Approved.</p> <p>a. GE Applications: MATH 12 (Area V), PHOT 8 & 8H (Area VI). Reminder for curriculum committees to review our current GE pattern and be aware of what courses from their division are or are not present.</p> <p>b. Stand Alone Forms: EMT 309, EMTP 200, L A 151, PSE 151, SPAN 110 & 111. It was shared that Pass the Torch plans to replace CNSL 51 with PSE 151 and LA 151 as requirements for new</p>

	<p>students in the program. Concern about what course content makes a course degree applicable. Conversation about SPAN 110 & 111 meeting criteria on our stand-alone form. LA has anecdotal evidence to support them wanting to try and run these courses.</p>
6. Reciprocity for ADT Policy	Moved to next meeting
7. Course Currency Policy (Deactivation)	<p>Speaker: Isaac Escoto, Andrew LaManque Concern about the complicated process of reactivating a course. Discussion about the benefit in closely reviewing a course outline after it hasn't been taught in four years. It was shared that some faculty feel frustration with the relationship between course creation and course scheduling. Mention of how it is a disservice to list a course in our catalog if it never runs due to low enrollment.</p>
8. Responsibilities/Guidelines	Moved to next meeting
9. Good of the Order	<p>Speaker: All Reps Escoto reminded the members that we need to be better about reporting division curriculum committee minutes to the Instruction Office. Since we approve courses at the division curriculum committee level, CCC minutes do not reflect these actions. A draft of the "Division Curriculum Committee Meetings Report" was shared. It is meant to help guide what information should be included in curriculum committee meeting minutes. Reps are encouraged to check with Nuñez if they aren't sure if she has been receiving their curriculum minutes.</p>

Attendees: Ben Armerding (LA), Kathy Armstrong (PSME), Rachelle Campbell (BH), Isaac Escoto (Faculty Co-Chair), Konnilyn Fieg (BSS), Valerie Fong (LA), Marnie Francisco (PSME), Hilary Gomes (FA), Robert Hartwell (FA), Carolyn Holcroft (AS President), Kurt Hueg (Dean, BSS), Kay Jones (LIBR), Marc Knobel (PSME), Andrew LaManque (AVP Instruction, Administrator co-chair), Allison Lenkeit Meezan (BSS), Lety Serna (CNSL), Paul Starer (Dean, L A), Kella Svetich (L A), Victor Tam (Dean, PSME), Lan Truong (CNSL)

Guests: Carolyn Holcroft, Dawn Girardelli

Minutes Recorded by: Kay Jones