

**College Curriculum Committee  
Meeting Minutes  
Tuesday, November 4, 2014  
2:00 p.m. - 3:33 p.m.  
President's Conference Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: October 21, 2014	Armstrong asked to have comments regarding possible creation of a subcommittee to section 8 in reference to the GE Pathway discussion. Move to approve the minutes with the amendment <b>M/S</b> (Evans, Campbell) <b>Approved</b> . 3 abstentions.
2. Announcements a. New Course Proposals  b. Notification of Proposed Requisites	<b>Speaker: Isaac Escoto</b> a. New course proposals - please share with your constituents. Suggestion made that perhaps the proposed unit value be added to the form. This would give an idea of the course impact on current programs. It was noted that there would be no prerequisites for the proposed ANTH courses, nor would any previous ANTH experience be necessary. The purpose of these courses is to give students the opportunity to have field experiences that may not be easily obtainable. b. Notification list presented. Question regarding honors course prerequisites that in the past have been listed as "Honors Institute participant." Though the previous message was that it was not appropriate to use "honors institute participant" as a prerequisite for an honors course, it was brought up that because of recent amended Administrative Policy, we are able to continue to use the "Honors Institute Participant" as a prerequisite. Day will forward a list of courses for which this applies to to Nuñez and any course that has already passed the Curr Rep status will be changed in the Review status. Nuñez will make corrections also as the catalog is edited.
3. Certificate of Achievement, Personal Trainer	<b>Speaker: Isaac Escoto</b> BUSI 233A is a non-degree applicable course. Suggested that the faculty authors reconsider a degree-applicable business course replacement. Suggestion that KA speak with Jose Nava for assistance. The application will be brought back to the committee with the correction.
4. Cross-listing Courses	<b>Speaker: Isaac Escoto, Gigi Gallagher</b> No clear policy exists that describes the process by which to determine when/how cross-listing courses should occur. Reasons explored as to why we may or may not choose to cross-list a course. Concern over possible pursuit of cross-listing courses due to interest in FSA. Gigi Gallagher, Human Resources Technician, spoke to the committee to clarify the purpose and use of FSAs. Discussion about the value in considering how cross-listing a course would affect the student. Stressed the importance of considering articulation/transfer when looking at cross-listing courses. MATH 22 and C S 18 are an example of meeting content requirement in a specific department, for transfer purposes. Best practice and procedures will be researched and shared at a subsequent meeting.
5. Publishing Grade Options	<b>Speaker: Isaac Escoto</b> Currently, the registration process does not clearly note grade options for a course (grade only, P/NP only etc.).

	<p>Discussion about instructors not knowing if a student has selected the Pass/No Pass option. Discussion about how we may market to students our concern regarding the possible negative effects that can ensue when choosing the Pass/No Pass option. The idea was shared that this information could be helpful as a pop up screen during registration through Banner. Perhaps we can add the grade type to the course info in the Catalog and Schedule. CCC reps were encouraged to seek constituent feedback about the ramifications of the grade option they select. Discussion regarding ongoing efforts with creating a pop up window during registration to note course corequisites. Lamanque noted that he is willing to bring a demo to the group for a view of how it might work.</p>
<p>6. GE Applications for Honors Courses</p>	<p><b>Speaker: Isaac Escoto</b>          The question was posed regarding local GE applications: if a course is currently in a local GE area, is it necessary to complete another application for the honors version of that course? The committee was very quick to indicate that this would not be necessary, and CCC is okay with adding the honors version of a previously approved course to the list, upon request from the Curr Rep (for our local GE pattern only). Anyone with courses on the current local GE list that has a corresponding Honors version may email Nuñez and she will add it for the 2015-16 year.</p>
<p>7. GE Pathways</p>	<p><b>Speaker: Isaac Escoto</b>          Discussion about how a GE package can be viewed as a "cafeteria shopping list" by students. At some colleges, faculty are developing packages of GE courses that support a common theme across GE areas. Discussion amongst the group that the value to the student would be terrific but the amount of time and effort for the coordination of such a program could be problematic. Request to take this idea to constituency groups and gauge interest in pursuing this. Mention that it appears that the State is trying to direct us to a narrower and narrower focus, and concern about the usage of time and effort for this kind of pursuit. Discussion about the possible value in choosing courses for a GE path that may work for our local GE, CSU Breadth as well as IGETC. Discussion about how the more a course is focused on a single emphasis, this may lessen the inherent value of the GE experience/purpose. Mention of the benefit that GE supports, in terms of broadening subjects/content that students experience.</p>

**Attendees:** Micaela Agyare (LIBR), Kathy Armstrong (PSME), Rachelle Campbell (BH), Bernie Day (Articulation Officer), Isaac Escoto (Faculty Co-Chair), Brian Evans (BSS), Marnie Francisco (PSME), Hilary Gomes (FA), Brenda Hanning (BH), Kurt Hueg (Dean, BSS), Kay Jones (LIBR), Chris Ju (ASFC Student), Andrew LaManque (AVP Instruction, Administrator co-chair), Kathryn Mauer (ANTH faculty guest), Allison Lenkeit Meezan (BSS), Don MacNeil (KA), Simon Pennington (FA), Lety Serna (CNSL), Kella Svetich (L A), Lan Truong (CNSL)  
**Minutes Recorded by:** C. Nuñez