

**College Curriculum Committee
Meeting Minutes
Tuesday, October 7, 2014
2:02 p.m. - 3:32 p.m.
President's Conference Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: June 17, 2014	Motion to approve minutes as written <i>M/S</i> (Armstrong, Pennington). Approved
2. Announcements & Discussions:	Speaker: Isaac Escoto
a. Introductions	a. The committee members introduced themselves and shared a “positive moment” from this summer/recent weeks.
b. Notification of Proposed Prereq/Coreqs	b. Please take a moment to review these new requisites, as often they have bearing on courses across the curriculum. There is currently a prereq/coreq issue occurring with registration, waiving requisites, etc. One of the topics we might focus on this year is codifying a process through which we review requests to waive requisites. Students need to be aware that waiving coursework is not always in their best interest when it comes to transferring. Some institutions require that the student complete entire series of courses and that they must be completed in order.
c. New COR Proposals	c. New Course Proposals-Please review and disseminate the proposals to your constituency groups. Day indicated that MUS 83B is UC transferable and needs a number under 50 and VITI 90F is CSU transferable.
d. Clinic Hour Modifications	d. Clinic Hour Adjustments: We were made aware by the State Chancellor's Office that we have been incorrectly calculating clinic hours and we need to make these correction asap. This will cause some financial problems for some students as it will drive the program units up if the hours remain the same as currently listed in the outlines. The directors are reevaluating the numbers of hours to see if there are any changes that can alleviate the issue.
e. Stand Alone Forms	e. The legislation by which we had permission to locally approve Stand Alone courses, had a sunset date of January 1, 2014. We've not received direction regarding process for any additional info/action needed on our part. We need to discuss how we would like to continue.
f. Lec/Lab Modification Deadline	f. L/L adjustments: We are eliminating the lecture-lab activity type from our curriculum beginning with the 2015-16 year. Conversations regarding adjusting the activity types should begin regarding student learning and not on desired load. It is in the best interest of our students to address this from a pedagogical perspective. The Lab Task Force has produced definitions for lecture and laboratory activities. However, we caution faculty as these definitions may influence unit adjustment, that in turn could affect course transferability. Should concern arise, please contact the Articulation Office.
g. Baccalaureate Legislation	g. Legislation has passed for the creation of a pilot project intended to create baccalaureate degrees at the CCC level. This pilot will allow one baccalaureate degree each of the 15 districts. Foothill college would

<p>h. GE Subcommittee Membership</p> <p>i. Curriculum Deadlines</p> <p>j. Honors Update</p> <p>k. District Course Equivalency</p>	<p>choose Dental Hygiene for such an opportunity, and De Anza would likely choose the Auto Tech program. More information to come.</p> <p>h. GE subcommittees: We would love to have more volunteers! Please think about serving. Escoto outlined the GE process. The question was asked "will we be considering IGETC courses for our GE?". This is part of a working topic we'd like to discuss this year.</p> <p>i. December 5, 2014 for Summer 2015. June 19, 2015 is the due date for Summer 2016. For articulation, get your courses in early as the deadline is June 1st for the following year. More discussion about how to best prepare for course articulation.</p> <p>j. Honors Update: Honors courses are an increasingly important factor in determining transfer competitiveness. Starer suggested that there be a significant increase to market to underrepresented populations. Perhaps the diversity of honors selections might help, i.e. Honors Asian History.</p> <p>k. This item will be moved to the next meeting.</p>
<p>3. Working Topics 2014-15</p>	<p>Speaker: Isaac Escoto We didn't have time to discuss the Working Topics list, but please review in order for CCC to focus in on two or three topics this quarter.</p>
<p>4. ADT and C-ID Update</p>	<p>Speaker: Bernie Day Currently we have 13 approved ADTs and 7 pending applications at the State Chancellor's Office. We have been told that from the day the TMC is approved, we have 18 months to get the application filed. There is an exploratory meeting at De Anza to build the Global Studies TMC on October 25th. We have received approval for 118 C-ID descriptors and 23 new descriptors are being completed now.</p>
<p>5. GE Application Follow-up</p>	<p>Speaker: Isaac Escoto Please encourage faculty to consider being aware of what courses are offered on our three GE patterns (local, CSU Breadth, IGETC/UC). For a course to be considered for our local GE pattern, please submit the GE application located on our curriculum website. For CSU/UC general education, please contact the Articulation Office.</p>
<p>6. Report Out from Division Reps</p>	<p>Speaker: All FA: Gomes informed the committee that there are degrees and courses that are marketed as being completely online, when that is not the case. Further discussion in the future. SS: Exploration Global Studies TMC that's being developed. Division wide conversation about the idea of cross-listing courses. GIST degree and certificates have gone to the State Chancellor's Office.</p>

Attendees: Micaela Agyare (LIBR), Kathy Armstrong (PSME), Rachelle Campbell (BH), Bernie Day (Articulation Officer), Isaac Escoto (Faculty Co-Chair), Brian Evans (BSS), Konnilyn Fieg (BSS), Marnie Francisco (PSME), Hilary Gomes (FA), Brenda Hanning (BH), Kay Jones (LIBR), Chris Ju (ASFC Student), Allison Lenkeit Meezan (BSS), Don MacNeil (KA), Simon Pennington (FA), Lety Serna (CNSL), Paul Starer (Dean, L A), Kella Svetich (L A), Lan Truong (CNSL)

Minutes Recorded by: C. Nuñez