

# CCC Communiqué

February 23, 2016

## News & Announcements:

- ❖ The following course was approved on February 16th for Foothill GE for 2016-17:  
*Area VII, Lifelong Learning - HLTH 20*
- ❖ **New Course Proposals:** The following proposals were presented at CCC. Please carefully review this list; for further information, ask your Curriculum Reps. You may contact your Curriculum Reps and the faculty author(s) if you have questions or comments.  
CHEM - Discussion for Organic Chemistry (three proposals) K. Armstrong  
CHEM - Honors Discussion for Organic Chemistry (three proposals) K. Armstrong
- ❖ **State Approval Received:** We recently received state approval for the Certificate of Achievement in Personal Trainer, which was approved by the CCC in November, 2014. Congratulations to the Kinesiology Department!
- ❖ **Courses Not Taught in Four Years:** The Office of Instruction has shared with Curriculum Reps a list of courses that have not been taught in four years. Per CCC policy, these courses will be deactivated and removed from the catalog. Please consider how these courses are used in our curriculum (ADTs, local degrees, certificates, etc.) and make adjustments accordingly. To request an exception to this policy, paperwork must be received by Mary Vanatta by March 10<sup>th</sup>. For more information, please contact your Curriculum Reps.

## Reminders:

- ❖ **Upcoming Curriculum Deadline:**
  - *Friday, June 17th:* Deadline for new and updated curriculum, for the 2017-18 catalog year