

College Curriculum Committee Meeting Agenda
Tuesday, October 6, 2015
2:00 p.m. - 3:30 p.m.
President's Conference Room

Item	Action	Attachment	Presenter
1. Minutes: June 16, 2015	Action	#10/6/15-1	Escoto
2. Announcements a. Introductions b. Notification of Proposed Requisites c. Senate/CCC Representation d. GE Subcommittee Membership e. ADT Updates and Revisions		#10/6/15-2	Escoto
3. Consent Calendar a. Stand Alone Forms	Action	#10/6/15-3 thru 5	Escoto
4. CCC Roles & Responsibilities	Information		Day, Escoto
5. Report on Degrees Awarded	Information		LaManque
6. Report Out from Division Reps	Information		All
7. Prioritizing Topics for Fall 2015	Discussion		Escoto
8. Good of the Order			Escoto
9. Adjournment			Escoto

Consent Calendar:

Stand Alone Forms (attachments #3-5): AHS 51, HLTH 20, PSYC 51

Attachment List:

#10/6/15-1 Draft Minutes: June 16, 2015

#10/6/15-2 CCC Notification of Proposed Requisites

2015 -2016 Curriculum Committee Meetings

Fall 2015 Quarter:

10/6/15
10/20/15
11/3/15
11/17/15
12/1/15

Winter 2016 Quarter

1/19/16
2/2/16
2/16/16
3/1/16
3/15/16

Spring 2016 Quarter

4/19/16
5/3/16
5/17/16
5/31/16
6/14/16

* Standing reminder: items for inclusion on the CCC agenda are due no later than one week before the meeting

2015-2016 Curriculum Deadlines

12/1/15 Deadline to submit courses to CSU for CSU GE approval.

12/1/15 Deadline to submit courses to UC/CSU for IGETC approval.

6/1/16 Deadline to submit new/revised courses to UCOP for UC transferability.

6/17/16 COR/Title 5 Updates for Summer 2017.

Ongoing Submission of courses for C-ID approval and course-to-course articulation with individual colleges and universities.

2015-2016 Professional Development Opportunities & Conferences of Interest

Professional Development Day for Faculty & Staff | 10/9/15 | Foothill College

ASCCC Fall Plenary | 11/5-7/15 | Irvine Marriott, Irvine, CA

Distribution:

Kathy Armstrong (PSME), Rachelle Campbell (BH), Bernie Day (Articulation Officer), LeeAnn Emanuel (CNSL), Isaac Escoto (Faculty Co-Chair), Brian Evans (BSS), Konnilyn Fieg (BSS), Valerie Fong (LA), Marnie Francisco (PSME), Ed Goldfarb (FA), Brenda Hanning (BH), Carolyn Holcroft (AS President), Kurt Hueg (Acting VP, Instruction), Kay Jones (LIBR), Marc Knobel (PSME), Andrew LaManque (AVP, Instruction; Administrator Co-Chair), Don MacNeil (KA), Kimberlee Messina (Acting President), Lety Serna (CNSL), Rachel Solvason (Articulation), Paul Starer (Dean, LA), Victor Tam (Dean, PSME), Lan Truong (Dean, CNSL), Suzanne Weller (FA)

COLLEGE CURRICULUM COMMITTEE

Committee Members – 2015-16

Meeting Date: 10/6/15Co-Chairs (2)

<input checked="" type="checkbox"/>	Isaac Escoto	7350	Vice President, Academic Senate (tiebreaker vote only)	escotoisaac@foothill.edu
<input checked="" type="checkbox"/>	Andrew LaManque	7179	Associate Vice President, Instruction	lamanqueandrew@foothill.edu

Voting Membership—12 total; 1 vote per division

<input checked="" type="checkbox"/>	Kathy Armstrong	7487	PSME	armstrongkathy@foothill.edu
<input checked="" type="checkbox"/>	Rachelle Campbell	7469	BH	campbellrachelle@foothill.edu
<input checked="" type="checkbox"/>	Bernie Day	7225	Articulation	daybernie@foothill.edu
<input checked="" type="checkbox"/>	LeeAnn Emanuel	7212	CNSL	emanuelleeann@fhda.edu
<input checked="" type="checkbox"/>	Brian Evans	7575	BSS	evansbrian@foothill.edu
<input type="checkbox"/>	Konnilyn Feig	7430	BSS	feigkonnilyn@fhda.edu
<input type="checkbox"/>	Valerie Fong (W & S)	7135	LA	fongvalerie@fhda.edu
<input checked="" type="checkbox"/>	Marnie Francisco	7420	PSME	franciscomarnie@foothill.edu
<input type="checkbox"/>	Ed Goldfarb		FA	goldfarbedward@foothill.edu
<input checked="" type="checkbox"/>	Brenda Hanning	7466	BH	hanningbrenda@foothill.edu
<input checked="" type="checkbox"/>	Kay Jones	7602	LIBR	joneskay@foothill.edu
<input type="checkbox"/>	Marc Knobel	7049	PSME	knobelmarc@foothill.edu
<input checked="" type="checkbox"/>	Don MacNeil	6967	KA	macneildon@foothill.edu
<input checked="" type="checkbox"/>	Lety Serna	7059	CNSL	sernaleticia@fhda.edu
<input checked="" type="checkbox"/>	Suzanne Weller	7262	FA	wellersuzanne@fhda.edu
<input checked="" type="checkbox"/>	Paul Starer	7227	Dean	starerpaul@foothill.edu
<input checked="" type="checkbox"/>	Victor Tam	7472	Dean	tamvictor@foothill.edu
<input type="checkbox"/>	Lan Truong	7219	Dean	truonglan@foothill.edu

Non-Voting Members (3)

<input type="checkbox"/>		7231	Evaluations	
<input checked="" type="checkbox"/>	Mary Vanatta	7439	Curr Coordinator	vanattamary@foothill.edu
<input checked="" type="checkbox"/>	Nataly Wijono		ASFC	

Visitors:

Shewfelt
~~Brenda Hanning~~ Teresa Ong, Barbara Shufeldt, Robert
 Hartwell, Kristin Tripp-Caldwell, Kurt Hueg, Ben Armending

College Curriculum Committee
Meeting Minutes
Tuesday, June 16, 2015
2:02 p.m. - 3:30 p.m.
President's Conference Room

<u>Item</u>	<u>Discussion</u>
1. Minutes: June 2, 2015	Minutes approved as written M/S (Hartwell, Armstrong) Approved , 3 abstentions.
2. Announcements a. New Course Proposals b. Curriculum Coordinator Search Update	Speaker: Isaac Escoto a. New course proposals introduced. Please distribute with your constituents. b. Our new Curriculum Coordinator, Mary Vanatta, will begin on July 6 th .
3. ADT Reciprocity Draft	Speaker: Isaac Escoto The committee reviewed the proposed draft and a brief overview of the document was delivered by Escoto. Day mentioned that this version has incorporated the changes suggested by the committee at the first reading. Armstrong thanked Day and Escoto for such a terrific document. Motion to approve M/S (Starer, Pennington) Approved.
4. New Subject Area/Department	Speaker: Andrew LaManque LaManque presented the new subject areas/departments two divisions have requested for some existing courses. The purpose of these two "new" departments is for clarification to the students of the instructional "thread" they represent. MTEC (Music Technology) separates the music history and "hands-on instrument" type courses from the tech production of music. EMR (Emergency Medical Response) identifies the CTE thread for certification and entry into other emergency professions. CCC has no established process for department creation. This topic will be added to the goals list for 2015-16 agendas. Discussion about department structure in relation to administrative purposes, such as "Global Studies" which involves multiple disciplines. A suggestion was made that this committee would only receive notification of the addition, but not necessarily "approve" the proposal.
5. 2014-15 Summary	Speaker: Isaac Escoto Escoto reviewed the ongoing topics of things such as ADTs, etc. and highlighted CCC accomplishments for the year. It was suggested that the list of goals be published ahead of the discussions so the reps could have more opportunity to begin discussions at their divisions in preparation for CCC discussions.
6. Goals for 2015-16	Speaker: All a. Recency Requirements: Suggested that we establish a policy for handling recency requirements. Concern of student preparation, when the necessary prior courses have been taken long ago. Example of a science series recency for an allied health program: If the student took these courses 12 years ago, the chance that they have retained the info they need for the program is slim, discussion about students being able to retake that same series here at FH. (see Catalog pg 71) Fall b. Curriculum Resource Contacts: Possibly consider a model where there are multiple people who could assist faculty through the curriculum process. c. Non-credit curriculum training: courses and programs.

	<ul style="list-style-type: none">d. Local GE: work toward better alignment with CSU /IGETC Falle. Contract Ed information.f. Cross-listing: Cross-disciplinary course creation and how we can do that. How to get Banner to work with these.g. Training for the transferability of upper division courses transfer to us.h. High school articulation Fall.i. District-wide Course Equivalency
7. Report Out	<p>Articulation: Students award teacher awards to 2 of our members for having a profound affect on their success here.</p> <p>BS: GIST certificates and AS have been approved by the state.</p> <p>FA: The Music History & Literature certificate has had a number of issues at the state level as we have been pursuing state approval since Dec 2013. After discussion, we have decided to pull the application pending the issuance of the new Program & Course Approval Handbook; expected to be published in January. We are hoping with the new PaCH we will be in a position to resubmit at that point.</p> <p>PSME: Math is rewriting all the SLOs.</p>
8. Good of the Order	
9. Adjournment	3:05

Attendees:

Minutes Recorded by: C. Nuñez

CCC Notification of Proposed Prerequisites/Co-Requisites

The following courses are currently undergoing review for requisite additions or changes. Please contact the Division Curriculum Rep if you have any questions or comments.

Target Course Number & Title	Editor(s)	Requisite Course Number & Title
PHT 54B: Dosage Calculations B	A. Su	Prereq: PHT 54A Dosage Calculations A
PHT 56B: Dispensing & Compounding B	A. Su	Prereq: PHT 56A Dispensing & Compounding A
PHT 61: Home Health Care Supplies	A. Su	Prereq: PHT 50(Orientation to Pharmacy Technology
R T 54A: Basic Patient Care for Imaging Technology	J. Key, R. Campbell	Prereq: R T 50 Orientation to Radiation Science Technologies
R T 54C: Radiographic Pathology	J. Key, R. Campbell	Prereq: R T 54B Law & Ethics in Medical Imaging
R T 61B: Radiology Research Project	J. Key, R. Campbell	Prereq: R T 62A Advanced Modalities in Imaging
R T 62A: Advanced Modalities in Imaging	J. Key, R. Campbell	Prereq: R T 52C Principles of Radiologic Technology III
R T 62B: Special Procedures & Equipment	J. Key, R. Campbell	Prereq: R T 62A Advanced Modalities in Imaging
R T 63: Advanced Radiographic Principles	J. Key, R. Campbell	Prereq: R T 62B Special Procedures & Equipment
R T 65: Mammography	J. Key, R. Campbell	Prereq: R T 62A Advanced Modalities in Imaging)
R T 72: Venipuncture	J. Key, R. Campbell	Prereq: R T 51C Fundamentals of Radiologic Technology III
THTR 25B: Fashion & Costume Construction II	J. Bergmann	Prereq: THTR 25 (Introduction to Fashion & Costume Construction)
THTR 25C: Fashion & Costume Construction III	J. Bergmann	Prereq: THTR 25B (Fashion & Costume Construction II)

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Stand-Alone Credit Course Approval Request

If a Foothill credit course is **NOT** part of a State approved associate's degree, certificate of achievement or the Foothill College GE Pattern, it is considered by the State to be a "Stand Alone Course." Per Title 5, local curriculum committees must review and approve proposed stand-alone courses to ensure that they are consistent with credit course standards (§55002), the community college mission and there is sufficient need and resources for the course.

In short, the State wants us to deliberate carefully before adding a course that does not help students complete a degree or certificate. If it doesn't help them complete a State approved program of study, why are we offering the course?

Stand Alone Course Approval Requests should be completed and forwarded to your Division Curriculum Committee to begin the approval process. To be compliant with State regulations, there must be a completed, approved Stand Alone Form on file in the Office of Instruction.

Course #: AHS 51

Course Title: Health Careers Exploration

Catalog Description:

This course focuses on assessment and career research in the development of a healthcare career plan. Health care careers include but are not limited to EMT/Paramedic, Nursing, Radiologic Technology and Pharmacy Technology. Emphasis is on interest, personality testing, values clarification, career information, research skills, individual skills assessment, decision making, and goal setting specifically in the healthcare field. The course also covers healthcare job trends, education and licensure requirements.

Are you requesting Stand Alone Approval for the course on a temporary, or permanent basis?

- ☒ The course will be **permanently** Stand Alone; there are no plans to add it to a State approved degree or certificate of achievement, nor to the Foothill GE pattern
- ☐ The course will only be Stand Alone **temporarily**, and it will be incorporated into a new degree or certificate of achievement that is not yet State approved. In this case, identify which degree/certificate to which the course will be added:

- What is the specific timeline for program application/approval? (e.g. is your program application complete and submitted to the State, or is it still in development and if so, what is your anticipated submission date?)

NOTE: If you have not submitted your program application to the State by the end of the current academic year, you must reapply for permanent Stand Alone approval.

The Curriculum Committee must evaluate this application based on the following five criteria:

Criteria A. -- Appropriateness to Mission

California Education Code 66010.4 identifies the two primary missions for California Community Colleges, and one secondary mission that pertains to credit coursework:

1. Primary: offer academic and vocational instruction at the lower division level; and
2. Primary: to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous work force improvement
3. Secondary: provision of remedial instruction for those in need of it and, in conjunction with the school districts, instruction in English as a second language, and support services which help students succeed at the postsecondary level

Briefly explain how this course is consistent with one (or more) of these missions:

In September 2005 Senator Scott's Vocational Education legislation, SB 70, was

chaptered into the Education Code section 88532. The bill focuses on improving the linkages and career-technical pathways between high school and California community colleges. Most of the community college response to the legislation was through programs coordinated directly from the System Office; however, the Academic Senate for California Community Colleges focused on the design and implementation of one project called Statewide Career Pathways: Creating School to College Articulation. In September 2012, Senator Steinberg's SB1070, continued the work of SB70 and was chaptered into the Education Code section 88530. This bill established the Career Technical Education Pathways Program, which would require the Chancellor of the California Community Colleges and the Superintendent of Public Instruction to assist in the development and strengthening of linkages and career technical education pathways between high schools and community colleges to accomplish specified objectives. This course was created to act as a first step in creating career pathways in health care areas offered by Foothill, De Anza and Mission Colleges.

NOTE: Courses must address a valid transfer, occupational or basic skills purpose rather than primarily a vocational or recreational purpose. Courses must not provide only an activity or service without instructional content (e.g., assistive or therapeutic activity, use of college facilities or resources without specific instructional objectives, or assessment testing).

Criteria B. – Need

A course may only be granted Stand Alone Approval if there is demonstrable need for the course in the college service area.

If you identified your course as intending to meet the CCC mission of preparation for **transfer**, we must demonstrate that the course is transferable. **Please attach the ASSIST documentation** to this application. (Ask the Articulation Officer for assistance if necessary.)

This course is geared toward high school students, incoming college students as well as non-traditional students looking for a change in career. This course supports the CTE Statewide Career Pathways by focusing on students who are interested in a Healthcare Career.

For courses that are **primarily occupational**, or that respond to economic development interests, need must be demonstrated within the service area of the college. Examples of the types of evidence of occupational need that may be submitted include:

- Statistical projections of growth in specific jobs by county (or labor market area) from the Employment Development Department's Labor Market Information system,
- Employer surveys
- Industry studies
- Regional economic studies
- Letters from employers
- Minutes of industry advisory committee meetings
- Job advertisements, from newspapers or the Internet
- Newspaper or magazine articles on industry or employment trends
- Studies or data from licensing agencies or professional associations

Please attach appropriate evidence to this application form.

Criteria C. -- Curriculum Standards (please initial as appropriate)

RAC The outline of record for this course has been approved the Division Curriculum Committee and meets the requirements of Title 5.

RAC This is a non-degree applicable credit course (specify which one, below)
_____ non-degree applicable basic skills course.

RAC _____ course to enable students to succeed in degree-applicable credit courses (e.g. college orientation and guidance courses, discipline-specific preparatory courses)

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_____ pre-collegiate career technical preparation course to provide foundation skills for students preparing for entry into degree-applicable credit courses.

Criteria D. -- Adequate Resources (please initial as appropriate)

RAC This course will be administered in the same manner as existing courses in terms of funding, faculty, facilities and equipment.

Criteria E. – Compliance (please initial as appropriate)

RAC The design of the course is not in conflict with any law particularly in regard to enrollment restrictions and licensing or accreditation standards.

Faculty Requestor: Rachelle Campbell_____ **Date: 6/9/15**_____

Division Curriculum Representative: _____ **Date:** _____

Date of Approval by Division Curriculum Committee: _____ **Date:** _____

College Curriculum Co-Chairperson: _____ **Date:** _____

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Stand-Alone Credit Course Approval Request

If a Foothill credit course is **NOT** part of a State approved associate's degree, certificate of achievement or the Foothill College GE Pattern, it is considered by the State to be a "Stand Alone Course." Per Title 5, local curriculum committees must review and approve proposed stand-alone courses to ensure that they are consistent with credit course standards (§55002), the community college mission and there is sufficient need and resources for the course.

In short, the State wants us to deliberate carefully before adding a course that does not help students complete a degree or certificate. If it doesn't help them complete a State approved program of study, why are we offering the course?

Stand Alone Course Approval Requests should be completed and forwarded to your Division Curriculum Committee to begin the approval process. To be compliant with State regulations, there must be a completed, approved Stand Alone Form on file in the Office of Instruction.

Course #: HLTH 20

Course Title: INTRODUCTION TO PUBLIC HEALTH

Catalog Description:

This course provides an introduction to and an overview of public health. It covers: identifying and addressing population health challenges; determinants of health; and an overview of the health system. The basic concepts and terminologies of public health along with the history and accomplishments of public health officials and agencies will be reviewed. An overview of the functions of various public health professions and institutions, and an in-depth examination of the core public health disciplines is covered. Key topics include the epidemiology of infectious and chronic disease; prevention and control of diseases in the community including the analysis of the social determinants of health and strategies for eliminating disease, illness and health disparities among various populations; community organizing and health promotion programming; environmental health and safety; global health; and healthcare policy and management.

Are you requesting Stand Alone Approval for the course on a temporary, or permanent basis?

- ☐ The course will be **permanently** Stand Alone; there are no plans to add it to a State approved degree or certificate of achievement, nor to the Foothill GE pattern
- ☒ The course will only be Stand Alone **temporarily**, and it will be incorporated into a new degree or certificate of achievement that is not yet State approved. In this case, identify which degree/certificate to which the course will be added:

TMC in Public Health Science

- What is the specific timeline for program application/approval? (e.g. is your program application complete and submitted to the State, or is it still in development and if so, what is your anticipated submission date?)

The CCCCCO should have the TMC finalized this Fall 2015.

NOTE: If you have not submitted your program application to the State by the end of the current academic year, you must reapply for permanent Stand Alone approval.

The Curriculum Committee must evaluate this application based on the following five criteria:

Criteria A. -- Appropriateness to Mission

California Education Code 66010.4 identifies the two primary missions for California Community Colleges, and one secondary mission that pertains to credit coursework:

1. Primary: offer academic and vocational instruction at the lower division level; and
2. Primary: to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous work force improvement
3. Secondary: provision of remedial instruction for those in need of it and, in conjunction with the school districts, instruction in English as a second language, and support services which help students succeed at the postsecondary level

Briefly explain how this course is consistent with one (or more) of these missions:

This course is a CORE Requirement of the new TMC in Public Health Science. It is consistent with #1 & 2 above.

NOTE: Courses must address a valid transfer, occupational or basic skills purpose rather than primarily a vocational or recreational purpose. Courses must not provide only an activity or service without instructional content (e.g., assistive or therapeutic activity, use of college facilities or resources without specific instructional objectives, or assessment testing).

Criteria B. – Need

A course may only be granted Stand Alone Approval if there is demonstrable need for the course in the college service area.

If you identified your course as intending to meet the CCC mission of preparation for **transfer**, we must demonstrate that the course is transferable. **Please attach the ASSIST documentation** to this application. (Ask the Articulation Officer for assistance if necessary.)

Once this course has been approved, it will be submitted for CID approval at the state level so it will be able to be used as the CORE Requirement of "Introduction to Public Health Science" for the Public Health Science TMC. The CID for Public Health Science is attached.

For courses that are **primarily occupational**, or that respond to economic development interests, need must be demonstrated within the service area of the college. Examples of the types of evidence of occupational need that may be submitted include:

- Statistical projections of growth in specific jobs by county (or labor market area) from the Employment Development Department's Labor Market Information system,
- Employer surveys
- Industry studies
- Regional economic studies
- Letters from employers
- Minutes of industry advisory committee meetings
- Job advertisements, from newspapers or the Internet
- Newspaper or magazine articles on industry or employment trends
- Studies or data from licensing agencies or professional associations

Please attach appropriate evidence to this application form.

Criteria C. -- Curriculum Standards (please initial as appropriate)

- _____ The outline of record for this course has been approved the Division Curriculum Committee and meets the requirements of Title 5.
- _____ This is a non-degree applicable credit course (specify which one, below)
- _____ non-degree applicable basic skills course.
- _____ course to enable students to succeed in degree-applicable credit courses (e.g. college orientation and guidance courses, discipline-specific preparatory courses)
- _____ pre-collegiate career technical preparation course to provide foundation skills for students preparing for entry into degree-applicable credit courses.

Criteria D. -- Adequate Resources (please initial as appropriate)

- X_____ This course will be administered in the same manner as existing courses in terms of funding, faculty, facilities and equipment.

Criteria E. – Compliance (please initial as appropriate)

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X The design of the course is not in conflict with any law particularly in regard to enrollment restrictions and licensing or accreditation standards.

Faculty Requestor: Shirley Treanor **Date:** 4/29/15

Division Curriculum Representative: Rachelle Campbell **Date:** 05/15/15

Date of Approval by Division Curriculum Committee: **Date:** 5/15/15

College Curriculum Co-Chairperson: _____ **Date:** _____

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Stand-Alone Credit Course Approval Request

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In short, the State wants us to deliberate carefully before adding a course that does not help students complete a degree or certificate. If it doesn't help them complete a State approved program of study, why are we offering the course?

Stand Alone Course Approval Requests should be completed and forwarded to your Division Curriculum Committee to begin the approval process. To be compliant with State regulations, there must be a completed, approved Stand Alone Form on file in the Office of Instruction.

Course #: PSYC 51

Course Title: Applied Research Experience

Catalog Description:

Provides an opportunity for students to learn and reflect on their research skills gained in a laboratory setting at a four-year academic institution. Trainings will be provided in conducting research with human participants and safety procedures. Additional requirements include participation in online and/or in-person workshop trainings on developing research skills, submission of a writing assignment on an assigned reading, and completion of an exit survey regarding their experience as a research assistant.

Are you requesting Stand Alone Approval for the course on a temporary, or permanent basis?

- ☐ The course will be **permanently** Stand Alone; there are no plans to add it to a State approved degree or certificate of achievement, nor to the Foothill GE pattern
- ☒ The course will only be Stand Alone **temporarily**, and it will be incorporated into a new degree or certificate of achievement that is not yet State approved. In this case, identify which degree/certificate to which the course will be added:

AA degree in psychology, AA-T degree in psychology

- What is the specific timeline for program application/approval? (e.g. is your program application complete and submitted to the State, or is it still in development and if so, what is your anticipated submission date?)

It is still in development and the anticipated submission date is sometime in fall quarter 2015.

NOTE: If you have not submitted your program application to the State by the end of the current academic year, you must reapply for permanent Stand Alone approval.

The Curriculum Committee must evaluate this application based on the following five criteria:

Criteria A. -- Appropriateness to Mission

California Education Code 66010.4 identifies the two primary missions for California Community Colleges, and one secondary mission that pertains to credit coursework:

1. Primary: offer academic and vocational instruction at the lower division level; and
2. Primary: to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous work force improvement
3. Secondary: provision of remedial instruction for those in need of it and, in conjunction with the school districts, instruction in English as a second language, and support services which help students succeed at the postsecondary level

Briefly explain how this course is consistent with one (or more) of these missions:

This proposed course would fulfill a “valid transfer purpose” which is consistent with one of the primary missions of California Community Colleges. Due to the lack of lab/research experience at our college, this course will fill the growing need for students to be more prepared and skilled in hands-on research experiences and methods in the discipline of psychology as well as to be more competitive for transfer to 4-year academic institutions.

NOTE: Courses must address a valid transfer, occupational or basic skills purpose rather than primarily a vocational or recreational purpose. Courses must not provide only an activity or service without instructional content (e.g., assistive or therapeutic activity, use of college facilities or resources without specific instructional objectives, or assessment testing).

Criteria B. – Need

A course may only be granted Stand Alone Approval if there is demonstrable need for the course in the college service area.

If you identified your course as intending to meet the CCC mission of preparation for **transfer**, we must demonstrate that the course is transferable. **Please attach the ASSIST documentation** to this application. (Ask the Articulation Officer for assistance if necessary.)

This course is offered at California State University, Sacramento:

PSYC 194. Cooperative Research. Opportunity for dedicated students interested in graduate school or a career involving research to work cooperatively on a psychological research project under faculty supervision. **Note:** Requires permission of instructor and the Department Chair. May be repeated once for credit. **Prerequisite:** PSYC 2, PSYC 8; PSYC 101 recommended. **Graded:** Graded Student. **Units:** 1.0 - 6.0.

This course is offered at California State University, Stanislaus:

PSYC 4940 - Fieldwork in Psychology

(1-2 Units)

Work of a psychological nature performed in schools, agencies, and institutions under joint supervision of the department and agency where assigned. May be repeated for credit. See catalog heading “Requirements for the Bachelor of Arts, Psychology” for details regarding application to the major.

Prerequisites: PSYC 2010 and consent of instructor.

For courses that are **primarily occupational**, or that respond to economic development interests, need must be demonstrated within the service area of the college. Examples of the types of evidence of occupational need that may be submitted include:

- Statistical projections of growth in specific jobs by county (or labor market area) from the Employment Development Department’s Labor Market Information system,
- Employer surveys
- Industry studies
- Regional economic studies
- Letters from employers
- Minutes of industry advisory committee meetings
- Job advertisements, from newspapers or the Internet
- Newspaper or magazine articles on industry or employment trends
- Studies or data from licensing agencies or professional associations

Please attach appropriate evidence to this application form.

Criteria C. -- Curriculum Standards (please initial as appropriate)

EL The outline of record for this course has been approved the Division Curriculum Committee and meets the requirements of Title 5.

_____ This is a non-degree applicable credit course (specify which one, below)

_____ non-degree applicable basic skills course.

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- _____ course to enable students to succeed in degree-applicable credit courses (e.g. college orientation and guidance courses, discipline-specific preparatory courses)
- _____ pre-collegiate career technical preparation course to provide foundation skills for students preparing for entry into degree-applicable credit courses.

Criteria D. -- Adequate Resources (please initial as appropriate)

- EL_____ This course will be administered in the same manner as existing courses in terms of funding, faculty, facilities and equipment.

Criteria E. – Compliance (please initial as appropriate)

- EL_____ The design of the course is not in conflict with any law particularly in regard to enrollment restrictions and licensing or accreditation standards.

Faculty Requestor: Eta Lin_____ **Date:** 6/2/15____

Division Curriculum Representative: Allison Lenkeit Meezan_____ **Date:** 6/10/15____

Date of Approval by Division Curriculum Committee: _____ **Date:** _____

College Curriculum Co-Chairperson: _____ **Date:** _____