

College Curriculum Committee Meeting Agenda
Tuesday, June 2, 2015
2:00 p.m. - 3:30 p.m.
President's Conference Room

Item	Action	Attachment	Presenter
1. Minutes: May 19, 2015	Action	#6/2/15-1	Escoto
2. Announcements a. New Course Proposal b. Curriculum Coordinator Search Update c. Curriculum System Recommendation d. Division Reps for 2015-16	Information	#6/2/15-2	Escoto LaManque
3. ADT Reciprocity Draft	Discussion/1st read	#6/2/15-3	Escoto, Day
4. SLO/COR Relationship	Discussion		Escoto
5. ADT/C-ID Check In	Information		Day
6. Curriculum Deadline Check In	Discussion		Escoto, Nuñez
7. Goals for 2015-16	Discussion		Escoto
8. Report Out	Information		All
9. Good of the Order	Information		All
10. Adjournment			Escoto

Attachment List:

#6/2/15-1 Draft Minutes: May 5, 2015
#6/2/15-2 New Course Proposal-HUMN 8
#6/2/15-3 2015 ADT Reciprocity Draft[3][2]

2014 -2015 Curriculum Committee Meetings

Fall 2014 Quarter:

~~10/7/14~~
~~10/21/14~~
~~11/4/14~~
~~11/18/14~~
~~12/2/14~~

Winter 2015 Quarter

1/20/15
2/3/15
2/17/15
3/3/15
3/17/15

Spring 2015 Quarter

4/21/15
5/5/15
5/19/15
6/2/15
6/16/15

* Standing reminder: items for inclusion on the CCC agenda are due no later than one week before the meeting

2014-2015 Curriculum Deadlines

~~12/1/14~~ Deadline to submit courses to CSU for CSU GE approval.
~~12/1/14~~ Deadline to submit courses to UC/CSU for IGETC approval.
~~12/5/14~~ COR/Title 5 Updates for Summer 2015.
~~3/2/15~~ Curriculum Sheet Updates for 2015-16.
6/1/15 Deadline to submit new/revised courses to UCOP for UC transferability
6/19/15 COR/Title 5 Updates for Summer 2016.
Ongoing Submission of courses for C-ID approval and course-to-course articulation with individual colleges and universities.

2014-2015 Professional Development Opportunities & Conferences of Interest

7/10-12/14 ASCCC Curriculum Institute, Hayes Mansion, San Jose CA
1/15-16/15 CTE Curriculum Academy, Anaheim Marriott Suites, Garden Grove, CA

~~2/20-21/15~~ Accreditation Institute, San Mateo Marriott, San Francisco Airport, CA
~~3/13-14/15~~ ~~Academic Academy, Westin South Coast Plaza, Costa Mesa, CA~~
~~3/20/15~~ Noncredit/Curriculum Regional Meeting, Foothill College
~~4/9-11/15~~ Spring Plenary Session, Westin San Francisco Airport

2015-2016 Professional Development Opportunities & Conferences of Interest

7/9-11/15 ASCCC Curriculum Institute, Double Tree, Anaheim, CA

Distribution:

Micaela Agyare (LIBR), Ben Armerding (LA), Kathy Armstrong (PSME), Rachelle Campbell (BH), Bernie Day (Articulation Officer), Teresa de la Cruz (Articulation), Leeann Emanuel (DSPS), Isaac Escoto (Faculty Co-Chair), Brian Evans (BSS), Konnilyn Fieg (BSS), Owen Flannery (KA), Valerie Fong (LA), Marnie Francisco (PSME), Brenda Hanning (BH), Robert Hartwell (FA), Carolyn Holcroft (AS President), Kurt Hueg (Dean, BSS), Kay Jones (LIBR), Chris Ju (ASFC Student), Marc Knobel (PSME), Andrew LaManque (AVP Instruction, Administrator co-chair), Allison Lenkeit Meezan (BSS), Don MacNeil (KA), Kimberlee Messina (VP, Instruction), Simon Pennington (FA), Lety Serna (CNSL), Paul Starer (Dean, L A), Victor Tam (Dean, PSME), Lan Truong (CNSL)

COLLEGE CURRICULUM COMMITTEE

Committee Members - 2014-15

Meeting Date: 6/2/15Co-Chairs (2)

<input checked="" type="checkbox"/>	Isaac Escoto	7350	Vice President, Academic Senate (tiebreaker vote only)	escotoisaac@foothill.edu
<input checked="" type="checkbox"/>	Andrew LaManque	7179	Associate Vice President, Instruction	lamanqueandrew@foothill.edu

Voting Membership-12 total; 1 vote per division

<input checked="" type="checkbox"/>	Micaela Agyare	7086	LIBR	agyaremicaela@foothill.edu
<input checked="" type="checkbox"/>	Ben Armerding	7453	L A	armerdingbenjamin@fhda.edu
<input checked="" type="checkbox"/>	Kathy Armstrong	7487	PSME	armstrongkathy@foothill.edu
<input checked="" type="checkbox"/>	Rachelle Campbell	7469	BH	campbellrachelle@foothill.edu
<input checked="" type="checkbox"/>	Bernie Day	7225	Articulation	daybernie@foothill.edu
<input checked="" type="checkbox"/>	Leeann Emanuel	7212	CNSL	emanuelleeann@fhda.edu
<input type="checkbox"/>	Brian Evans	7575	BSS	evansbrian@foothill.edu
<input type="checkbox"/>	Owen Flannery (S)	7213	KA	flanneryowne@fhda.edu
<input checked="" type="checkbox"/>	Valerie Fong	7135	LA	fongvalerie@fhda.edu
<input checked="" type="checkbox"/>	Marnie Francisco	7420	PSME	franciscomarnie@foothill.edu
<input type="checkbox"/>	Hilary Gomes (F & W)	7585	FA	gomeshilary@foothill.edu
<input checked="" type="checkbox"/>	Brenda Hanning	7466	BH	hanningbrenda@foothill.edu
<input checked="" type="checkbox"/>	Robert Hartwell	7016	FA	hartwellrobert@fhda.edu
<input checked="" type="checkbox"/>	Kay Jones	7602	LIBR	joneskay@foothill.edu
<input checked="" type="checkbox"/>	Marc Knobel	7049	PSME	knobelmarc@foothill.edu
<input type="checkbox"/>	Allison Lenkeit Meezan	7422	BSS	meezankaren@foothill.edu
<input type="checkbox"/>	Don MacNeil	6967	K A	macneildon@foothill.edu
<input checked="" type="checkbox"/>	Simon Pennington	7015	F A	penningtonsimon@fhda.edu
<input checked="" type="checkbox"/>	Lety Serna	7059	CNSL	sernaleticia@fhda.edu
<input type="checkbox"/>	Barbara Shewfelt	7658	K A	shewfeltbarbara@foothill.edu
<input checked="" type="checkbox"/>	Kella Svetich	7924	L A	svetichkella@foothill.edu
<input checked="" type="checkbox"/>	Lan Truong	7291	CNSL	truonglan@fhda.edu
<input checked="" type="checkbox"/>	Kurt Hueg	7394	Dean	huegkurt@foothill.edu
<input checked="" type="checkbox"/>	Paul Starer	7227	Dean	starerpaul@foothill.edu
<input checked="" type="checkbox"/>	Victor Tam	7472	Dean	tamvictor@foothill.edu

Non-Voting Members (4)

<input type="checkbox"/>	Teresa de la Cruz	7638	Articulation Assistant	delacruzteresa@foothill.edu
<input type="checkbox"/>		7231	Evaluations	@foothill.edu
<input checked="" type="checkbox"/>	Cori Nuñez	7439	Curr Coordinator	nunezcori@foothill.edu
<input type="checkbox"/>	Chris Ju		ASFC	

Visitors:

College Curriculum Committee
Meeting Minutes
Tuesday, May 19, 2015
2:07 p.m. - 3:32 p.m.
President's Conference Room

<u>Item</u>	<u>Discussion</u>
1. Minutes: May 5, 2015	Minutes as written M/S (Armstrong, Campbell) Approved
2. Announcements a. New Course Proposals b. Curriculum Refresher dates c. Curriculum Demo Feedback	Speaker: Isaac Escoto a. Armstrong explained that the CHEM 11 series is being created for the Chemistry ADT specifically. Expressed concern over the intent of CSUs as to where they prefer students take organic chemistry (at a CCC or their campus). b. One more session is scheduled for 5/22, 9-10:30, room 3401. Nuñez is also available to come to any meeting to which she's invited. c. LaManque reported that the sub-committee saw 2 demos: Course Leaf and Curriculum Navigator. The sub-committee also saw the ECMS that our webmaster built for De Anza. Concerns regarding jumping into a new system and not ending up with services/support we understood we would have when committing to the vendor.
3. Consent Calendar a. Stand Alone Forms	Speaker: Isaac Escoto APPT 185, 186, 187, 188, 189, 190, 191, 192, 193, 194 are presented for approval. M/S (Francisco, Hanning) Approved
4. LINC Course Sequencing	Speaker: Steve McGriff Last meeting there was a question regarding where one course ends and the next begins. McGriff presented a map of the courses that culminate in the program. Conversation regarding the "internship" course at the end of the coursework should be perhaps a "project" or "capstone". CCC would like to invite John Mummert to a meeting so that he may shed light on questions the committee has about the internship program. Expressed request for Kimberlee Messina to also join the conversation. Conversation about the value of starting and continuing this conversation in the Fall, so that adequate time would be available for discussion/follow up. McGriff distributed a flow chart for the program at the meeting.
5. SLO/COR Relationship	Speaker: Isaac Escoto Conversation postponed to a later date.
6. Local GE	Speaker: Isaac Escoto Though this topic of conversation was proposed this last fall, other timely issues that needed to be addressed this year postponed conversation. Since re-evaluating our local general education and the role it plays in student process/goals would best be served with multiple conversations/meetings, and since we only have two meetings left for the 14/15 year, Escoto proposed we start conversation on this topic in the Fall.
7. Online Course Standards Resolution	Speaker: Kate Jordahl, COOL Chair Jordahl introduced the resolution now before academic senate to consider standards for teaching online. The Online Education Initiative has guidelines online in regards to online course standards. The COOL committee would like conversations to happen in regards to how and when

	online courses get reviewed. There were suggestions to change the wording of the resolution to be more encouraging of conversation and not requiring specific dates and evaluative tools. Mention of encouraging more discussion at the faculty level and not tie this into a J1 evaluation from a dean. Mention of certain minimum standards that are required by accreditation standards, such as “regular and effective contact.” Please send feedback and comments to Kate or to your curr rep.
8. Course Equivalency	Speaker: Isaac Escoto Escoto asked the reps if there has been any continuing conversations with faculty at De Anza to determine if there are any more course equivalencies. Mention of conversations with the English dept. at De Anza but no determinations have been made as yet.
9. Report Out	No Report
10. Good of the Order	No Report
11. Adjournment	Adjourned at 3:32

Attendees: Ben Armerding (LA), Kathy Armstrong (PSME), Rachelle Campbell (BH), Isaac Escoto (Faculty Co-Chair), Owen Flannery (KA), Valerie Fong (LA), Marnie Francisco (PSME), Brenda Hanning (BH), Kurt Hueg (Dean, BSS), Kay Jones (LIBR), Marc Knobel (PSME), Andrew LaManque (AVP Instruction, Administrator co-chair), Allison Lenkeit Meezan (BSS), Paul Starer (Dean, L A)

Guests: Bradley Creamer (Web Master), Kate Jordahl (COOL chair), Steve McGriff (LINC)

Minutes Recorded by: C. Nuñez

**Foothill College
College Curriculum Committee
New Course Proposal**

*This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

Faculty Author: Falk Cammin

Proposed Number: HUMN 8

Proposed Units: 4

Proposed Hours: 4

Proposed Transferability: UC/CSU

Proposed Title: Human Values & The Digital Age

Proposed Catalog Description & Requisites:

An examination within the context of an introduction to the Humanities of the impact of the personal computer, information technology and cyber culture on the creation of meaning. The course addresses questions of art, philosophy, reality, literacy, history, heroism and commerce, as well as specific technologies ranging from computer games to social networking applications and virtual museums.

Proposed Discipline: Humanities

To which Degree(s) or Certificate(s) would this course potentially be added?

Humanities AA

Are there any other departments that may be impacted from the addition of this course? Please identify those departments and the effect:

A search of the C3MS data base did not indicate overlap with other courses/programs.

Comments & Other Relevant Information for Discussion:

Instruction Office:

Date presented at CCC:

Number assigned:

Guidelines for certifying students for the Associate Degree for Transfer, (including pass-along guidelines)

It is the College intent to support student progress, transfer and degree/certificate completion by carefully reviewing incoming courses in an effort to determine whether courses completed at other regionally accredited institutions may be substituted for Foothill College courses without compromising the integrity of the academic goal. Appropriate resources will be utilized, including consultation with discipline faculty where appropriate.

Students are required to:

- Complete 90 quarter or 60 semester CSU transferable units.
- Complete all courses in the major with a “C” or better.
- Complete either the CSU GE or **IGETC** general education pattern (CSU IGETC is not mandated; however, Oral Communication is an admission requirement for CSU). In some cases, the ADT may limit the GE option. Biology and Chemistry ADTs may include CSU GE or IGETC for STEM, which allows for some GE units to be completed AFTER transfer.
- Achieve a cumulative transferable GPA of 2.0 in all baccalaureate-level courses.
- Complete a minimum of 12 semester/18 quarter units in residency.

NOTE: Students may NOT be required to complete any additional “Local requirements”.

Pass Along Guidelines – courses from other California community colleges or any other college

Evaluators and/or counselors should reference the original approved Transfer Model Curriculum (TMC) templates, which are published by the California Community College Chancellor’s Office and may be found at:
<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

Students who have fulfilled a specific course requirement or entire area of an AA-T/AS-T degree at a California Community College will be considered to have met those requirements for the same degree at this institution.

“Passing Along” courses – from a CCC or other institution

Course(s) completed at another institution may be substituted for an approved Associate Degree for Transfer (ADT) at this institution following the guidelines below:

1. The proposed course has the same C-ID designation as the comparable course on Foothill’s ADT;
2. The proposed course has a C-ID designation that is specified on the Transfer Model Curriculum or CCCC template for the ADT which is being awarded, whether or not Foothill College includes this course on the ADT. Information regarding C-ID courses is available both at ASSIST.org and at C-ID https://c-id.net/course_compare.html.
3. The proposed course appears to be comparable to a course listed on either the aligned TMC template or Foothill’s ADT, but it is uncertain whether the course is approved for C-ID. When in doubt, the course should be reviewed by discipline faculty based upon the course title, catalog description, and content. Outlines for many CCC courses are available at: <http://ciac.csusb.edu/outlines.html> It may also be appropriate to access ASSIST to determine whether the course in question is already articulated for the major at a CSU. If the proposed course is deemed comparable, this information should be communicated to the discipline faculty for consideration of its application toward satisfaction of the ADT. If the proposed course is from a CCC, the Articulation Officer can verify with the sending institution the C-ID status of such a course.
4. The proposed course is not part of Foothill’s ADT degree; however, it could be applied toward the degree based upon the TMC. In cases such as this, apply the course similarly to the CCCC template. Templates are available at: <https://c-id.net/degreereview.html> and

at

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

5. When it is unclear whether applying the proposed course is appropriate, the requestor should complete the regular Foothill **Petition for Course Substitution or Waiver** process and route it through appropriate discipline faculty.
6. The Articulation Officer is available as a resource.

Note: it is important to maintain clear and accurate records of decisions regarding pass-along decisions.

DRAFT

Foothill College

Associate Degrees for Transfer (ADT) and C-ID

Update 6/2/2015

Approved Degrees

1. Anthropology
2. Art History
3. Business Administration
4. Communication Studies
5. Computer Science
6. Early Childhood Education
7. Economics
8. English
9. Geography
10. History
11. Kinesiology
12. Mathematics
13. Philosophy
14. Physics
15. Political Science
16. Psychology
17. Sociology
18. Spanish
19. Studio Arts
20. Theatre Arts

ADTs under development at Foothill

1. Biology
2. Chemistry
3. Child and Adolescent Development
4. Film, Television and Electronic Media
5. Music?
6. Nutrition and Dietetics
7. Public Health Science

Unclear whether Foothill will proceed with ADT development

1. Agriculture Science/Environmental Horticulture: Plant Science

New degrees being vetted statewide

1. Global Studies (faculty feedback deadline June 30- <http://www.c-id.net>).
This degree will require two *Introduction to Global Studies* courses. We currently do not have a degree with this TOPS code and are not required to develop the degree; however, we may develop the degree.

2. Social Justice Studies (faculty feedback deadline June 15- <http://www.c-id.net>). We may already have enough coursework to satisfy the requirements for this degree.

Finalized Model Curricula (not subject to the limits and mandates associated with such legislation but could be developed as transfer guides)

1. Engineering
2. Information Technology
3. Nursing Model Curriculum (pre-nursing transfer curriculum)

C-ID Course Update

- Approved courses: 161
- Conditionally approved courses: 11 (currently under revision)
- Denied courses: 10
- Courses still in the queue: 24

Revisions to Approved ADTs

1. Must be submitted for approval to the CCCCCO.
2. CCCCCO discourages revisions until the completion of the new Program and Course Approval Handbook (PCAH) in 2015-2016.
3. Evidence of department curriculum committee approval of changes should be provided with the change proposal, which should be submitted to the Curriculum Office. We are required to demonstrate that the changes will result in the degree continuing to be aligned with the TMC (e.g. C-ID approval, articulation as indicated on the TMC, satisfies unit expectations/limitations). It is recommended that faculty consult with the articulation officer to confirm the course(s) changes are aligned with the TMC early in the process.
4. The College may utilize the course waiver/substitution process as appropriate.