College Curriculum Committee Meeting Agenda
Tuesday, June 16, 2015
2:00 p.m. – 3:30 p.m.
President's Conference Room

Item	Action	Attachment	Presenter
1. Minutes: June 2, 2015	Action	#6/19/15-1	Escoto

2. Announcements
  a. New Course Proposals
  b. Curriculum Coordinator Search Update
	Information	#6/19/15-2 thru 6	Escoto
			LaManque

3. ADT Reciprocity Draft	Discussion/ Action	#6/19/15-7	Escoto, Day
4. New Subject Area/Department	Information	#6/19/15-8 & 9	LaManque
5. 2014-15 Summary	Information	#6/19/15-10	Escoto
6. Goals for 2015-16	Discussion		Escoto
7. Report Out	Information		All
8. Good of the Order	Information		All
9. Adjournment			Escoto

Attachment List:
#6/16/15-1   Draft Minutes: June 2, 2015
#6/19/15-2   New Course Proposal-AHS 51
#6/19/15-3   New Course Proposal-ALTW 223
#6/19/15-4   New Course Proposal-ALTW 229
#6/19/15-5   New Course Proposal-C S 2M
#6/19/15-6   New Course Proposal-PSYC
#6/19/15-7   2015 ADT Reciprocity Draft[4]
#6/19/15-8   New Department Proposal-EMR
#6/19/15-9   New Department Proposal-MTEC
#6/19/15-10 Pending Topics 2015-16

==2014 -2015 Curriculum Committee Meetings==
Fall 2014 Quarter:	Winter 2015 Quarter	Spring 2015 Quarter
~~10/7/14~~	~~1/20/15~~	~~4/21/15~~
~~10/21/14~~	~~2/3/15~~	~~5/5/15~~
~~11/4/14~~	~~2/17/15~~	~~5/19/15~~
~~11/18/14~~	~~3/3/15~~	~~6/2/15~~
~~12/2/14~~	~~3/17/15~~	6/16/15

* Standing reminder: items for inclusion on the CCC agenda are due no later than one week before the meeting

==2014-2015 Curriculum Deadlines==
12/1/14   Deadline to submit courses to CSU for CSU GE approval.
12/1/14   Deadline to submit courses to UC/CSU for IGETC approval.
12/5/14   COR/Title 5 Updates for Summer 2015.
3/2/15   Curriculum Sheet Updates for 2015-16.
6/1/15   Deadline to submit new/revised courses to UCOP for UC transferability
==*6/19/15*   COR/Title 5 Updates for Summer 2016.==
Ongoing   Submission of courses for C-ID approval and course-to-course articulation with individual colleges and universities.

2014-2015 Professional Development Opportunities & Conferences of Interest

7/10-12/14   ASCCC Curriculum Institute, Hayes Mansion, San Jose CA
1/15-16/15   CTE Curriculum Academy, Anaheim Marriott Suites, Garden Grove, CA
2/20-21/15   Accreditation Institute, San Mateo Marriott, San Francisco Airport, CA
3/13-14/15   Academic Academy, Westin South Coast Plaza, Costa Mesa, CA
3/20/15   Noncredit/Curriculum Regional Meeting, Foothill College
4/9-11/15   Spring Plenary Session, Westin San Francisco Airport

2015-2016 Professional Development Opportunities & Conferences of Interest

7/9-11/15   ASCCC Curriculum Institute, Double Tree, Anaheim, CA

Distribution:
Micaela Agyare (LIBR), Ben Armerding (LA), Kathy Armstrong (PSME), Rachelle Campbell (BH), Bernie Day (Articulation Officer), Teresa de la Cruz (Articulation), Leeann Emanuel (DSPS), Isaac Escoto (Faculty Co-Chair), Brian Evans (BSS), Konnilyn Fieg (BSS), Owen Flannery (KA), Valerie Fong (LA), Marnie Francisco (PSME), Brenda Hanning (BH), Robert Hartwell (FA), Carolyn Holcroft (AS President), Kurt Hueg (Dean, BSS), Kay Jones (LIBR), Chris Ju (ASFC Student), Marc Knobel (PSME), Andrew LaManque (AVP Instruction, Administrator co-chair), Allison Lenkeit Meezan (BSS), Don MacNeil (KA), Kimberlee Messina (VP, Instruction), Simon Pennington (FA), Lety Serna (CNSL), Paul Starer (Dean, L A), Victor Tam (Dean, PSME), Lan Truong (CNSL)

COLLEGE CURRICULUM COMMITTEE
Committee Members – 2014-15

Meeting Date: **6/16/15**

Co-Chairs (2)

✓	Isaac Escoto	7350	Vice President, Academic Senate (tiebreaker vote only) escotoisaac@foothill.edu
✓	Andrew LaManque	7179	Associate Vice President, Instruction lamanqueandrew@foothill.edu

Voting Membership-12 total; 1 vote per division

	Micaela Agyare	7086	LIBR	agyaremicaela@foothill.edu
✓	Ben Armerding	7453	L A	armerdingbenjamin@fhda.edu
✓	Kathy Armstrong	7487	PSME	armstrongkathy@foothill.edu
✓	Rachelle Campbell	7469	BH	campbellrachelle@foothill.edu
✓	Bernie Day	7225	Articulation	daybernie@foothill.edu
✓	Leeann Emanuel	7212	CNSL	emanuelleeann@fhda.edu
	Brian Evans	7575	BSS	evansbrian@foothill.edu
	Owen Flannery (S)	7213	KA	flanneryowne@fhda.edu
✓	Valerie Fong	7135	LA	fongvalerie@fhda.edu
✓	Marnie Francisco	7420	PSME	franciscomarnie@foothill.edu
	Hilary Gomes (F & W)	7585	FA	gomeshilary@foothill.edu
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✓	Robert Hartwell	7016	FA	hartwellrobert@fhda.edu
	Kay Jones	7602	LIBR	joneskay@foothill.edu
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✓	Allison Lenkeit Meezan	7422	BSS	meezankaren@foothill.edu
	Don MacNeil	6967	K A	macneildon@foothill.edu
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✓	Lety Serna	7059	CNSL	sernaleticia@fhda.edu
	Barbara Shewfelt	7658	K A	shewfeltbarbara@foothill.edu
	Kella Svetich	7924	L A	svetichkella@foothill.edu
✓	Lan Truong	7291	CNSL	truonglan@fhda.edu
✓	Kurt Hueg	7394	Dean	huegkurt@foothill.edu
✓	Paul Starer	7227	Dean	starerpaul@foothill.edu
	Victor Tam	7472	Dean	tamvictor@foothill.edu

Non-Voting Members (4)

	Teresa de la Cruz	7638	Articulation Assistant	delacruzteresa@foothill.edu
		7231	Evaluations	@foothill.edu
✓	Cori Nuñez	7439	Curr Coordinator	nunezcori@foothill.edu
	Chris Ju		ASFC	

Visitors:

Ota Lin, Kounilyn Fig

College Curriculum Committee
Meeting Minutes
Tuesday, June 2, 2015
2:00 p.m. – 3:33 p.m.
President's Conference Room

<u>Item</u>	<u>Discussion</u>
1. Minutes: May 19, 2015	Minutes with corrections in section #7. **M/S** (Starer, Knobel) **Approved**, 1 abstention

2. Announcements
  a. New Course Proposal
 	
  b. Curriculum Coordinator Search Update
  c. Curriculum System Recommendation
 	
  d. Division Reps for 2015-16
	Speaker: Isaac Escoto
	a. One course introduced. Since it mentions computer technology, Armstrong will bring it to the attention of the C S faculty.
	b. Ongoing.
	c. Curriculum System Evaluation: based on the review of the outside systems, De Anza's system and our own, the committee decided that the best choice at this time is to try and make 4 changes to our current system (ranked from the faculty feedback) by the end of Fall quarter. The system will then be re-evaluated to determine the feasibility of continuing to adjust the current system or go back out to look at other systems. ETS is going to ask for volunteers to be interviewed to assist in identifying usability issues. Request that a dean also be included in the information gathering.
	d. **CNSL:** Leeann Emanuel, Lety Serna; **FA:** Ed Goldfarb, Suzanne Weller; **LA:** Valerie Fong; **Library:** Kay Jones; **PSME:** Armstrong, Knobel, Francisco; **Deans:** Kurt Hueg, Paul Starer, Victor Tam. The remainder to be determined in Fall quarter.

3. ADT Reciprocity Draft	**Speaker: Bernie Day, Isaac Escoto** Quite a large percentage of our students arrive at FH with courses from other colleges. With the advent of ADTs, this is becoming more complicated. The draft was reviewed and some changes in wording were recommended. Day will update the doc. Please discuss with your constituent groups. We would like to have this in place if possible for the Fall quarter, as this is a timely topic. The committee commended Day for this well written document.
4. SLO/COR Relationship	**Speaker: Isaac Escoto, Andrew LaManque** There has been some who have requested that we wait until the end of this month to move the current SLOs to the outlines. Faculty will still write and modify the SLOs in TracDat, but the information will be captured and copied into the CORs. They will not be modifiable in C3MS. CCC will have to determine a schedule to update the outlines with the TracDat info. Suggestions were made to update the info every three to five years or at the end of every quarter. It was also suggested that with the required update and review of courses through the C3MS somehow trigger a requirement to also update TracDat. Changing a SLO does not trigger an outline to go through the approval process as the system exists.
5. ADT/C-ID Check In	**Speaker: Bernie Day** Day reviewed the current 20 ADTs for which we have approval, the programs that are being worked on currently and the new degrees that are being vetted. Two of them are very broad-based social science programs. "Finalized Model Curricula" have been created that can not meet the

	limitation of the units as they are more than the 60 semester/90 quarter units but may be used as "transfer guides". **C-ID course update:** approved 161, conditionally approved 11, denied 10, still in the queue 24.
6. Curriculum Deadline Check In	**Speaker: Isaac Escoto** PSME has seen a drop in the number of changes this cycle and they're not sure if people are burnt out or if they really don't have changes. Nunez suggested that we have done so much clean up in the last three years that we may not have a lot to correct/adjust. Nunez also reminded division curriculum committees to review new courses globally: what is the course's purpose and place in curriculum? Making changes to courses every year is problematic as it causes us to have to resend the outlines to the Chancellor's office. Creating a new course and deactivating it the next year is not an efficient use of our time.
7. Goals for 2015-16	Moved to next agenda.
8. Report Out	**CNSL:** ALTW is adding 2 new courses **LA:** adjunct faculty are working on some new courses for restaurant personnel.
9. Adjournment	Adjourned 3:33 p.m.

Attendees: Ben Armerding (LA), Kathy Armstrong (PSME), Bernie Day (Articulation Officer), Leeann Emanuel (CNSL), Isaac Escoto (Faculty Co-Chair), Valerie Fong (LA), Marnie Francisco (PSME), Robert Hartwell (FA), Kurt Hueg (Dean, BSS), Kay Jones (LIBR), Marc Knobel (PSME), Andrew LaManque (AVP Instruction, Administrator co-chair), Lety Serna (CNSL), Paul Starer (Dean, L A), Victor Tam (Dean, PSME), Lan Truong (CNSL)
Minutes Recorded by: C. Nuñez

College Curriculum Committee
Pending Topic Schedule 2014-15

Pending Topics

Topic	Summary	Discussion Schedule	Priority
Department Review of CORs	Is there a global review of all courses by department? In some areas, the pre/coreqs do not align or there is reference to CORs that no longer exist.	2015-16	
Student Preparedness	General conversation about how prepared our students seem to be for our courses. Do they seem to be prepared enough in English? Math? Should we explore possible requisite needs?	2015-16	
Cross-listing Course Policy	There are no written guidelines to explain the procedure for establishing cross-listed courses. We must also discuss the pitfalls of cross-listing, (i.e., maintenance of multiple CORs, state approval for multiple CORs)	2015-16	
Curriculum Sheet Approval	What process is used by divisions to approve curriculum sheets? Is the review of the sheets appropriate for the CCC?	2015-16	

Ongoing Topics

Topic	Proposed Action
ADTs	As new TMCs are approved and published, discipline faculty will continue to apply for those degrees for which FH has local programs and/or will develop courses and degree programs as appropriate for our community.
C-ID (State-wide Course Identification Numbering System)	As C-ID descriptors and TMCs continue to be developed, faculty will continue to collaborate in development of standards by which individual courses may be assigned.
Content Review	As courses are updated or new courses created, Content Review will be done for all prerequisites and co-requisites.
District Equivalency	On going work to identify equivalent courses across our district.

Completed Items

Topic	Action Taken
Elimination of the lecture-lab activity type	The lecture-laboratory activity type is being removed from courses effective Summer 2015. All departments have been notified of the courses needing modification and they have been provided a worksheet on which they may make these changes. The worksheet may be used only

	for the hour/unit change and all other changes must be made through the normal approval process. The worksheet is to be completed and sent to the Curriculum Coordinator by Oct 31, 2014.
Stand Alone Course Process	The legislation allowing local approval for Stand Alone Courses has sunset (Jan 1, 2014) and we have not been given any guidelines from the State regarding any documentation they want from the colleges. How should we proceed?
SLO Approval Process	How often do SLOs get reviewed? Which SLOs get reviewed? A Senate resolution was written and passed directing divisions to create their own process/calendar for reviewing all current SLOs.
Course Currency Policy	Policy and process document approved at CCC.
ADT Reciprocity Policy/Process	CCC will review and/or approve our ADT reciprocity for courses to be considered from non CCCs or courses not clearly applicable for ADT use.
CCC Responsibilities/Guidelines	Created and approved document listing responsibilities of the College Curriculum Committee
AP Related to Local GE	Motion carried to adopt ASCCC resolution regarding granting local GE content credit similar to how AP credit is awarded for IGETC/CSU GE.

*This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

Faculty Author: Rachelle Campbell

Proposed Number: AHS 51   **Proposed Units:** 1
Proposed Hours: 1 hour lecture.
Proposed Transferability: CSU
Proposed Title: Health Careers Exploration

Proposed Catalog Description & Requisites:
This course focuses on assessment and career research in the development of a healthcare career plan. Emphasis is on interest, personality testing, values clarification, career information, research skills, individual skills assessment, decision making, and goal setting specifically in the healthcare field. The course also covers healthcare job trends, education and licensure requirements.

Proposed Discipline:
Diagnostic Medical Technology or Nursing or Radiological Technology or Dental Technology or Respiratory Technologies or Emergency Medical Technologies or Health Care Ancillaries or Pharmacy Technology or Health

To which Degree(s) or Certificate(s) would this course potentially be added?
This would be a stand alone course.

Are there any other departments that may be impacted from the addition of this course? Please identify those departments and the effect:

Comments & Other Relevant Information for Discussion:
This course is geared toward high school students, incoming college students as well as non-traditional students looking for a change in career. This course supports the CTE Statewide Career Pathways by focusing on students who are interested in a Healthcare Career.

Instruction Office:
Date presented at CCC:
Number assigned:

Foothill College
College Curriculum Committee
New Course Proposal

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Faculty Author: Beth Beiers

Proposed Number: ALTW 223   **Proposed Units:** 4
Proposed Hours: 4
Proposed Transferability: Not transferable
Proposed Title: Financial Literacy For The Disabled Student

Proposed Catalog Description & Requisites:
Development of basic understanding of personal banking and saving concepts. Emphasis is on banking services, credit, personal budgeting and making responsible financial choices. Intended for students with disabilities enrolled in the Transition to Work Program.

Proposed Discipline: Disabled Students Services and Programs

To which Degree(s) or Certificate(s) would this course potentially be added?
This is a Stand Alone course.

Are there any other departments that may be impacted from the addition of this course? Please identify those departments and the effect:
No, there are no other departments impacted.

Comments & Other Relevant Information for Discussion:
Transition to Work Program, a 12 month program for students with disabilities who are not able to succeed in traditional community college classes at the time of enrollment.

Instruction Office:
Date presented at CCC:
Number assigned:

Foothill College
College Curriculum Committee
New Course Proposal

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Faculty Author: Beth Beiers

Proposed Number: ALTW 229   **Proposed Units:** 3
Proposed Hours: 3
Proposed Transferability: Not transferable
Proposed Title: Healthy Relationships For The Disabled Student

Proposed Catalog Description & Requisites:
Develops an understanding of personal boundaries and making positive choices in intimate, personal, professional and general relationships. Emphasis on self-esteem, effective communication, development of appropriate personal rules, and recognizing personal safety issues. Intended for students with disabilities enrolled in the Transition to Work Program.

Proposed Discipline: Disabled Students Services and Programs

To which Degree(s) or Certificate(s) would this course potentially be added?
This is a Stand Alone course.

Are there any other departments that may be impacted from the addition of this course? Please identify those departments and the effect:
No, there are no other departments impacted.

Comments & Other Relevant Information for Discussion:
Transition to Work Program, a 12 month program for students with disabilities who are not able to succeed in traditional community college classes at the time of enrollment.

Instruction Office:
Date presented at CCC:
Number assigned:

Foothill College
College Curriculum Committee
New Course Proposal

*This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

Date Proposal Given to Division CCC Rep: Nov 12, 2015
Faculty Author: Michael Loceff

Proposed Number: C S 2M
Proposed Transferability: UC/CSU
Proposed Title: Intermediate Algorithm & Data Structure Methodologies In C++

Proposed Catalog Description: Systematic treatment of intermediate data structures, algorithm analysis and abstract data types in the C++ programming language intended for Computer Science transfer majors. Coding topics include large program software engineering design, multi-dimensional arrays, string processing, primitives, compound types, and allocation of instance and static data. Concept topics include dynamic memory, inheritance, polymorphism, hierarchies, recursion, linked-lists, stacks, queues, trees and hash tables.

Prerequisite: CS 2A.

Proposed Discipline:
Computer Science

Proposed Need/Justification Statement:
This course is a restricted support course for the A.S. degree in Computer Science.

To which Degree(s) or Certificate(s) would this course potentially be added?
Computer Science
Comments & Other Relevant Information for Discussion: This offers a C++ alternative for the AS-T transfer degree in computer science.

Instruction Office:
Date presented at CCC:
Number assigned:
Date number assigned/notification:

Foothill College
College Curriculum Committee
New Course Proposal

This form should be completed by the faculty author as preparation to writing a new course. Your division CC rep can assist you in completing it appropriately, and will forward it to the Office of Instruction for inclusion as an announcement at the next available CCC meeting. The purpose of this form is **interdisciplinary communication**. *The responsibility to rigorously review and approve new courses remains with the divisional curriculum committees.*

Faculty Author: Eta Lin

Proposed Number: PSYC 51   **Proposed Units:** 1
Proposed Hours: 12 hours
Proposed Transferability: CSU
Proposed Title: Applied Research Experience

Proposed Catalog Description & Requisites:
Provides an opportunity for students to gain advanced reflection from their research skills gained through their volunteer research assistant activities in other academic settings. Trainings will be provided in conducting research with human participants and safety procedures. Additional requirements include participation in online and/or in-person workshop trainings on developing research skills, submission of a writing assignment on an assigned reading, and completion of an exit survey regarding their experience as a research assistant.

Proposed Discipline: Psychology

To which Degree(s) or Certificate(s) would this course potentially be added?
AA and AA-T degrees in Psychology

Are there any other departments that may be impacted from the addition of this course? Please identify those departments and the effect:
No other departments are going to be impacted by this class.

Comments & Other Relevant Information for Discussion:
This new course will fill the growing need for students to be more prepared and skilled in hands-on research experiences and methods in the discipline of psychology at 4-year academic institutions.

Instruction Office:
Date presented at CCC:
Number assigned:

Guidelines for certifying students for the Associate Degree for Transfer, (including pass-along guidelines)

It is the College intent to support student progress, transfer and degree/certificate completion by carefully reviewing incoming courses in an effort to determine whether courses completed at other regionally accredited institutions may be substituted for Foothill College courses without compromising the integrity of the academic goal. Appropriate resources will be utilized, including consultation with discipline faculty where appropriate.

Students are required to:

- Complete 90 quarter or 60 semester CSU transferable units.
- Complete all courses in the major with a "C" or better.
- Complete either the CSU GE or **IGETC** general education pattern (CSU IGETC is not mandated; however, Oral Communication is an admission requirement for CSU). In some cases, the ADT may limit the GE option. Biology and Chemistry ADTs may include CSU GE or IGETC for STEM, which allows for some GE units to be completed AFTER transfer.
- Achieve a cumulative transferable GPA of 2.0 in all baccalaureate-level courses.
- Complete a minimum of 12 semester/18 quarter units in residency.

  NOTE: Students can NOT be required to complete any additional "Local requirements".

Pass Along Guidelines – courses from other California community colleges or any other college

Evaluators and/or counselors should reference the original approved Transfer Model Curriculum (TMC) templates, which are published by the California Community College Chancellor's Office and may be found at: http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx

Students who have fulfilled a specific course requirement or entire area of the ADT at a California Community College will be considered to have met those requirements for the same degree at this institution.

<u>"Passing Along" courses – from a CCC or other institution</u>

Course(s) completed at another institution may be substituted for an approved Associate Degree for Transfer (ADT) at this institution following the guidelines below:

1. The proposed course has the same C-ID designation as the comparable course on Foothill's ADT;
2. The proposed course has a C-ID designation that is specified on the Transfer Model Curriculum or CCCCO template for the ADT that is being awarded, whether or not Foothill College includes this course on the ADT. Information regarding C-ID courses is available both at ASSIST.org and at C-ID https://c-id.net/course_compare.html .
3. The proposed course appears to be comparable to a course listed on either the aligned TMC template or Foothill's ADT, but it is uncertain whether the course is approved for C-ID. When in doubt, the course should be reviewed by discipline faculty based upon the course title, catalog description, and content. Outlines for many CCC courses are available at: http://ciac.csusb.edu/outlines.html It may also be appropriate to access ASSIST to determine whether the course in question is already articulated for the major at a CSU. If the proposed course is deemed comparable, this information should be communicated to the discipline faculty for consideration it's application toward satisfaction of the ADT. If the proposed course is from a CCC, the Articulation Officer can verify with the sending institution the C-ID status of such a course.
4. The proposed course is not part of Foothill's ADT degree; however, it could be applied toward the degree based upon the TMC. In cases such as this, apply the course similarly to the CCCCO template. Templates are available at: https://c-id.net/degreereview.html and at http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx
5. When it is unclear whether applying proposed course is appropriate, the requestor should complete the regular Foothill **Petition for Course**

Substitution or Waiver process and route it though appropriate discipline faculty.

6. The Articulation Officer is available as a resource.

Note: it is important to maintain clear and accurate records regarding pass-along decisions.

Evaluator/Faculty Reviewer Resources

Official ADT Templates published by the CCCCO:

http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx

Transfer Model Curriculum for ADTs as developed by intersegmental faculty:

https://c-id.net/degreereview.html

Approved C-ID courses:

https://c-id.net/course_compare.html

C-ID course descriptors:

https://c-id.net/descriptors.html

Current ADT degree requirements at other California Community colleges:

http://ccctransfer.org/ccc/ccc-general-education-sheets-for-csu-and-uc

Existing articulation agreement for CCC, CSU and UC campuses:

http://www.assist.org/web-assist/welcome.html

Associate Degree for Transfer webpages:

http://sb1440.org/ and http://www.adegreewithaguarantee.com/Degrees.aspx

New Department Proposal – EMR

The Health 55 course, which is Emergency Medical Responder (EMR) makes up the first tier of the EMS career pathway for entry level students achieving a course completion. Health 55 (EMR) is a perquisite for Emergency Medical Technician (EMT) at Foothill College. The designation of Health 55 creates confusion for students seeking a career in EMS. HLTH 55 is not recognized by the State EMS Authority nor the National Registry of EMT. This has also created confusion for students and barriers to hiring the most qualified instructors to teach in the discipline. EMR is a Career Technical Education (CTE) program, and has a TOP Code (1250.00). The name change needs to take place to be inline with state and National standards. Therefore it is proposed that the department of *Emergency Medical Responder* **(EMR)** be created and this discipline be linked to TOP Code 1250.00.

The FSA for this department is: Healthcare Services

Course Designations

It is proposed that the following courses be changed to the new department:

Health 55 → Emergency Medical Responder (EMR)

EMR Credit Courses

EMR 50

EMR Non-Credit

EMR 401

EMT Credit Courses

EMT Part A - 301

EMT Part B – 302

EMT Refresher – 303

EMT Non-Credit Courses

EMT Part A – 401

EMT Part B – 402

EMT Refresher - 403

New Department Proposal – MTEC

The Music Technology courses that make up the Music Technology degree and certificate programs would greatly benefit from a new department designation. Currently, all Music Technology courses are housed in the Music Department. We currently offer more than 40 courses in Music Technology and the numbering scheme within MUS has become quite limiting. In addition, students have a difficult time finding the courses due to the sheer number of courses contained in the MUS designation. Music Technology is a Career Technical Education (CTE) program. Therefore it is proposed that the department of **Music Technology (MTEC)** be created and this discipline be linked to TOP Code 1005.00.

The FSA for this department would be: Music
The discipline for MTEC would be: Music

Course Designations

It is proposed that the following courses be changed to the MTEC department:

MUS 50A → MTEC 80A	MUS 81E → MTEC 53B
MUS 50B → MTEC 80B	MUS 81F → MTEC 66A
MUS 50C → MTEC 82A	MUS 81G → MTEC 52B
MUS 50D → MTEC 82C	MUS 81J → MTEC 57B
MUS 51 → MTEC 80C	MUS 82A → MTEC 70A
MUS 58A → MTEC 88A	MUS 82B → MTEC 70B
MUS 58B → MTEC 88B	MUS 82C → MTEC 70C
MUS 58C → MTEC 88C	MUS 82D → MTEC 70D
MUS 60A → MTEC 60A	MUS 82E → MTEC 70E
MUS 60B → MTEC 60B	MUS 82G → MTEC 70F
MUS 60C → MTEC 82B	MUS 83A → MTEC 84A
MUS 62 → MTEC 86A	MUS 84A → MTEC 55A
MUS 66A → MTEC 50A	MUS 84B → MTEC 55B
MUS 66B → MTEC 72A	MUS 84C → MTEC 55C
MUS 66C → MTEC 62B	
MUS 66D → MTEC 72D	
MUS 66E → MTEC 72B	
MUS 66F → MTEC 72C	
MUS 67 → MTEC 62A	
MUS 80A → MTEC 51A	
MUS 81A → MTEC 51B	
MUS 81B → MTEC 57A	
MUS 81C → MTEC 52A	
MUS 81D → MTEC 53A	