



FOOTHILL COLLEGE

COLLEGE ROUNDTABLE MINUTES

Toyon Room

November 07, 2007

Present: Shirley Barker, Maureen Chenoweth, David Garrido, Ach'-sah Harris, Mary Hawkins, Pat Hyland Judy Miner, Anthony Gooran, Dennis Mok, John Mummert, Mike Murphy, Rose Myers, Jay Patyk, Leticia Serna, Roberto Sias, Sarah Snow, Karen Smith, Paul Starer

Guest: Marylou Heslet

The President called the meeting to order at 1:32 pm.

Introductions:

Miner had attendees introduce themselves.

Opening Hearings:

Sias announced that the Foothill College Bookstore will be having a Winter sale on November 15th between 2-6pm. He encouraged everyone to come and see the sale items.

Miner announced that Foothill College hired an EIR (Environmental Impact Report) consultant and she has directed him not to look at the realignment of the loop road because it would have increased the cost from \$6 million to \$10 million. Additionally, Miner stated that where the new North Slope science building will be located, the loop road does not need to be moved.

Starer thanked Barker for taking the lead on the loop road project and getting the issues resolved with the neighbors.

Miner also praised Barker for working with the neighbors who have been frustrated with Foothill College for the last 40 years. She did done a wonderful job, even going so far as to go to their homes to look at Foothill College from their view.

All College Issues:

Transfer Mission – Chenoweth stated they tried something new called the UC Admission workshop which was a success--120 students attended. All the representatives were impressed with the students' interaction. The students asked some good questions. The students were surveyed and the majority said that they learned about the workshops from either their instructors or counselors.

Garrido praised Chenoweth for doing such a great job on a shoestring budget in the transfer center.

Curriculum – Starer announced that he had good news and bad news. The good news is that the Women's Studies degree was approved. The bad news is that the state has put all certificate programs under review. The college has 180 days (from last week) to comply with the new standards. There will be a lot of movement in the curriculum area in the next couple of months. Gone are the days when a department could just offer certificates. There was a huge concern that the certificates were being misused. The state is looking for some uniformity. It has been a while since the state has taken such aggression to prohibit what colleges can print on transcripts.

Miner stated there may still be a way that we can have some form of documentation for the student portfolio. She stated that we can get very creative about what we record in the portfolio while complying with requirements regarding the transcript.

Mummert wanted to know how to communicate these new standard Guidelines to our faculty.

Starer stated the Curriculum Committee will inform everyone.

Sias wanted to know what would happen if we do not meet the states guidelines.

Miner stated that if we are not in compliance with the state guidelines, then the certificates will not be put into the catalog or on student's transcripts.

Miner praised the Child Development area for doing an amazing conference.

Student Outreach and Recruitment and Student Development and Retention – Myers stated that for these areas the biggest thing right now is moving to lower campus. Admission and Records moved yesterday (11/6/07) and for the remainder of this month there will be more moves. Myers stated that they are currently circulating a "WHY" document. She said if you ever wondered why the departments do certain things, the "WHY" document is the perfect opportunity to ask. Myers said that they are taking this opportunity to look at themselves. She further stated that they will compile all of the information from these forms and see what changes are needed. If you need the "WHY" form please ask Rose Myers and she will get it to you.

Garrido wanted to know if the changes will involve policies and procedures and if so will they come to Roundtable.

Myers stated that she will categorize all the questions and bring them to Roundtable. She will also send the "WHY" document to all Roundtable members.

Sias asked if each of the mission areas will also be handled in this format of giving reports at Roundtable. In the past, the presentations were scheduled by the president at college hour. He wanted us to stick to the Roundtable guidelines.

Miner suggested that we put the "College Issues" presentations on the agenda for the next meeting. There may be forum, Q and A or maybe board presentations. Miner felt we could get some mileage out of these presentations. She stated that we also do not want to ask individuals from these areas to do a lot of extra work. She was not sure of the attendance at forums during the college hour. She understood that a lot of different things are taking place on campus at college hour. She asked all attendees to think about specific suggestions and bring them to the next meeting.

Serna stated that we did not always have presentations, that we have skipped some years.

Faculty Position:

Miner thanked the members of Educational Resources who did a wonderful job by gathering at 7:30am to prioritize the faculty position. After reviewing the recommendations and thinking about the basic skills initiative in partnership with the student services, she allocated a position to English instead of Accounting. She said she will be opening a fourth position to include counseling. If we have a retirement between now and June then this position would be filled, if not then she will use some of the money from our One-Time funds to fund this position. Past practice has shown how important counselors are to instruction. The list of faculty positions to be filled included Math, Dental Hygiene, English and Counseling.

Starer commented about a rumor that he heard. He heard that De Anza College got more than their 60% allotment in faculty positions.

Miner stated that she has not heard that they got more than their allotment. It may seem as if they received more than their allotment because they had some retirement and carryover positions (Math and Film/TV) from last year, which bring their faculty positions to about 8 or 9. She stated however that she will ask and confirm.

Heslet expressed her gratitude about the counselor position. She had come to the Roundtable meeting to advocate for the counselor position. She distributed a document detailing what a counselor's duties are and how important it is to have a sufficient number of counselors. She asked all present members of Roundtable to review the document and support the hiring of a new counselor.

Garrido wanted to know what was Educational Resources rationale for putting the four positions ahead of the counseling position.

Barker said that of the 8 positions, 6 of the positions were very strong. Educational Resources had a conversation on the guiding principle. Numbers 3, 4, 5 of Educational Resources rating were within one point of each other. The documentation that was submitted with the counseling position did not express concern for need of a counselor

due to retirement. She said she was not sure how the Educational Resources committee would react to the re-prioritizing of a faculty position.

After much discussion of past practice, procedures, and sense of priority, Miner polled each Roundtable member to determine if they support or oppose her list of prioritized faculty positions.

Barker stated that she supports Miner's recommendation. The Guiding principles do not have checks and balances during the rating process. The Educational Resources committee was looking at productivity. She stated that she is only speaking for herself. The committee is made up of all individuals.

Snow stated she would support the recommendation. She has not taken English 1C because it is only offered in the Spring.

Mok said that counselors were very important. They give a lot of information to students.

Chenoweth stated that she has to abstain because she really likes to hear what is happening. However, as a classified employee, she felt we really needed another counselor.

Serna stated counseling is in need of a counselor. She liked that English is being moved up and felt that more full-time faculty are needed. Serna stated that adjunct faculty are great, but when they are new it takes them awhile to get accustomed to the quarter system.

Smith stated that it is really important that we have faculty teaching classes and would really hate to see faculty positions not filled because they are not being heard.

Patyk agreed with Starer that it is good to see that numbers are not driving the position.

Garrido stated that he does not have enough information to make a recommendation one way or another.

Harris stated that she agrees with Miner recommendations.

Hawkins stated that she does not have enough information to make a recommendation.

Sias stated that he advocates for the represented group.

Murphy stated that he does not have enough information to make a recommendation.

Mummert clarified that the recommended positions were; Math, Dental Hygiene, English and Counseling and he agrees with Miner's recommendations.

Hyland stated that she agrees with Miner's recommendations.

Starer stated that in a perfect world we would hire for all 8 positions, he also agreed with Miner's recommendations.

Consensus supported the President's decision.

Cultural Competence:

Miner turned everyone's attention to the Cultural Competence document. The document that she distributed is the product of cultural competence training for the president's cabinet over the last eight months. They decided to focus initially on race because it is one of the most difficult issues to address. The document is a starting point, and demonstrates that the executive leadership is committed to making this institution culturally competent. She stated that we welcome ideas on ways that this can be achieved. She said she does not want people to be afraid to engage in difficult conversation. Miner asked Myers and Barker to comment on the cultural competent workshop.

Myers stated that during the presidential search, cultural competence emerged as the most important characteristic, but there was no single definition.

Barker said that when talking to someone about race assume positive intent. Do not assume that something was meant in a negative way.

Starer stated that the language in this document is inflammatory. People will have difficulty on how to promote inclusion when this document is limited to race. He encouraged Cabinet to promote ideas for grassroots.

Myers indicated that the intent was to show that the Cabinet is on board to lead the campus.

Sias said that he will champion what is stated in the document. This is 2007 and he feels we need to face reality. Sias stated that with a new president comes a new vision, we may not like change but it has to happen. Sias said that change happens slowly and we cannot live in the past.

Miner said that she understands that the document is provocative and welcomes the opportunity for dialogue.

Meeting adjourned at 3:20pm.

ARH 11/8/07