



FOOTHILL COLLEGE
Integrated Planning & Budget (IP&B)
SUGGESTED CHARGE – SUMMER 2016

The following suggestions are based on discussions at Planning & Resource Council (PaRC), Program Review Committee (PRC) and Operations and Planning Committee (OPC) during the 2015-16 academic year:

- ☐ Review the Administrative Unit Outcome (AUO) process in terms of what areas should be included or covered in program review (either individually or combined with other units).
- ☐ Review the linkages and continuity between the annual and comprehensive program reviews.
- ☐ Review the length (and/or extend) the Comprehensive Program Review cycle for the College.
- ☐ Determine methods to increase the clarity of the connection between the Program Review and prioritization of resource requests by the Operations Planning Committee (OPC). This may include changes to the template to make it clear where the request is coming from (department vs. division program review document). Greater guidance for the individuals submitting the program review would also be helpful – why is there a need for a specific resource – is it tied to a specific learning outcome?
- ☐ Discuss/explore the use of TracDat V5.1 as a single program for student learning outcomes assessment/reflection and program review.
- ☐ Participation in Program Review – should this be mandatory? Discussion of avenues for increasing involvement (specifically for classified staff).
- ☐ Process for hiring new classified staff positions.
- ☐ The need for a process for creation of learning community programs (e.g. Umoja, First Year Experience [FYE], etc.)
- ☐ Develop guidelines/criteria for ranking full-time faculty hires in-cycle.

The following item was initially suggested for IP&B, but it was determined that the discussion should first go to the Academic Senate:

- ☐ Based on the information contained in the Program Reviews regarding program course success rates compared to the institutional standard, PRC recommends the college consider whether departmental level standards would be helpful benchmarks for measuring goals. Do we have each department set their own standards (while also comparing to the institutional standards)? This is already in place with the licensure and job placement rates for certain programs.