

Program Review Committee Recommendations (PRC) to
the Planning and Resource Council (PaRC)

Foothill College

April 20, 2016

This file contains the recommended (to PaRC) responses from PRC to the units completing a comprehensive program review in 2015-16.

For each unit the PRC feedback includes commendations, suggestions for improvement, and recommendations.

Submitted by PRC:

Committee Tri-Chairs: Jiatong Li (*Classified*), Simon Pennington * (*Faculty*), Andrew LaManque (*Administrator*)

Classified Staff Representatives: Claudia Flores, Craig Gawlick

Faculty Representatives: Cara Miyasaki, Michelle Palma, Sara Cooper **

Administrator Representatives: Kevin Harral, Vinita Bali

Ex-Officio Representatives: Elaine Kuo, Justin Schultz

* Simon Pennington participated in the discussions in fall and winter 2015-2016 before stepping off the committee in April 2016 after being appointed Acting Dean of Fine Arts and Communication and Kinesiology and Athletics.

** Sara Cooper began as a member of PRC in April 2016.

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 21, 2016
Accounting

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the departments' work in achieving online student course success rates on par (or above) face to face rates.

PRC notes that this is the 2nd comprehensive program review within this accreditation cycle.

PRC commends the department for its analysis of the SLO and PLO data.

Suggestions for Improvement

PRC suggests that the department make appropriate connections to previous/ongoing program review resource requests, including identifying or further elaborating on the rationale for accounting lab space.

PRC supports the Dean and VPI recommendation regarding exploring tutorial support options (embedded tutoring / supplemental instruction).

PRC suggests that in the future the department create a more clear connection between the need for tutoring and the assessment results for the CL-SLOs and PL-SLOs.

PRC feels that it is clear that equity has been part of the conversation at the department level despite the statement in the program review that equity issues will not be discussed unless there is adequate administrative support / release time. As noted, there is much that can be done by faculty in their classrooms that does not require release time.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Recommendation – Green

PRC recommends the department complete the PL-SLO reflections for 2014-15 and submit them for PRC review by June 15.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Admissions and Records

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department for doing a good job addressing student equity efforts and working to foster a sense of community for the students served.

PRC notes that the department has hired a diverse staff and made a tremendous effort to improve customer service.

Suggestions for Improvement

PRC suggests that on the next program review the department provide greater detail about their partnership efforts with Outreach.

PRC suggests that the department consider possibly developing three different surveys, each aimed at assessing the three focus areas for the department.

PRC suggests that the department look at other data sources (e.g. from online services used – GO2Orientation, etc.) than those included in the program review document.

PRC suggests the department provide more background information for the staff position requests included in the program review.

PRC notes that Sunnyvale Center support services are not discussed in this program review and suggests this be included in the next program review.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Recommendation – Green

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 16, 2016
Apprenticeship

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC compliments the department on a thorough and thoughtful program review; it was obvious time was taken to reflect on the various prompts.

PRC appreciates the clear list of strategies to improve support services within the program.

PRC notes that the document includes a clear nexus between the CL-SLOs and the PL-SLOs; assessments and findings drive discussion.

PRC supports the program objective focused on monthly communication meetings with faculty at the trades to address curriculum changes.

PRC commends program for recognizing the need to offer comparable services for their students (assessment, DRC, library, tutoring, etc.).

PRC commends program for its new program objectives and working toward establishing more transcriptable degrees and certificates (given the uniqueness of this program).

PRC commends the department for focusing and developing initiatives to increase enrollment from disproportionately impacted population groups (ethnicity and gender).

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Suggestions for Improvement

PRC suggests further research be conducted into the decline in applications from African-Americans, Hispanic/Latino and Filipino/Pacific-Islanders.

PRC suggests the department address the decline in program/certificate completion in the next program review.

PRC suggests more work be done to document the nontranscriptable awards and explain the differences in the figures cited in the program review document and what the college submits to the state Chancellors Office.

PRC suggests that research and analysis (using the program review data sheets) be conducted that disaggregates the data by demographics for each program. For example, about one-fourth of the Sound & Communication (APSC) program students have previously earned a degree (associate and higher). Ironworkers (APIW) is primarily Latino (64%) and not White (28%) enrollment. Pipe Trades, Sheet Metal, Field Ironworkers (APPR) has declined in enrollment by 20%; enrollment decline is also seen in APSC (-7%). Additional explanation would be helpful in supporting the statement in the program review document that “the job outlook has been the best since the boom of the late 1980s.”

PRC notes that the college-level comparisons for course success trends were not completed. While there has been a decline in African American and Latino enrollment in APPR, this trend does not appear as evident in the other Apprenticeship programs.

Recommendation – **Green***

PRC rated the for Data Trends & Analysis section of the program review documents as a Yellow due to the drop in certificate completion and declining enrollment in some areas.

PRC recommends that the department submit an analysis of disaggregated program enrollment, course success, and award trends to PRC by October 15, 2016.

The program is recommended to continue in the regular program review cycle.

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Athletics (Student Services)

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department for its student equity efforts (counseling, progress reports, and mentorship by coaches).

Suggestions for Improvement

PRC suggestions that in the next program review the department clarify the 42% standard that is mentioned in Question 1.1K.

Recommendation – **Green**

PRC rated the Outcomes Assessment and Outcomes Reflection sections of the program review documents as a yellow due to the lack of assessment of SA-SLOs (the lack of assessment was noted in program review document, as new SA-SLOs have been developed).

PRC recommends that every athletics course have a completed assessment (CL-SLO) within the three-year program review cycle (2012-2015) and that the assessments be submitted to the PRC for review by June 15, 2016.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 29, 2016
Biology

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

The PRC felt that overall this was a very well written program review.

PRC commends the department for its effort to achieve equitable outcomes for its students. The department has done so in a collaborative way that has involved part time faculty. This work has ranged from helping to organize the Teaching and Learning Summit, to reaching out for embedded tutors, to looking at alternative textbooks to reduce costs for students, to writing a WestEd Grant to pilot reading apprenticeships across the STEM fields.

PRC also commends the department's use of SLO reflections to drive departmental discussion and course-level changes.

The PRC notes the excellent work and innovative pedagogical approaches outlined in the PR and complimented the Biology faculty on their excellent program and course offerings.

Suggestions for Improvement

PRC suggests that in the next program review the department try to more directly link the outdoor classroom resource request to the narrative in the previous PR sections to better outline how the request will benefit students' learning and success.

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PRC suggests the department continue to monitor enrollment (perhaps starting with what might be the contributing factors to changes in enrollment for the BIO 40 series) and consider new strategies for recruitment if needed.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

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Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 3, 2016
Business and Education Partnerships

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the unit for its positive trend on the number of students served.

PRC commends the unit on serving a diverse range of students in the internship program.

Suggestions for Improvement

PRC suggests the department communicate and collaborate with the Student Services Division on the tools being used for student career / network job board (if appropriate).

PRC suggests that the next program review list in more detail the services/courses that have been offered by the department so that others in the college can learn about the contribution the department makes.

PRC suggests that the next program review better articulate the partnerships that currently exist across the campus with other departments/divisions.

PRC suggests the department conduct additional analysis to determine why there might be a gender imbalance (59% male, 41% female) in the students served by the program.

Program Review Committee (PRC) Members:

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Recommendation – Yellow

PRC recommends the department meet with PRC to discuss the recommendations in the Spring 2016 term.

PRC recommends the department develop a short document that more clearly articulates the role it plays meeting the college mission and supporting the college Educational Master Plan Goals. The document should include an expansion of the response regarding Community Education in Question 3B and be shared with PRC for review by June 15, 2016.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Classified Senate

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the Classified Senate for its work and contribution to the college. Classified Senate representatives participate in a number of committees and initiatives on campus.

Suggestions for Improvement

PRC suggests that the department work with members on ways to best communicate about college issues.

PRC supports the suggestion from the President to develop a survey regarding participation, suggestions for improvement, etc.

Recommendation – Yellow

PRC recommends that the department complete AU-SLO reflections for 2014-15 and submit them for PRC review by June 15, 2016.

PRC recommends that members from the Classified Senate meet with PRC in Fall 2016 to discuss their next comprehensive review as well as suggested changes to their AU-SLO assessment/reflection methodology.

The program is recommended to complete an Out-Of-Cycle Comprehensive Program Review for 2016-17.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 29, 2016
Computer Science

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department on a generally well-written and thoughtful reflection about the department / program.

PRC appreciates the work being regarding increasing enrollment of women in STEM majors and courses.

PRC notes the departments has written thoughtful and thorough student learning outcome (SLO) assessment summaries and reflections.

PRC congratulates the department on the approval of the AD-T in Computer Science.

PRC commends the department for its increases in enrollment and for continuing to keep the curriculum current.

PRC notes that the department made clear resource request connections throughout the document.

Suggestions for Improvement

PRC suggests that at its next meeting it discuss how equity-related resource requests might directly address the needs of various student groups (note 8-10% of all Latino students at the college took a CS course in 2014-15).

Program Review Committee (PRC) Members:

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PRC suggests the department develop, with the Dean, a detailed staffing / recruitment plan for finding quality adjunct faculty.

PRC notes that no requests for professional development funding were made and wondered whether this was an oversight?

PRC suggests that the next program review include greater discussion about the Sunnyvale Center and the department's involvement.

Recommendation – **Green**

PRC rated the Student Equity section of the program review document as a yellow for due to the low success rates for targeted [disproportionately impacted] student groups.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 3, 2016
Dean – Biological and Health Sciences (BHS)

DRAFT

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The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the division for the successful use of GoogleDocs for curriculum review and for taking the initiative to find a tool that worked well for the division (an example of the Foothill Innovation spirit!).

PRC appreciates the clear rationale provided for staffing requests.

PRC applauds the division on the development of the Public Health AD-T.

PRC applauds all of the division's community service activities and outreach (national/international); they are inspiring examples.

Suggestions for Improvement

PRC suggests continued early collaboration with other divisions in the development of the Public Health AD-T.

PRC suggests the division work with the Office of Instruction to further articulate the rationale for the resource request related to the program coordinators, including a detailed outline of the responsibilities and time commitments.

Recommendation – Green *

The program is recommended to continue in the regular program review cycle.

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 3, 2016
Dean – Business and Social Sciences (BSS)

DRAFT

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Commendations / Strengths

PRC commends the division for the plan to use a master calendar to examine the scheduling of courses.

PRC commends the division for the exploration of a non-credit Social Science Research Writing course option.

PRC applauds the division's efforts to increase diversity of their faculty.

PRC appreciates the leadership role the division has taken with the Global Studies and Social Justice AD-Ts.

PRC applauds the exploration of an entrepreneurship infused curriculum.

PRC appreciates division faculty for getting involved with the Online Education Initiative (OEI).

PRC recognizes and applauds the division for leading the college in the development of new online course standards.

Program Review Committee (PRC) Members:

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Suggestions for Improvement

PRC suggests continued collaboration with the English department as they explore the non-credit Social Science Research Writing course option (perhaps it would be eligible for an enhanced noncredit certificate)?

Recommendation – Green *

The program is recommended to continue in the regular program review cycle.

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

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Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 3, 2016
Dean – Fine Arts and Communications (FAC)

DRAFT

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Commendations / Strengths

Not evaluated.

Suggestions for Improvement

Not evaluated.

Recommendation – **Red ***

PRC recognizes the administrative transitions in the division. The Comprehensive Program Review document (as submitted) is incomplete and does not reflect the work being done across the division.

The program is recommended to complete an Out-Of-Cycle Comprehensive Program Review for 2016-2017.

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 3, 2016
Dean – Physical Sciences, Mathematics and Engineering (PSME)

DRAFT

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The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the unit for a program review document that clearly outlined the division's equity efforts.

PRC appreciates the global, holistic approach to the program review.

PRC notes the clear rationale for the requests made in the document (regarding staffing).

PRC commends the unit for clear and thorough AU-SLO assessment and reflections.

PRC applauds the initiative to support the recruitment and orientation of part-time faculty outlined in the new objectives section.

Suggestions for Improvement

None.

Recommendation – **Green ***

The program is recommended to continue in the regular program review cycle.

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

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Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 18, 2016
Dean Student Affairs

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

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Commendations / Strengths

Not Evaluated.

Suggestions for Improvement

Not Evaluated.

Recommendation – NA

Due to organizational changes this administrative unit was not evaluated.

Staffing transitions in 2015-16 made it difficult for the department to complete a thorough and evaluative comprehensive report. In weighing the overall goals of the comprehensive review process which require thoroughness and accuracy, over timeliness, it was determined by PRC that the comprehensive report should be delayed until the 2016-17 cycle in order to meet the overall goals of the comprehensive program review process

PRC recognizes that annual program reviews were completed for Student Activities and Judicial Affairs. The program is recommended to complete an out-of-cycle program review in 2016-17.

Program Review Committee (PRC) Members:

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Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 21, 2106
Economics

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

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Commendations / Strengths

PRC commends the department for the approach they have taken in assessing the PL-SLOs through the use of pre-tests and post-tests across various ECON courses.

PRC notes that the updated Economics department website should be helpful to students as they look for prerequisite and other information about departmental courses.

PRC commends the department for its efforts to reach out to students to improve success rates, including through the use of embedded tutoring, and special programs (e.g. India).

PRC commends the department for its innovative curriculum and its support for the campus-wide drive for equity.

Suggestions for Improvement

Following the rubric guidelines, the PRC rated the Data & Trend Analysis & Institutional Standards sections of the program review document as a yellow due to the declining enrollments and course success rates below the standard (particularly online courses). These two areas should receive enhanced monitoring in the future. More research is warranted to understand why the decline in enrollment was higher for African-American, Latino, and Filipino students as compared to Asian and Whites students (targeted students enrollment decline of 27%; all other students enrollment declined of 18%).

PRC suggests the department look more closely at the data by grade, for example examining trends in D, F, W grades.

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PRC wonders if the SLO reflections could include more analysis of the data -- all SLOs should be assessed and reflected on and include a more thorough discussion of the data that details why “no action needed as we were satisfied.”

PRC supports the VPI recommendations to address low online course success rates such as a departmental meeting to review the data and discuss online course quality, and to explore tutoring support for Economics.

PRC concurs with the need to involve adjunct faculty more visibly in the efforts to increase student success rates.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

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Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Educational Center (Middlefield and the Sunnyvale Center)

DRAFT

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Commendations / Strengths

PRC notes that after the discussion with PRC the department did a good job in the revised program review addressing the previous year activities at the Middlefield Campus as well as documenting and discussing the planning for the transition to the Sunnyvale Center.

Suggestions for Improvement

PRC supports the suggestions from the VPI that the department provide a clear outline of how students will access all available services at the Sunnyvale Center and provide a clear plan for community outreach and career pathway development.

PRC suggests that the department assess / revise the AU-SLOs to fit the mission of the Sunnyvale Center (e.g. use a student survey to collect data).

PRC suggests the department identify the internal communication mechanism to inform the College constituency about the Sunnyvale Center and the various marketing efforts.

Recommendation – **Green**

PRC rated the Outcomes Assessment and Outcomes Reflection sections of the program review document as a yellow due to the lack of assessment of AU-SLOs which was noted in TracDat.

PRC recommends that the department complete the outcome assessments and submit them for PRC review by November 11, 2016.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Emergency Medical Service (EMS) / Paramedics

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the program for the work done with Institutional Research (looking at data and discussing how to improve outcomes) to improve the success rates from the clinical rotation and coordination sections.

PRC applauds the effort to secure approval for a non-credit certificate.

PRC appreciates the detail provided regarding productivity changes and concerns.

Suggestions for Improvement

PRC suggests continued monitoring of enrollment as enrollment and course success has shown some decline.

PRC suggests department faculty follow up with the Office of Instruction to ensure that the non-credit certificate receives all the proper approvals to be offered.

PRC supports the Dean's recommendation that the program continue efforts to increase enrollment and success rates among targeted (disproportionately impacted) student groups.

Recommendation – **Green**

PRC rated the Data & Trend Analysis and Institutional Standards sections of the program review documents as a yellow due to the enrollment decline and low course success trends for African-American, Filipino and Latino students.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
English

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC compliments the department on their student equity efforts and the discussion included in the program review associated with each of the initiatives. The department's work and leadership in addressing the needs of our students is clear.

PRC especially commends the department for the accelerated English pathway program and its impact on helping students to achieve their goals.

Suggestions for Improvement

PRC suggests the department consider ways in which students can be notified of scheduling patterns as the department has diverse curriculum and not all courses can be run every term.

Recommendation – **Green**

PRC rated the Outcomes Assessment and Outcomes Reflection sections of the program review documents as a yellow due to the lack of assessment of PL-SLO # 2E within current 3-year cycle.

PRC recommends the department work with the SLO Committee for assistance in conducting program level assessments and provide them for PRC review by June 15, 2016.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Extended Opportunity Programs and Services (EOPS)

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the program for its collaboration with other areas of the College.

PRC compliments the writers on their thorough and thoughtful SA-SLO assessment and reflection.

PRC commends the program for its contribution to the College's student equity efforts.

Suggestions for Improvement

PRC suggest the program develop a more detailed plan for recruitment and retention efforts (particularly with high school students) than what is outlined in the program review.

As noted in the program review, the enrollment of African-American students is declining – PRC suggests the program initiate more research is needed to identify to causes and that the program work with other groups such as the Student Equity Workgroup to develop more detailed plans for turning the decline around.

PRC encourages more detailed research on student outcomes of EOPS students.

Recommendation – Green

PRC rated the Data Trends & Analysis section of the program review documents as a yellow due to declining enrollment in specific targeted student groups (e.g. African Americans).

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 4, 2016
English as a Second Language (ESL)

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department's work with the Teaching and Learning Center (TLC) and the expansion into supplemental instruction.

PRC commends the department on its work with Vocational ESL course development.

PRC commends early initiatives regarding ESLL listening and speaking course /curriculum development.

Suggestions for Improvement

PRC is concerned about declining enrollment and recommends the department develop a plan for identifying its primary student audience (considering both native and international students) and curricular focus, consistent with the college mission statement and Educational Master Plan Goals. The plan might outline steps towards developing alternative pathways and modes of instruction and locations to best serve students. The plan might also outline how the resource requests (Full-time NCEL Instructor/Coordinator, Full-time ESLL Composition Instructor, Full-time ESLL Instructor (Generalist)) are necessary for achieving the objectives of the department and how the two full-time non-credit ESLL instructors hired through a State pathways grant will contribute to the future of the department.

PRC suggests department members review and discuss the Dean and VPI comments.

Recommendation – **Yellow**

PRC recommends that the department meet with PRC in the spring quarter 2016.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

The program is recommended to complete an Out-Of-Cycle Comprehensive Program Review for 2016-17.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Financial Aid

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the office for their work and partnership with Institutional Research to identify ways to better serve students.

Suggestions for Improvement

PRC suggests that the department discuss the pathway for online-only students to receive Financial Aid assistance in its next program review.

PRC suggests that the next program review include a discussion of student support at the new Sunnyvale Center.

PRC notes that no SA-SLO assessment was done in 2014-15 due to 50% staff turnover and the implementation of a new scholarship system. The department has included follow-up (action) plans in TracDat for Spring 2016 (a survey).

PRD supports Dean's comment about the importance of gathering additional data for analysis and discussion.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 13, 2016
General Studies - Science

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the authors for their efforts to address the course success rates below the college aspirational goal through interventions such as the STEM Center, Math Foundations Lab, etc.

PRC commends the Division Deans (2x) for getting together to discuss student equity efforts across both divisions.

Suggestions for Improvement

PRC suggests the program initiate research on student majors and award recipients rather than course takers. The following questions were discussed by PRC:

How many students completing the General Studies: Science degrees are dual majors (or award recipients)?

How many and to what institutions are these students transferring?

Why do students select this program (survey / focus group research)?

How many students have this program in their educational plan?

PRC suggests faculty participants from the program work with the faculty equity coordinator and perhaps the SLO committee to conduct program level outcomes assessments on the students who select this as a major or have it on their education plan.

Recommendation – Yellow*

PRC rated the program review documents as a yellow for all areas as the program review as incomplete.

The PRC recommends the two Deans convene a representative group of faculty to meet with PRC in spring 2016 term to discuss the suggestions for improvement.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

PRC recommends that Section 2E and PL-SLO assessment and reflection be completed and sent to PRC by June 15, 2016.

The program is recommended to complete an Out-Of-Cycle Comprehensive Program Review for 2016-2017.

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Graphic and Interactive Design

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department for work being done to move the curriculum more towards web design and graphic design and stepping away from more traditional arts (in response to market trends and student interest/demand).

PRC commends the department on the use of TracDat to enter in CL-SLO and PL-SLO assessments and reflections.

Suggestions for Improvement

PRC suggests the department continue to monitor productivity.

PRC suggests the department meet to discuss the differences in course success rates for males and females.

PRC suggests more thorough reflections of course-level SLO (CL-SLO) assessments; there is a lack of discussion on how SLO assessment leads to ongoing change and/or improvement.

Recommendation – **Green***

PRC rated the Data Trends & Analysis section of the program review documents as a yellow due to low productivity.

The program is recommended to continue in the regular program review cycle.

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Environmental Horticulture and Design

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department for a well-written and thoughtful reflection about the department's student enrollment and how student demographics can affect student achievement outcomes.

Suggestions for Improvement

PRC suggests the department please use different choice of wording to describe students (e.g. "students with special needs" and/or "better students") when referencing specific student populations; this is a public document.

PRC suggests continued monitoring of course success rates for African American, Latino, and Filipino students.

PRC supports the departments' exploration of collaboration with the Spanish department.

PRC suggests the department explore more culturally diverse content as a way to attract a more diverse student population.

PRC hopes the department will give more thought to possible transfer students and curriculum that aligns with 4 year degree programs.

PRC hopes the department can encourage more meaningful discussion among all faculty in the department.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Recommendation – Green

PRC rated the Outcomes Assessment and Outcomes Reflection sections of the program review documents as a yellow due to very few 2014-15 reflections for HORT course-level SLOs (CL-SLOs).

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 29, 2016
Krause Center for Innovation (KCI)

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department for a much improved program review (compared to last year).

PRC notes similar success rates between male and female students in online courses.

PRC commends the department for its high overall student course success rates (and high targeted student group course success rates).

PRC congratulates the department on its contributions to the College Workforce Mission and for beginning to reach out to other parts of the College and increase awareness.

PRC thanks the department for maintaining open computer lab and study space for Foothill students.

PRC commends the department on its innovative spirit which comes through in the program review document.

Suggestions for Improvement

PRC suggests that the department continue to explore with other departments the possibility of including LinC courses as curricular options for students enrolled in other degree programs.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

PRC concurs with the Presidents comment that the new courses approved for the LinC Certificate should result in a more streamlined curriculum that will better serve the needs of a broad audience of students.

PRC suggests that the department continue to work to determine the most efficient scheduling pattern, especially for its new 3 unit courses.

PRC suggests the department focus its energies in the spring 2016 term to ensure that the requirements for the approval of the new certificate are met for submission to the state.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Kinesiology and Athletic Injury Care

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

Not Evaluated –see note below.

Suggestions for Improvement

Kinesiology and Athletic Injury Care each submitted an annual program review document; the department needs to submit a combined comprehensive program review prior to evaluation by PRC.

Recommendation – **Red**

Incomplete

The program is recommended to complete an out-of-cycle program review in 2016-17.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Marketing and Public Relations

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC appreciates the work being done to revamp the college website.

PRC commends the department for a great job of adapting to social media communication (Hoot, Fusion).

PRC appreciates the communication of shared governance (PaRC) discussions via Fusion.

Suggestions for Improvement

PRC suggests that the department find ways to communicate the number of projects requested by the College and the departments' tracking efforts.

PRC suggests the department conduct additional internal outreach efforts (internal market analysis) to learn more about how employees access information and why some departments have never used marketing services.

PRC notes that data for the trend analysis was not included and that noting that actual number of individuals served would assist the department in its analysis of the department.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 3, 2016
Music General

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department for its good course success rates and high productivity.

PRC appreciates how the department connected the department's equity efforts with the Educational Master Plan (EMP).

PRC appreciates the work and effort made to transfer from completing an annual program review to a comprehensive program review after meeting with PRC in Winter 2016 term.

Suggestions for Improvement

PRC suggests that the department connect with the Student Success and Retention Team in an effort to better align the department's early alert efforts in the classroom.

PRC suggests continued examination of curricular options that might meet the requirements of the Music AD-T degree.

Recommendation – **Green ***

The program is recommended to continue in the regular program review cycle.

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 4, 2016
Online Learning

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC notes that the departments' efforts are integral to the growth of the College.

PRC appreciates that the various areas of what the department does (and associated tasks) are well-detailed.

PRC appreciates the evidence and documentation provided in the program review for the additional staff requested.

Suggestions for Improvement

PRC suggests that the department's efforts to assist faculty are critical to our student equity efforts and this might be better woven into the responses for the next program review document.

PRC suggests that the department consider conducting research to examine the types of students that are taking online courses, including those that are the most successful, to learn from that success.

PRC suggests the department continue its efforts to communicate to the college how it is facilitating the transition from Etudes to Canvas.

PRC suggests that for the next program review the department analyze and report on data from Foothill College-Online Program Review Data Sheet.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Recommendation – Green

PRC rated the Data Trend and Analysis section of program review documents as a yellow because Section 1.2 Instructional Program Data and Enrollment (using the college online program review data sheet) was not completed. While the department does not directly supervise discipline faculty, it does support all online sections and its insights for improvement would be valuable. An analysis of college trends for online course success rates disaggregated by student groups, in particular, would be important for the department to conduct and consider in its work with faculty.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 4, 2016
Pass the Torch

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC appreciates the program's efforts to address the concerns noted last year.

PRC commends the program for its assistance to underrepresented student populations and its contribution as an important part of the College's equity agenda.

PRC commends both Natalia Menendez and Nicole Gray for their dedication and efforts in support of Foothill students.

Suggestions for Improvement

PRC appreciates the incorporation of student voice in the narrative and suggests continued qualitative research using a multitude of methodologies to highlight the impact of the program.

PRC suggests that the program continue to look for ways to partner with the other tutoring services at the College.

Recommendation – **Green***

PRC rated the for Data Trends & Analysis section of the program review documents as a Yellow due to declining enrollment.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 4, 2016
Physical Education

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC congratulates the department on the recently approved Personal Trainer Certificate. The approval was many years in the making and will provide a valuable option for our students.

PRC congratulates the department on the approval of the AD-T in Kinesiology.

PRC notes that the department has a high overall student course success rate compared to the college standard.

PRC appreciates the thorough summary of the accomplishments of the Dance program and its contribution to the College.

Suggestions for Improvement

PRC suggests that the department examine the course families in regards to impact on repeatability; the initial drop in enrollment was likely due to the changes in the repeatability policy, but enrollment has continued to drop; there also needs to be greater discussion regarding low-enrolled courses.

PRC suggests the department initiate additional research on who the students in PHED are and how many are actually affected by repeatability issues? The research/survey might also seek information on what the students want to take and when.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

PRC suggest the department conduct additional discussions regarding the program review process for Physical Education, Kinesiology and Athletic Injury Care, as there is appears to be overlap in courses, instructors, and discussion in the program review documents.

Recommendation – Yellow

PRC recommends that the department complete the PL-SLO assessment and reflections as well as Section 1H and submit the materials to PRC by June 15, 2016.

PRC recommends that PHED schedule a meeting with PRC in the Spring 2016 term.

The program is recommended to complete an Out-of-Cycle Comprehensive Program Review for 2016-17.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Political Science

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department for the work done to produce a much improved program review document (out-of-cycle comprehensive).

PRC applauds the department for its new ideas for increasing student success.

PRC notes that the department addressed the recommendations from PRC regarding last year's comprehensive review.

PRC appreciates the time spent on program review and quantifying the tasks/hours.

Suggestions for Improvement

none

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 18, 2016
President's Office

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC did not evaluate.

Suggestions for Improvement

PRC did not evaluate.

Recommendation – NA

Staffing transitions in 2015-16 made it difficult for the department to complete a thorough and evaluative comprehensive report. In weighing the overall goals of the comprehensive review process which require thoroughness and accuracy, over timeliness, it was determined by PRC that the comprehensive report should be delayed until the 2016-17 cycle in order to meet the overall goals of the comprehensive program review process

PRC recommends the President's Office complete a comprehensive program review in 2016-17 (only an annual program review was completed for 2015-16 due to personnel transitions in the Office of the President (both President and support staff)).

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 4, 2016
Psychology

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department's approach to PL-SLOs (via capstone course assessment).

PRC commends the department for its good course success rates and stable enrollment.

PRC applauds the department on its numerous outside opportunities for students (e.g. internships).

PRC notes that Psychology has the highest number of AD-Ts earned last year.

PRC commends the department for its equity efforts (e.g. embedded tutoring).

Suggestions for Improvement

None.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Spanish

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC commends the department on the work involved to produce a much improved program review (out-of-cycle comprehensive).

PRC applauds the department's efforts to turn enrollment around by critically examining the department's purpose, curriculum and enrollment trends.

PRC applauds the department's use of VoiceThread in the online courses to help improve student success rates.

PRC appreciates the work done with the Spanish Club which adds a sense of community for the students.

Suggestions for Improvement

PRC suggests the department join the Global Studies AD-T discussion and possibly incorporate Spanish courses as part of the degree requirement.

PRC suggests the department continue its discussion and work to gain approval for SPAN 1, 2, 3 as G.E. courses.

PRC recommends the department continue to monitor productivity and enrollment (specifically in SPAN 3 and higher).

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Recommendation – Green

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 13, 2016
Student Success and Outreach

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

Not Evaluated.

Suggestions for Improvement

Not Evaluated.

Recommendation – NA

Due to organizational changes this program was not evaluated.

Staffing transitions in 2015-16 made it difficult for the department to complete a thorough and evaluative comprehensive report. In weighing the overall goals of the comprehensive review process which require thoroughness and accuracy, over timeliness, it was determined by PRC that the comprehensive report should be delayed until the 2016-17 cycle in order to meet the overall goals of the comprehensive program review process

The program is recommended to be included in the next program review for the new organization in which it will be housed.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, April 3, 2016
VP Finance and Administrative Services

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC applauds the department for including a wide range of input in the program review involving entire administrative unit.

Suggestions for Improvement

PRC suggests the department more broadly share facility rental information (location, quantity, revenue earned) internally.

PRC suggests the department develop a quarterly newsletter (reminders, updates, metrics) for the college community.

PRC suggests the department follow up with the Professional Development committee regarding the suggestion of a “Pass The Torch” style program for employees

PRC suggests that for the next program review the department consider synthesizing the multiple responses into a more holistic review.

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Vice President for Instruction and Institutional Research

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

The PRC commends the Office of the VP of Instruction and Research (OVPIR) for its work on the program review template and process, which has transitioned into a meaningful document for purposes of program planning, SLO/PLO review, equity strategies, and resource allocation. The PRC notes the program review process is still evolving with further efforts for improvement in the future.

The PRC commends the OVPIR on its efforts to improve services for students, faculty and staff.

The PRC commends the OVPIR on the increase of the AD-Ts in several departments, which was assisted by the Articulation Office.

Suggestions for Improvement

PRC suggests that the department articulate an enrollment (growth) plan and communicate this with the College; this plan might outline connections between academic programs and possible growth in enrollment and curriculum.

PRC suggests that the department, perhaps through PaRC or the quarterly newsletter, communicate how the VPI addresses enrollment planning with the Deans (i.e., when, what metrics / indicators / data are used, etc.).

Recommendation – **Green**

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

Foothill College 2014-15 Comprehensive Program Review
Program Review Committee Feedback Winter 2016, March 30, 2016
Women's Studies

DRAFT

Thank you for your time and effort in completing the Comprehensive Program Review this year. We know it is a lot of work but we hope it has been helpful. Thank you for your ongoing efforts to improve on behalf of our students. The program review allows others throughout the college to learn about your work and how it supports the college mission, educational master plan, and equity goals.

The Program Review Committee read and discussed each comprehensive program review during a series of meetings in winter 2016. Our feedback is outlined below. We would be happy to meet with the department if there are any questions.

Commendations / Strengths

PRC compliments the approach the department is taking in assessing the PL-SLOs through the use of pre-tests and post-tests across various courses.

PRC commends the department for contributing to the diversity of subject matter available in the G.E. course offerings (particularly with the proposal to offer Women in Sports course).

PRC applauds the departments' involvement in the proposed Social Justice AD-T.

Suggestions for Improvement

PRC suggests the department consider ways to communicate information about a potential A.A. degree in Women's or Gender Studies.

PRC suggests the department meet to discuss the ratio of male (20%) to female (80%) within the Women's Studies courses.

Recommendation – **Green***

PRC rated the Student Equity section of the program review documents as a yellow due to the sudden drop in Latino student success rates.

The program is recommended to continue in the regular program review cycle.

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo

* reviewed by PRC without VPI comments

Program Review Committee (PRC) Members:

Justin Schultz; Andrew Lamanque; Vinita Bali; Kevin Harral; Jiatong Li; Simon Pennington; Cara Miyasaki; Craig Gawlick; Michelle Palma; Claudia Flores; Elaine Kuo