

Division - FT Faculty Requests

Rank	Requestor	Position	Request Rationale	Dean's Comments	VP Comments	VP numerical Rank

Rank	Requestor	Position	Classification	%	Request Rationale	Dean's Comments	VP High/Low Rank	VP Comments
1	Jon Rubin	Contract Education Salesperson	Classified - Self Sustaining position	100	Permanent full-time position to market, sell and help deliver Contract Education services while growing revenue in the Contract Education department. (Self-sustaining)	To develop, manage, and support business customers. From private sector to municipal governments, this person will market, help develop, and sell custom training solutions. This is a business development and customer service position	High - Hold pending possible reorganization	This position is cost effective. The cost of the classified position will be less than the cost of contracting for these services. Also the college will be able to better leverage the contacts and relationships formed by this salesperson will

2	Jon Rubin	Budget & Administrative Specialist	Classified - Self Sustaining position	100	Permanent full-time position to provide budget and administrative support to Contract Education, Internship, Apprenticeship and Community Education programs. (Self-sustaining)	This position is needed to support and track the services and fees in Contract Ed., Community Ed., Internship, and Apprenticeship services. From business development pipeline and financial snapshot to making sure we collect fees in a timely manner and maintain an auditable trail for all business functions.	High - Hold pending possible reorganization	The revenue generation requirements of the Business and Education Division require a support position that is both administrative and budget.
1	Gay Krause	Administrative Assistant I	Classified - Donor Funded position	50	Permanent half-time, donor-funded position needed to provide administrative support and assistance with event planning and marketing activities, as well as the KCI expansion of programs and outreach.	This position will allow the KCI to reduce its dependence on temporary and student workers.	High	The KCI is very thinly staffed and without this position there are gaps in the minimal staffing needed to keep the building open.