



FOOTHILL COLLEGE
Planning and Resource Council (PaRC)
Wednesday, June 18, 2014
DRAFT Minutes

PURPOSE: Participatory Governance Leaders Meeting
LOCATION: Administration Building / Room 1901 / President's Conference Room
TIME: 1:30 – 3:00 PM / First and Third Wednesdays

ITEMS	TIME	TOPICS	LEADERS	EXPECTED OUTCOME
1	1:30-1:32	Welcome	Judy Miner	
2	1:32-1:52	Multi-Year Projection Presentation	Kevin McElroy, Hector Quinonez, Joni Hayes Lamprey	Information
3	1:52-1:55	Approval of Minutes: June 4, 2014	Judy Miner	Action
4	1:55-2:00	Approval of Faculty & Staff Recommendations	Judy Miner	Action
5	2:00-2:05	Facilities Master Plan – 2 nd Read	Bernata Slater	Action
6	2:05-2:10	Accreditation Midterm Report – 2 nd Read	Kimberlee Messina / Andrew LaManque	Action
7	2:10-2:15	Student Equity Plan – 2 nd Read	Student Equity Workgroup	Action
8	2:15-2:25	Recommendations for IP&B Summer Agenda from Workgroups & PRC	Judy Miner	Discussion
9	2:25-2:35	PRC Update	John Mummert / PRC	Information
10	2:35-2:45	Governance Survey Report Out	Andrew LaManque	Information
11	2:45-2:55	Re-convene IP&B (Update Charge)	Judy Miner	Action
12	2:55-3:00	Questions/Concerns/Announcements	Judy Miner	

Notes:

- The first PaRC meeting of 2014-15 will be held on Wednesday, October 1, 2014 from 1:30 – 3:00PM in the President's Conference Room, ADMIN 1901. For more information visit the PaRC website: <http://www.foothill.edu/president/parc/index.php>
- The President's modifications on FTEF recommendations will be reported in Fall Quarter 2014.

Events:

TODAY! – End of Year Celebration from 3:30-5:30PM in the Student Center / Dining Hall
June 19 – Welcome New Administrators – Coffee & Pastries
June 27 – 2014 Commencement!

ATTACHMENTS:

Item 2: Multi-Year Projection Presentation
Item 3: Draft Minutes of June 4, 2014 Meeting
Item 5: Facilities Master Plan
Item 6: Accreditation Midterm Report
Item 7: Student Equity Plan
Item 8: PRC's Recommendations for IP&B
Item 9: PRC Update to PaRC
Item 10: Governance Survey

Present:

Andrew LaManque, Bernata Slater, Craig Gawlick, Denise Swett, Dolores Davison, Erica Onugha, Evelyn Chyn, Hector Qunionez, John Mummert, Joni Hayes-Lamprey, Josh Rosales, Judy Miner, Kevin McElroy Kurt Hueg, Meredith Heiser, Omar Zeitoun, Peter Murray, Roberto Sias, Sarah Munoz

1. Welcome

Judy Miner thanked Roberto Sias, Dolores Davison and the ASFC representatives for their service to PaRC this year. Miner also welcomed the 2014-15 Student Trustee Evelyn Chyn and ASFC President Josh Rosales.

2. Multi-Year Projection Presentation

Kevin McElroy provided an overview of the 2014-15 tentative budget, which was presented to the board on June 16, 2014.

3. Approval of Minutes: June 4, 2014

June 4, 2014 Minutes approved by consensus.

4. Approval of Faculty & Staff Recommendations

Miner noted no changes to the Faculty & Staff Recommendations. Miner confirmed that there would be a report out on developments in the fall. Faculty & Staff Recommendations approved by consensus.

5. Facilities Master Plan – 2nd Read

Bernata Slater sought approval for the Facilities Master Plan. Slater mentioned that minor cosmetic changes might be made before the plan was presented to the Board of Trustees on August 25, 2014. The last Facilities Master Plan was published in 2009. Miner noted that the major changes to the plan included the FHDA Ed Center and the incorporation of student equity as a core value in our teaching environment and technology. Facilities Master Plan approved by consensus.

6. Accreditation Midterm Report – 2nd Read

Andrew LaManque reported that the Accreditation Midterm Report would continue to undergo minor edits over the summer. Both Foothill and De Anza would present the Accreditation Midterm Reports to the Board of Trustees in the fall. Accreditation Midterm Report approved by consensus.

7. Student Equity Plan – 2nd Read

Erica Onugha noted that there were small changes made to the plan since it was first presented to PaRC on June 4, 2014. Changes to the plan included: an objective to collaborate with Institutional Research (IR) for more focused data collection; a notation about student equity

funding from the state; and an announcement that the executive summary would be distributed around campus. Student Equity Plan approved by consensus.

8. Recommendations for IP&B Summer Agenda from Workgroups & PRC

John Mummert presented Program Review Committee's (PRC) recommendations for the Integrated Planning & Budget Committee (IP&B) and also gave a PRC status update. Mummert reported that PRC would provide a draft program review comprehensive template for IP&B to review over the summer. In addition, Mummert called for better alignment and correlation of the program review templates and rubrics, and also the earlier distribution of templates and rubrics to those assigned the task of producing the program review. Mummert also made the request to shorten the comprehensive program review template. Mummert stated that there was also a need to align the comprehensive program review template with the annual program review template. Also, Mummert stressed that attendance to the PRC meetings was vital to the committee's work. Mummert announced that administrators had been assigned to serve on PRC and also that Andrew LaManque would be the new PRC Chair. Lastly, Mummert reported that moving forward PRC would meet with any yellow-rated programs.

Kurt Hueg made the recommendation that IP&B should clarify the next steps for PRC once programs were rated. Miner recommended that there be language included in the PRC guidelines for the notification of bargaining units in the event that a program's rating required additional follow up from other groups/organizations on campus.

9. PRC Update

John Mummert requested that IP&B include the previously discussed PRC recommendations in the committee's summer agenda.

10. Governance Survey Report Out

LaManque and Nergal Issaie presented the 2013-14 Governance Survey results, noting that the survey in entirety was posted online (responses were documented anonymously). LaManque reported that the purpose of the survey was to collect staff feedback on college processes for the purposes of discussing campus improvement in PaRC; ultimately, LaManque continued, PaRC would then make recommendations to IP&B. PaRC discussed the results of the survey.

11. Re-convene IP&B (Update Charge)

Re-convene of IP&B approved by consensus.

12. Questions/Concerns/Announcements

Miner announced that the Year End Celebration was today at 3:30PM in the Dining Hall.