



Transfer Workgroup

Minutes

Date: January 22, 2013 Time: 1:30 p.m.

Location: Room 1943

Attending: Maureen Chenoweth, Bernie Day, Elaine Kuo, Simon Pennington, Elaine Piparo, Paul Starer, Cindy Marshall, Hugo Contreras (President of Student Transfer Club)

Summary

Item	Notes
Welcome	Bernie welcomed the group.
Meeting Minutes Info	Minutes are unavailable for the November meeting as a quorum was not reached.
Discussion of role and tasks of the Transfer Work Group	<p>Four categories of TWG tasks were identified: Equity Success Research, Inreach/Outreach, Transfer Celebration, and Role of the Committee. Discussion ensued regarding upcoming events in those areas.</p> <p>Equity Success Research: A set of classes were identified to receive a survey on factors for success. These surveys will then be further analyzed with comparison to student populations. Elaine Kuo will work on getting this started.</p> <p>Inreach/Outreach: Day on the Hill. Members expressed an interest in making sure that participants have adequate access to transfer information. Transfer Day has been scheduled for October 23, 2013.</p> <p>Transfer Celebration: It was decided to keep the event in Appreciation Hall if available. We also want the event to maintain visibility and engage more students. One idea was to enquire if we can get a list of names of students who request transcripts to be mailed to 4 year colleges. We also want to get more students involved in submitting nominations for the Faculty Award.</p> <p>Role of the committee: It was decided that we needed to research more what exactly will be expected of the TWG by PaRC in relation to the Program Creation and Discontinuance Policy. Bernie will research this for our next meeting. For our spring presentation to PaRC, we decided to present an SB 1440 update - data on Foothill participation, issues, challenges and accomplishments. There was not enough time to address the vacant position of Transfer Director, and this item was tabled.</p>

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Respectfully submitted by Maureen Chenoweth.