



# FOOTHILL COLLEGE

## Core Mission Workgroup Reflections for 2012-13

<b>Institutional Goal:</b> Stewardship of Resources			
<b>Workgroup Objective</b> Revise rubric used in making resource allocations recommendations to PaRC.			
<b>Target Summary</b>		<input type="checkbox"/> Completed	<input type="checkbox"/> In Process
			<input checked="" type="checkbox"/> Not Initiated Explain: Existing rubric was revised to address all types of requests; "Other" category created to account for additional criteria/explanation
<b>Successes</b> <ul style="list-style-type: none"> <li>Revised rubric was presented and accepted by PaRC at December 5, 2012 meeting.</li> <li>All targeted requests were reviewed and rated using revised rubric.</li> <li>35% of resource requests were prioritized and recommended to PaRC on May 15, 2013.</li> </ul>		<b>Challenges</b> <ul style="list-style-type: none"> <li>Need more data/description to prioritize reassign time requests</li> <li>Need more data/description to prioritize various equipment and software requests               <ul style="list-style-type: none"> <li>Requests were "bundled" on chart summary making it difficult to tie to departments' program review</li> <li>No division master prioritization list provided</li> </ul> </li> <li>Need more time to review and prioritize all submitted resource requests (this year number of requests more than tripled and program reviews were not available on time)</li> <li>Define guidelines in "other" category</li> </ul>	
<b>Resource Planning Review</b> Cost(s) \$ _____ <input type="checkbox"/> Financial <input type="checkbox"/> Personnel <input type="checkbox"/> Technology <input checked="" type="checkbox"/> Time <input type="checkbox"/> Other _____			
<b>Progress Indicators (Metrics Update)</b> Previous year's rubric was revised Request revision to program review template, specifically section related to resource requests to align rubric and template			
<b>References &amp; Notes</b> See current rubric as posted on PaRC website: <a href="http://www.foothill.edu/president/minutes/parc2012-13/parc120512/OPC_resource_rubric_with_criteria_2013-draft_2_rev1-Item_3c.pdf">http://www.foothill.edu/president/minutes/parc2012-13/parc120512/OPC_resource_rubric_with_criteria_2013-draft_2_rev1-Item_3c.pdf</a>		<b>Workgroup Participants</b> Meredith Heiser, Bernata Slater, Jay Patyk, Leslye Noone, Pam Wilkes, Karen Smith, Elaine Kuo, Susan Gutkind	