



FOOTHILL COLLEGE
Planning and Resource Council (PaRC)
Wednesday, May 15, 2013
Meeting Minutes

PURPOSE: Participatory Governance Leaders Meeting
LOCATION: Administration Building / Room 1901 / President's Conference Room
TIME: 1:30 – 3:00 PM / First and Third Wednesdays

ITEMS	TIME	TOPICS	LEADERS	EXPECTED OUTCOME
1	1:30-1:35	Welcome	Judy Miner	
2	1:35-1:40	Approval of Minutes: May 1, 2013	Judy Miner	Action
3	1:40-1:55	OPC/Resource Allocation Update	Bernata Slater	Discussion
4	1:55-2:05	May Revise	Bernata Slater	Discussion
5	2:05-2:20	Program Review Committee Report (2 nd Read)	John Mummert	Discussion/Action
6	2:20-2:40	Workgroup Updates (Basic Skills, Transfer, and Workforce, OPC Objectives will be updated at June 5 meeting)	Tri-Chairs	Discussion
7	2:40-2:45	President's Report on Faculty Prioritization Decision	Judy Miner	Discussion
8	2:45-3:00	Questions/Concerns/Announcements	Judy Miner	Discussion

ATTACHMENTS:

Item 1: Draft Meeting Minutes for 5/1/13

Item 2: Updated Program Review Report

Meeting Began at:

Present: Judy Miner, Bob Cormia, Elaine Kuo, Mia Casey, Bernie Day, Margo Dobbins, Bernata Slater, John Mummert, Pam Wilkes, Shelley Schreiber, April Henderson, Nanette Solvason, Mark Anderson, Chris White, Dolores Davison, Leslye Noone, Erin Ortiz, Peter Murray, Roberto Sias, Craig Gawlick, Paul Starer, Dave Devillers, Meredith Heiser, Charlie McKellar, Denise Perez, Susan Gutkind, Carolyn Holcroft, Kurt Hueg, Konnilyn Feig

Item 1: Welcome

Judy welcomed the PaRC group to the meeting.

Item 2: Approval of Meeting Minutes from May 1, 2013 PaRC Meetings

Minutes approved by consensus.

Item 3: Tentative Budget Update/May Revise

Foothill will implement cuts on June 30, 2013. After implementation of cuts (apx. \$5.7M district-wide), budget will be balanced within +/- \$500K to \$1M. No cuts from the state, however our enrollment has declined. The revenue reduction is projected at \$7M, and there are increased expenses, which bring us to a total projected deficit of \$10.2M. With the 13/14 Stability Fund of \$7.6, we are looking at a net shortfall of \$2.5M. Governor's May revise released, but not much to help for us in the revise. A Town Hall will be presented with further analysis on the May Revise the first week of June. This presentation will be posted on the PaRC website.

Item 4: OPC/Resource Allocation Update

OPC has completed their review and ranking. Results and rubric will be posted on the OPC website. Received over 200 requests, and because of the lateness in receiving the program reviews, they only rated 35% of the requests. Looked at division rankings as well as VP rankings in consideration. Some discussion around enrollment, who our students are, who we are focusing outreach to, what programs/courses do we need to attract students.

Item 5: Program Review Committee Report (2nd Read)

The Program Review Committee presented a second read on their report. Questions they had for PaRC, are they ok with recommended ratings; are they ok with the process discussed. Will make some recommendations on the process timeline, so it does not slow down the OPC review. Feedback from Paul Starer/Language Arts: process seems fault-finding focused, no acknowledgement for those who keep their program "Green." Report approved by consensus.

Item 6: Workgroup Updates (Basic Skills, Transfer, and Workforce; OPC Objectives will be updated at June 5 Meeting)

Workforce:

- Reflection #1: Verify use of Perkins funding. Allocation process completed using program review data. Continue to monitor Perkins expenditures to make sure funds are being spent throughout the year (instead of spending all in June). Will continue to increase training related to Perkins funding and process.
- Reflection #2: In progress of getting webpage up.
- Reflection #3: Increase awareness and information access to workforce and CTE programs.
- Reflection #1: Regular presentations at workforce work group meetings regarding workforce and CTE programs. Open to everyone.

Transfer:

- Reflection #1: Conducted six information sessions on student success and transfer. Studied students who took English 209 in Fall 2009, and whether they completed the English sequence by Spring 2012. Looked at first-time new students English placement in Fall 2011 and 2012. Results suggest intervention on English pathway should occur during the first year. It is suggested that interventions in english and math be considered with Latino/a students, as the population shows lower placements in those areas as first-time new students.

Basic Skills:

- Reflection #1: Tracking summer Bridge Program. Reported that 90% of those enrolled in the program completed the program. Over 90% of completion enrolled in fall 2012. Students experience lower success rates when placed in Math 10 and Math 105.
- Reflection #2: Supporting course sequences and pathways to move students through basic skills course sequences. Additional resources provided to Math MyWay. IRW will complete first year. Enrolled 61 in the fall quarter and 39 in winter quarter.

Item 7: President's Report on Faculty Prioritization Decision

List presented including President's recommendations. Will be posted on PaRC website.

Item 8: Questions/Concerns/Announcements

Meeting Adjourned: 3:05 pm