



Minutes
Date: Nov. 15, 2012 Time: 2:30 to 4:00 p.m.
President's Conference Room

Tri-Chairs:

Darya Gilani Sarah De Los Santos Peter Murray

Members:

Susie Huerta Elaine Kuo Linda Robinson Roberto Sias
Voltaire Villanueva Teresa Zwack

Ex-Officio:

Kimberlee Messina

Guests:

Alex Duran April Henderson Mandana Navi

Time	Topic	Notes
2:30p – 2:35p	Welcome Back/Volunteer for Minutes	
2:35p – 3:20p	SBMP: Review action items from last meeting	
3:20p – 3:40p	Update: Sequence Tracking: MMW and IRW	
3:40p – 4:00p	Membership in Winter	
4:00p	Next Meeting and Joint Meeting in January	

Discussion:

1. Sarah volunteered to take minutes.

2. SBMP

- Darya presented data to answer some of the questions that were asked in the previous meeting.
 - Of the students who did not enroll this fall quarter, 15 placed into NCBS 401A, 2 placed into Math 235, 5 placed into Math 220/217/108, 1 placed into Math 105, and 1 placed into Math 10.
 - Reasons for students not enrolling were quoted in the attachment “Notes: SBMP Students, Additional Data.”
 - DRC student improvement in placement ranged from -1 to 3 (levels).
 - Of the students who wanted additional time with the math instructors, 44% had no change in placement. Of the students who suggested to make the program 3 or more weeks longer, 40% had no change in placement.

- Some suggestions on how to modify the SBMP are below.
 - We can ask the counselors to stress that it’s important to take a math class right away, rather than putting it off. If we can find evidence to show that putting off math will increase a student’s odds for failure, then this data may have a bigger impact than just telling students.
 - Instead of having an all-day field trip, we could give math instruction in the morning and have the field trip in the afternoon.
 - Recommend some students to come back for a 3rd week.
 - We can start recruiting at high schools after the holidays. The details, like dates, can be given later.
 - Should we add a technological or recreational component to the program?

- Next year, the EOPS Summer program will be held from the 1st Monday after graduation through the 1st week of August from 8:30 am to 12:00 pm.
 - This past summer, there were some students who were enrolled in one program and therefore, could not attend the other.

(All agendas and minutes will be archived online through the President’s Office.)

- We hope to create one flyer that lists all of the summer academies and gives information about each.
 - After fall quarter ends, Elaine will gather data on what courses the SBMP students took and how they did.
3. Elaine is working on Sequence tracking with English, ESLL and Math. They are doing Comprehensive Program Reviews this year and will be using this data to analyze their course sequences. Issues about selecting equitable cohorts to compare in IRW were discussed. More info to come at the next meeting.
 4. Darya will be stepping down as chair of Basic Skills Workgroup to become tri-chair of the new Program Review Committee that is convening to evaluate program reviews in Winter. She will remain as a member on Basic Skills Workgroup and will assist in that capacity.
 5. **Next Meeting:**
 - December 11, 2012 – 2:30 p.m. – 4:00 p.m. (regular meeting) Funding requests will be discussed at this meeting.
 - January 15, 2013 – 2:30 p.m. – 4:00 p.m. (Joint meeting with Workforce, topic: ALLIES - <http://www.allies4esl.org/>)