



**FOOTHILL COLLEGE**  
Basic Skills Workgroup

**Agenda**

**Date: Dec. 11, 2012      Time: 2:30 to 4:00 p.m.**  
**President's Conference Room**

**Tri-Chairs:**

Darya Gilani                      Sarah De Los Santos                      Peter Murray

**Members:**

Susie Huerta                      Elaine Kuo                      Linda Robinson                      Roberto Sias  
Voltaire Villanueva                      Teresa Zwack

**Ex-Officio:**

Kimberlee Messina

Time	Topic	Notes
2:30p – 2:35p	Welcome Back/Volunteer for Minutes	
2:35p – 3:20p	SBMP: Finalize dates and marketing materials	
3:20p – 3:40p	MMW and IRW Updates	
3:40p – 4:00p	Funding Requests	
4:00p	Next Meeting and Joint Meeting in January	

**Follow up from 11/15 meeting:**

- 2013 Summer Bridge Math Program

Tentative dates: July 8<sup>th</sup> through July 19<sup>th</sup>, Resolve the request for more time but not more weeks? Add instruction to Friday? More hours each day? Add a 3<sup>rd</sup> week for certain levels?

Addition of English component?

Addition of technology/science component?

Addition of more opportunity for socializing/connections?

Increase capacity from 90 to 120? Consult with Math Faculty (Peter)

**References:**

- Basic Skills Workgroup Mission Statement

The Basic Skills Workgroup/College Skills steering committee on the Foothill campus coordinates the design and implementation of programs that support the development of foundation skills in reading, writing, mathematics, English as a Second Language, and learning/study to achieve success in college-level courses. In doing so, we endeavor to focus necessary and purposeful activities in four areas of effective practice: organization/administration, program design, staff development, and instructional practice.

- Website

<http://foothill.edu/president/basicskills.php>

**Next Meeting:**

- January 15, 2013 – 2:30 p.m. – 4:00 p.m. (Joint meeting with Workforce, topic: ALLIES -

<http://www.allies4esl.org/>)

(All agendas and minutes will be archived online through the President's Office.)