FOOTHILL COLLEGE
Basic Skills Workgroup

Agenda
Date: February 16, 2012 Time: 2:30 to 4:00 p.m.
President's Conference Room

Tri-Chairs:

Darya Gilani	Teresa Ong	Peter Murray	
Members:			
Lyliana Hernandez	Susie Huerta	Elaine Kuo	Phuong Lam
Kelly Lopez	Linda Robinson	Sarah De Los Santos	Voltaire Villanueva
Ex-Officio:			
Kimberlee Messina			

Time	Topic	Notes
2:30p – 2:35p	Welcome Back/Volunteer for Minutes	
2:35p – 3:10p	Review Action Items for Objectives	See below
3:10p – 3:25p	Puente – 2010-2011 funding	Voltaire Villanueva
3:25p – 3:40p	Cabrillo Visit	Peter Murray
3:40p – 4:00p	Announcements/Next meeting	Bring your calendars!

Action Items for Objectives:

Objective 1: Summer Bridge Programs
1 – Recruitment (Elaine, Teresa, Lyliana) – Incoming Freshmen, MMW, No placement tests, athletes
2 – Find two Math faculty to lead levels 2 and 3 of the program (Sign students up as NCBS)
3 – Counselors to run CNSL 50 sections for all 3
4 – Set final dates, work with Marketing for materials?

Objective 2:

a. IRW Pathway
   1- Update from Susie? Needs?

b. MMW Pathway
   1 – Update from Sarah? Needs?

References:
• Basic Skills Workgroup Mission Statement
The Basic Skills Workgroup/College Skills steering committee on the Foothill campus coordinates the design and implementation of programs that support the development of foundation skills in reading, writing, mathematics, English as a Second Language, and learning/study to achieve success in college-level courses. In doing so, we endeavor to focus necessary and purposeful activities in four areas of effective practice: organization/administration, program design, staff development, and instructional practice.
• 2011-2012 BSW Objectives
http://foothill.edu/president/basicskills.php

Next Meeting:

• Thursday, March 22, 2:30 p.m. Altos Room

(All agendas and minutes will be archived online through the President's Office.)