



FOOTHILL COLLEGE
Basic Skills Workgroup

Minutes

Date: December 15, 2011 Time: 2:30 to 4:00 p.m.
President's Conference Room

Tri-Chairs:

Darya Gilani

Teresa Ong

Peter Murray

Members:

Lyliana Hernandez

Susie Huerta

Elaine Kuo

Phuong Lam

Kelly Lopez

~~Linda Robinson~~

Sarah De Los Santos

~~Voltaire Villanueva~~

Ex-Officio:

Kimberlee Messina

Time	Topic	Notes
2:30p – 2:35p	Welcome Back/Volunteer for Minutes	
2:35p – 3:00p	Review Action Items from previous meeting	See link below
3:00p – 3:20p	Budget Update	
3:20p – 3:40p	Basic Skills Support	Peter
3:40p – 3:55p	Professional Development	Peter
3:55p – 4:00p	Announcements/Next meeting	Bring your calendars!

Discussion:

1. Teresa Ong volunteered to take minutes.

2. Action items

1: Get SA student grades ⇒ Teresa will give Elaine SA student IDs

2: Lyliana who is absent today will update on this item on the Jan 19 meeting.

3: Get incoming freshmen students who haven't taken placement tests but are enrolled in Fall.

How many people are delaying their math education? Look for students under 25. Degree, certificate or transferable. Elaine to find out. Darya will put in request on research website

4: Lyliana who is absent today will update on this item on the Jan 19 meeting.

5: Darya emailed all programs that received funding last year and invited them to update the group on how that funding was used and how it benefitted students.

6: Budget summary is next on the agenda

7: Peter Murray will provide a Khan academy video/demo at next meeting on Jan 19 (2012)

2. Discussion about Summer Bridge programs

Comment from Sarah DelosSantos about Summer bridge by Kathy: very few basic skills students that she worked with. Those whom she worked with who were BS really need a full class and stay on top of the material. The athletes she worked with were doing a review on their own.

(All agendas and minutes will be archived online through the President's Office.)

2 week boot camp will have to be taught by someone else because Kathy will be working with the Carnegie Foundation in Summer 2012. Peter will follow up.

Math Summer plans:

Booster classes boot camp for those above Math 230.

3 boot camps:

math 401

math 230

math 220 booster

Schedule visit to Cabrillo → Peter will schedule it.

We will give students a pre-placement test to identify basic skills level.

Darya will follow up with Chancellor's office to ensure that we can properly fund it.

3. Budget Summary:

STEP to present next mtg about the \$ given last year.

PTT does not need any money this year

Spent: 32K as of now

Remain: 57K

NCBS books: approved. Teresa to work with Romey.

20 math my way videos to close caption: \$1200

Kimberlee to find out if Judy Baker has the budget for supplemental materials to be captioned.

4. Professional Development ideas

Professional Development for Basic Skills Teachers by Peter.

Goal: to train faculty to work with BS students. How to deal with this population? Create on-going professional development for adjuncts and full time faculty

Can we do this online? Or not just a 1-day training.

Possibly a groups page?