



FOOTHILL COLLEGE
Basic Skills Workgroup

Minutes
Date: April 24, 2012 Time: 2:30 to 4:00 p.m.
Altos Room

Tri-Chairs:

Darya Gilani Teresa Ong Peter Murray

Members:

Susie Huerta Elaine Kuo ~~Kelly Lopez~~ ~~Linda Robinson~~
Sarah De Los Santos Voltaire Villanueva

Ex-Officio:

~~Kimberlee Messina~~

Guests:

Alexandra Duran Kathy Perino

Time	Topic	Notes
2:30p – 2:35p	Welcome Back/Volunteer for Minutes	
2:35p – 3:10p	Objective 1 – Bridge Program	Interest/Intake form
3:10p – 3:30p	Objective 2 - Updates	
3:30p – 3:40p	Cabrillo Visit	Postponed
3:40p – 4:00p	Funding/Call for Proposals	
4:00p	Announcements/Next meeting	Bring your calendars!

Discussion:

- The bulk of this meeting was spent discussing plans for Summer Bridge Math Program (SBMP) recruitment. A draft brochure was edited to add specific parameters in intake processes such as: last math class taken and when, high school and graduation year and whether or not a student has a student identification number. This information will be gathered at Day on the Hill, from current students, placement test results from high schools and in partnership with other academy programs. Follow up item is to contact Kathleen Turner, who is running workshops on placement testing at the DOTH event.
 - Counseling 50 classes are scheduled as 47, 48 and 49. These are the three sections that SBMP students should register for. The math portion of the courses will be scheduled as NCBS 405. This is a no unit-no cost enrollment for students.
 - It was suggested to possibly add a parent info night that is invite-only for students selected to participate in SBMP.
 - The group will meet again after DOTH to debrief and collect all interest forms, and take next steps to recruitment.
 - Funding proposals will be discussed at the next meeting.
- Next Meetings:**
- May 7, 2012, 2:30 p.m. – President's Conference Room
 - May 22, 2012, 2:30 p.m. – President's Conference Room

(All agendas and minutes will be archived online through the President's Office.)