



**FOOTHILL COLLEGE**  
Basic Skills Workgroup

**Agenda**

**Date: April 24, 2012 Time: 2:30 to 4:00 p.m.**

**Altos Room**

**Tri-Chairs:**

Darya Gilani

Teresa Ong

Peter Murray

**Members:**

Lylana Hernandez

Susie Huerta

Elaine Kuo

Kelly Lopez

Linda Robinson

Sarah De Los Santos

Voltaire Villanueva

**Ex-Officio:**

Kimberlee Messina

Time	Topic	Notes
2:30p – 2:35p	Welcome Back/Volunteer for Minutes	
2:35p – 3:10p	Objective 1 – Bridge Program	Interest/Intake form
3:10p – 3:30p	Objective 2 - Updates	
3:30p – 3:40p	Cabrillo Visit	Postponed
3:40p – 4:00p	Funding/Call for Proposals	
4:00p	Announcements/Next meeting	Bring your calendars!

**Action Items for Objectives:**

**Objective 1: Summer Bridge Programs**

- 1 – Recruitment/Intake for Study (Elaine) – Target: DOTH, Athletes, DRC, Highschools
- 2 – Find one more Math faculty to lead section
- 3 – Updated draft schedule (later Math start times)
- 4 – Marketing Flyer
- 5 - Scheduling

**Objective 2:**

a.) IRW Pathway

- 1- Update from Susie? Needs?

b. ) MMW Pathway

- 1 – Update from Sarah? Needs?

**References:**

- Basic Skills Workgroup Mission Statement

The Basic Skills Workgroup/College Skills steering committee on the Foothill campus coordinates the design and implementation of programs that support the development of foundation skills in reading, writing, mathematics, English as a Second Language, and learning/study to achieve success in college-level courses. In doing so, we endeavor to focus necessary and purposeful activities in four areas of effective practice: organization/administration, program design, staff development, and instructional practice.

- 2011-2012 BSW Objectives

<http://foothill.edu/president/basicskills.php>

**Next Meeting:**

- Tuesday, May 22, 2:30 p.m. President's Conference Room

(All agendas and minutes will be archived online through the President's Office.)