



FOOTHILL COLLEGE Basic Skills Workgroup

Minutes

Date: June 14, 2011

Time: 2:30 to 4:00 p.m.

Altos Room

Tri-Chairs:

Darya Gilani

Teresa Ong

Paul Starer

Members:

Lyliana Hernandez

Susie Huerta

Elaine Kuo

Phuong Lam

Debbie Lee

Kelly Lopez

Ex-Officio:

Eloise Orrell/Kimberlee Messina

Guests:

Voltaire Villanueva

Time	Topic	Notes
2:30p - 2:35p	Volunteer to take minutes?	
2:35p - 2:45p	Announcements	
2:45p - 3:15p	Update: Transfer Workgroup collaboration	Transfer Motivational Conference in October
3:15p - 3:30p	ESMP Priorities	
3:30p - 4:00p	Funding discussion	25-30k Available
4:01p	THANK YOU FOR YOUR SERVICE ☺	

Discussion:

• Announcements

- Elaine had her baby, and everything is fine, they are happy and healthy ☺
- Debbie will do the PaRC update at the meeting tomorrow

• Transfer Workgroup Collaboration update:

- The group thought it would be helpful to have information put together on the specifics of what is needed from faculty, for example, a date and time and description of the Transfer Motivational Conference. The Basic Skills Workgroup was very interested in working with the Transfer Workgroup on bringing an understanding and awareness of Transfer into the classrooms and tutorial/Pass the Torch services. Susie and Paul will continue to follow up, and we will schedule a touch base meeting with the two workgroups in early fall.

(All agendas and minutes will be archived online through the President's Office.)

- BSW 2011-2012 ESMP Priorities:

Final priorities were agreed upon, with the addition of a priority affirming the Workgroup's support of innovative programs.

1. Continue to support programs and pathways utilizing methods proven to support underserved students in an engaging and comprehensive manner.
2. Support and centralize tutorial services and supplemental instruction efforts through the sharing of resources, alignment of planning and use of data and research.
3. Continue to support innovative and new programs that serve Basic Skills Students.

- Funding discussion:

The group discussed and approved the following requests to be funded before the end of this year.

1. Puente iPad - \$800
2. Algebra supplies - \$300
3. Math 220 Supplies - \$200
4. MMW Aleks codes - \$960
5. Summer Academy - \$3,000
6. Pass the Torch Summer Admin support - \$10,000

There is a small pot of leftover money remaining, and it will be offered to different programs who qualify, such as EOPS and Non Credit Basic Skills.