

Buildings & Grounds Committee

Meeting Minutes #17

February 18, 2010

Chinese Heritage Room

12:30 p.m. – 1:30:00 p.m.

* indicates attendance

Attendees:	Email	Phone
Mia Casey*	caseymia@fhda.edu	650-949-7408
Sam Connell	connellsamuel@fhda.edu	650-949-7197
Mike Diefenbach	diefenbachmike@fhda.edu	650-949-7185
Margo Dobbins*	dobbinsmargo@fhda.edu	650-949-7038
Art Heinrich* heinrichart@fhda.edu 650-949-6295		
Andrew Horng ahorng@gmail.com		
Kurt Hueg	huegkurt@fhda.edu	650-949-7645
Lynn Mc Comas mccomaslynn@fhda.edu 650-949-6152		
John Mummert	mummertjohn@fhda.edu	650-949-7394
Frank Nunez nunezfrancisco@fhda.edu 650-949-5347		
Erin Ortiz*	ortizerin@fhda.edu	650-949-7060
Denise Perez* perezdenise@fhda.edu 650-949-7256		
Daphne Small	smalldaphne@fhda.edu	650-949-7218
Annette Stenger*	stengerannette@fhda.edu	650-949-7200
Kay Thornton*	thornontonkay@fhda.edu	650-949-7252
Brenda Visas* davisvisasbrenda@fhda.edu 650-949-7033		
Guests		
Ahmed Mostafa – AFSC President		
Jessica Hawkins – Student Representative		

<p>CC8. President's Cabinet Bulletin</p>		
<p>Board</p> <p>Locations</p> <p>Item # The B&G Descriptio Committee n has been Responsib wrestling le with Complete appropriat 5.7.5a e locations for bulletin boards. Student <u>criteria:</u> Easily accessed by students, more color from students (different color flyers); want to know more about</p>		
	<p>11/25/08 Campus Posting Guidelines</p> <p>Next Steps:</p> <p>1. Send Posting Policy to PaRC for final approval. (M. Casey)</p>	<p>B. Visas</p> <p>1/21/10</p>

2.18.1

**Bulletin
Board
Locations**

The B&G
Committee
has been
wrestling
with
appropriat
e locations
for
bulletin
boards.

Student
criteria:

Easily
accessed
by
students,
more color
from
students
(different
color
flyers);
want to
know
more
about
Campus
life from

posted
informatio
n on
bulletin
boards,
and
enough
space for
postings.

Campus
Managem
ent

2.18.2
**Information
Getting to
Students:**

As an outcome of the bulletin board locations, it was brought to the B&G Committee's attention that information is not getting to students. The various methods, Plasma Screens, Fusion, etc. are not reaching students. The

President of AFSC stated he was unaware of an EOPS deadline and never realized we had a PSME

<p>2.18.4 Earth Day April 22, 2010 Light Campus Clean Up Area B&G Committee will discuss the importance of clean up in the areas where they meet students, etc. These areas are the first impressio n when visitors/ students arrive. The suggestion will be passed along in the next Campus Update to the Deans.</p>	<p>B. Visas</p>	<p>In Progress</p>

<p>2.18.4 March Day Drain April 22, 2010 of the Campus Clean Up Event B&G Project would like to sponsor a campus clean up in the afternoon. Currently the activities would include picking up litter, pulling weeds, removing staples from the wooden walls, etc. At our March meeting</p>	<p>B&G Committee</p>	<p>In Progress</p>
<p>we will firm up the details.</p>		

2.18.5
MUP
Fundrais
er – As
part of the
Site
Improvem
ents
Project a
Multi-Use
Path is
planned
from Lot 1
to the
Pedestrian
Bridge.
This will
assist both
bicyclists
and
pedestrian
s
accessing
the
campus
safely.
The
project is
over
budget as
of this
writing.

Therefore,
the MUP
will be an
alternative.
If the
constructi
on price is
bid lower
than
anticipated
, the MUP
could be

<p>2.18.6 Nameplate Meeting Schedule: March 18, 2018 B&G Committee to address will be to draft a nameplate policy. A standard has been developed. However, there is nothing to assist the B&G</p>	<p>B&G Committee</p>	<p>Information</p>	
<p>Committee when we ask Faculty to remove unauthorized or their own rendition of signage.</p>			
<p>3.18.10</p>	<p>Bulletin Board Cost: A quote was received from One Work Place. Each 3 x 4 bulletin board would be approximately \$500, plus Plant Service installation. Foothill Facilities will look for other less costly boards.</p>	<p>B. Visas</p>	<p>In Progress</p>

<p>B&G Meeting Schedule: March 18, CHR, 12:30 p.m. April 22, CHR, 12:30 p.m. May 20, CHR, 12:30 p.m. June 17, CHR, 12:30 p.m. No meetings during summer</p>	<p>Information</p>	
<p>Next Meeting: March 18, 2010, 12:30-1:30 Chinese Heritage Room, Library Building 3500.</p>	<p>Information</p>	