

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Marketing Materials

Date: 4/24/2013

Department/Program:

Division: SS

Amount Requested: \$30,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Could not locate in any Student Services' program reviews

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Ask Foothill

Date: 4/24/2013

Department/Program:

Division: SS

Amount Requested: \$24,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Could not locate request in program review

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Math My Way Student TAs

Date: 4/19/2013

Department/Program: Mathematics

Division: PSME

Amount Requested: \$50,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs		X	
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)	2	2	2

Priority band	Medium
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Additional Comments

Rationale:

Needed to maintain intentional high faculty-student ratio—so always lower enrollment; HR consideration that students have to full-time and do not replace staff

Areas needing further clarification:

Additional research needed on student demographics and success rates; time to completion, future math success

Potential funding source:

Basic Skills Fund

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Let's Play Math
Department/Program: Mathematics

Division: PSME

Date: 4/22/2013
Amount Requested: \$14,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			X
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)		X	
Organizational and operational changes and needs			X
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	1	2	3

Priority band	Low
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Additional Comments

Rationale:

Is this request for outreach purposes? While this request may lead to future enrollment, it does not appear to be for actual current classroom use.

Areas needing further clarification:

Program review did not specify amount requested; clarification about the primary purpose

Potential funding source:

Use existing divisional funds

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Student Workers

Date: 4/24/2013

Department/Program:

Division: KA

Amount Requested: \$10/hr
(1000 hours needed)

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Request not in KA divisional program review

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Custodial and Security

Date: 4/22/2013

Department/Program:

Division: KA

Amount Requested: \$25,000 (est.)

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs		X	
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	3	2	1

Priority band	High
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Additional Comments

Rationale:

Need to pay FHDA facilities staff for overtime, before and after event because these events occur outside the course of academic day; security is necessary and not optional at these events

Areas needing further clarification:

What is the full cost? Request needs to be budgeted moving forward

Potential funding source:

Existing resources or Facilities rental funds

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: IKON Copier

Date: 4/219/2013

Department/Program:

Division: Foothill Global Access

Amount Requested: \$1,814

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			X
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs			X
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)	1	1	4

Priority band	Low
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Additional Comments

Rationale:

Unclear who is using copier—faculty, staff? How is this being used? Is this for professional development? Additional information in program review would be helpful

Areas needing further clarification:

Cost for copier as noted in program review: \$1,796, yet resource request spreadsheet from VPs indicate \$1814—is this due to increased costs? New lease?

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Software for Web Design Class

Date: 4/24/2013

Department/Program:

Division: FA

Amount Requested: \$900

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

What program/department is making this request? Could not locate request in program review; shouldn't division pay for this request?

Areas needing further clarification:

More information is needed; is this an access issue? What kind of software is needed—more specificity? This is a subscription request—so ongoing request?

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Equipment (lights, lamps, etc.)

Date: 4/13/2013

Department/Program:

Division: FA

Amount Requested: \$3,500

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Could not locate request in program review

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Cleaning and Maintenance

Date: 4/19/2013

Department/Program:

Division: KA

Amount Requested: \$10,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage) (increasing trend in facilities rentals)	X		
Organizational and operational changes and needs	X		
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)	3	2	1

Priority band	High
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Additional Comments

Rationale:

Increased usage due to more request for facilities rental (even with lower enrollment trends)

Areas needing further clarification:

Potential funding source:

Ongoing "B" budget funds

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Consumables

Date: 4/22/2013

Department/Program: Chemistry

Division: PSME

Amount Requested: \$10,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)		X	
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	1	1

Priority band	High
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Additional Comments

Rationale:

Needed to use equipment; necessary for classroom/lab instruction

Areas needing further clarification:

Is this baseline supplies and materials needed or high-end extra? What is the true cost? Which courses would use these consumables—or how many students would be served?

Potential funding source:

Use existing divisional funds or lottery

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Lab Equipment (maintenance and service)

Date: 4/13/2013

Department/Program: Chemistry

Division: PSME

Amount Requested: \$7,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	5	0	1

Priority band	High
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Additional Comments

Rationale:

Necessary for program, lab instruction; required for safety issues; however, support for equipment should ultimately come from own division as a divisional priority

Areas needing further clarification:

Potential funding source:

College-wide ending balance

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Uniforms

Date: 4/22/2013

Department/Program: Athletics

Division: KA

Amount Requested: \$40,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need		X	
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	2	0

Priority band	High
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Additional Comments

Rationale:

Necessary for program; also, health and safety issue

Areas needing further clarification:

Request on Athletics program review for \$15,000; amended by dean to \$40,000 to include all teams

Potential funding source:

Existing sources or facility rental funds

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Safety Equipment

Date: 4/24/2013

Department/Program: Athletics

Division: KA

Amount Requested: \$20,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Could not locate request in Athletics program review

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Art Model Fund

Date: 4/22/2013

Department/Program: Art

Division: FA

Amount Requested: \$1,650

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)		X	
Organizational and operational changes and needs		X	
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)		4	2

Priority band	Medium
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Additional Comments

Rationale:

Request important to Art degree program (not AA-T) as this request helps a support course for AA; required course for non-transcriptable certificate (how many students does this serve?)

Areas needing further clarification:

Plans to make this offering part of a core course?

Potential funding source:

Use existing divisional "B" budget funds

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Ceramics

Date: 4/19/2013

Department/Program: Art

Division: FAC

Amount Requested: \$3,350

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			X
Accreditation and legal mandates (inc. health and safety issues)		X	
Data trends (enrollment and/or usage)		X	
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	2	2	2

Priority band	Medium
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Additional Comments

Rationale:

Maintenance of this equipment is necessary for ceramics programs

Areas needing further clarification:

How often does equipment need maintenance? Assume it is an on-going need.

Potential funding source:

Use existing divisional funds

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Day on the Hill

Date: 4/24/2013

Department/Program:

Division: SS

Amount Requested: \$20,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Could not locate in any Student Services' program reviews

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Bay Alarm

Date: 4/19/2013

Department/Program:

Division: LA

Amount Requested: \$2,165

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			X
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	0	2

Priority band	High
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Additional Comments

Rationale:

Necessary given equipment

Areas needing further clarification:

Will investigate possibility of college-wide contract for all alarms; such requests are on-going; ultimately, no division should have to make this request

Potential funding source:

Use existing divisional funds

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Etudes

Date: 4/19/2013

Department/Program:

Division: Foothill Global Access

Amount Requested: \$129,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	0	2

Priority band	High
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Additional Comments

Rationale:

Demonstrated increased usage of Etudes; increase in online course offerings and enrollment—increased offerings using ETUDES; anticipated costs estimated to remain stable (there was an increase from last year’s request—see program review)

Areas needing further clarification:

Potential funding source:

College-wide carryover

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Student Workers
Department/Program: Counseling

Division: SS

Date: 4/24/2013
Amount Requested: \$28,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	0	2

Priority band	High
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Additional Comments

Rationale:

Increasing need for counseling triage, given changes in matriculation regs; program review for counseling indicates \$28,000 request and \$5,000 in transfer center, but could not locate request in transfer center program review so only reviewed for counseling request; do not bundle requests

Areas needing further clarification:

Unclear where students are being served? Perhaps more explanation regarding why there is an increasing trend if table (in program review) indicates drop in students served (due to transition type of counseling offered to students from last year to this year); how was \$50,000 amount determined?

Potential funding source:

Use existing funds

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Travel

Date: 4/22/2013

Department/Program: Athletics

Division: KA

Amount Requested: \$40,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	1	1

Priority band	High
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Additional Comments

Rationale:

Has been previously supported by "B" budget funds; request located in divisional and program program reviews; Fund for one year then evaluate total cost for athletics as this is an ongoing request

Areas needing further clarification:

What is the true cost? Need to investigate or clarify multi-courses for funding

Potential funding source:

Facilities rental funds for one year

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Student Workers
Department/Program: Transfer Center

Division: SS

Date: 4/24/2013
Amount Requested: \$5,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Not rated as could not locate request in transfer center program review; do not bundle with Counseling student assistants request

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Online Orientation

Date: 4/24/2013

Department/Program:

Division: SS

Amount Requested: \$40,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Could not locate in any Student Services' program reviews

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Incubators (2), Refrigerator (1), icemaker

Date: 5/2/2013

Department/Program: Biology

Division: BHS

Amount Requested: \$10,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	4	1	1

Priority band	High
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Additional Comments

Rationale:

Request serves high demand biology courses

Areas needing further clarification:

Is this request to replace what's already existing? Or an update? How much equipment is actually needed? Why does it have to be now? There is an icemaker (functioning) in plant services. Will it be reused? Could it be used here? Why wasn't this request part of the remodel of 5100.

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Computer Cabinet

Date: 4/26/2013

Department/Program: Psychology

Division: BSS

Amount Requested: ???

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs		X	
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	3	2	1

Priority band	High
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Additional Comments

Rationale:

Given prioritization for laptops requested by PSYCH, a cabinet is needed to ensure security of computers

Areas needing further clarification:

Is SPSS the only software to be placed on laptops? Other uses? By other departments? How many students served? Use refurbished computers? What is the total cost?

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Ping Pong Tables
Department/Program: Physical Education

Division: KA

Date: 5/02/2013
Amount Requested: \$10,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not Rated
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Additional Comments

Rationale:

Not on program review

Areas needing further clarification:

Issue regarding storage; only temporary storage area identified

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Smithwick Audio Mixing Console

Date: 5/02/2013

Department/Program: Music Theater

Division: FAC

Amount Requested: \$75,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)		X	
Organizational and operational changes and needs		X	
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	1	4	1

Priority band	Medium
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Additional Comments

Rationale:

Request located in Music Theater program review

Areas needing further clarification:

Program review states enrollment is up, but data (program review data sheet) reflects the opposite. What is the status of MUS 85A? Relationship to Music Technology program?

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Surround Sound (5.1 speaker system)

Date: 4/26/2013

Department/Program: Music Technology

Division: FAC

Amount Requested: \$20,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)		X	
Organizational and operational changes and needs	X		
Future need	X		
Other	X		
Criteria Total (add up number of high, medium, low indicators)	3	2	1

Priority band	High
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Additional Comments

Rationale:

For main recording studio audio control room to maintain currency; part of refresh cycle

Areas needing further clarification:

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Building 1100 Acoustical Upgrade

Date: 5/02/2013

Department/Program: Music Technology

Division: FAC

Amount Requested: \$25,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			X
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)		X	
Organizational and operational changes and needs	X		
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	2	2	2

Priority band	Medium
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Additional Comments

Rationale:

Request identified in Music Technology program review

Areas needing further clarification:

Missing sections of program review

Potential funding source:

Is this an equipment request or a facilities request? If a facilities request, it would not be Measure C. Perhaps Measure E?

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Additional tablets (Samsung, iPad) for instructor class-time use

Date: 5/10/2013

Department/Program: Math

Division: PSME

Amount Requested: \$21,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs			X
Future need	X		
Other			X
Criteria Total (add up number of high, medium, low indicators)	3	0	3

Priority band	Medium
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Additional Comments

Rationale:

Agree with VP comments to wait for faculty evaluation re: tablet technology

Areas needing further clarification:

Is this request related to board/college policy—is this a compliance issue? Should such requests also be shared with Tech taskforce in terms of an overall college technology plan?

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Software (Mathematic site license, MathType, TI-Emulator)

Date: 5/10/2013

Department/Program: Math

Division: PSME

Amount Requested: ??

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)		X	
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs			X
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)	1	3	2

Priority band	Medium
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Additional Comments

Rationale:

Limited information per program review document; request does speak to basic skills core mission; however, no amount specified

Areas needing further clarification:

Renewal licensing questions; need clearer rationale regarding accessibility and connection requirements

Potential funding source:

Lottery

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Instructional Equipment (IE) & Library Funds

Date: 4/29/2013

Department/Program: Library

Division: LRC

Amount Requested: \$250,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	5	0	1

Priority band	High
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Additional Comments

Rationale:

One-time funding source (currently how library is funded) is drying up so amount in this source is decreasing over time; prioritization due to accreditation requirement of a functioning library (college to fund library)

Areas needing further clarification:

Future construction issues? What is the back-up funding plan as one-time source is expiring?

Potential funding source:

Library Instruction equipment fund

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Desktop computer

Date: 4/26/2013

Department/Program: Graphics & Interactive Design

Division: FAC

Amount Requested: \$1,800

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not Rated
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Additional Comments

Rationale:

Not rated (not in GID program review) but request is part of refresh cycle

Areas needing further clarification:

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Appreciation Hall Audio Visual Upgrade

Date: 5/02/2013

Department/Program:

Division: FAC

Amount Requested: \$150,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	4	1	1

Priority band	High
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Additional Comments

Rationale:

Request located in FA division administrative program review; need to replace sound system and projection for room functionality; need for alignment with other technology available in division; room serves more than just FA division

Areas needing further clarification:

Last time Appreciation Hall AV was upgraded? Is this a refresh issue as funding may depend on refresh cycle?

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: EKG Monitors (7)

Date: 4/26/2013

Department/Program: EMT/EMTP

Division: BHS

Amount Requested: \$105,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need		X	
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	2	0

Priority band	High
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Additional Comments

Rationale:

Part of accreditation need as students should be trained on up-to-date equipment; prioritization based on understanding that this same equipment would not need to be purchased next year

Areas needing further clarification:

How often are the machines needed (replacement timeline)? Life span of monitors? How often does it need to be serviced?

Potential funding source:

Measure C (any other future resources?)

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Statim Sterilizer
Department/Program: Dental Hygiene

Division: BHS

Date: 5/2/2013
Amount Requested: \$7,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			X
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs		X	
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	2	2	2

Priority band	Medium
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Additional Comments

Rationale:

Rating based on rationale from Dean that this request serves as a back-up sterilizer; request for a sterilizer was recently filled

Areas needing further clarification:

What is the life cycle of a sterilizer? What is the impact of faster sterilization? Why is this a safety issue? Is there a less expensive way to meet program goals?

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Digital Panoramic X-ray Unit

Date: 4/26/2013

Department/Program: Dental Assisting/Dental Hygiene

Division: BHS

Amount Requested: \$32,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need	X		
Other	X		
Criteria Total (add up number of high, medium, low indicators)	5	1	0

Priority band	High
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Additional Comments

Rationale:

This request addresses a safety (radiation) issue.

Areas needing further clarification:

What is the full cost for this request? Maintenance? Service costs?

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Microscopes
Department/Program: Biology

Division: BHS

Date: 5/2/2013
Amount Requested: \$50,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need	X		
Other	X		
Criteria Total (add up number of high, medium, low indicators)	5	0	1

Priority band	High
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Additional Comments

Rationale:

Rated "high priority" despite some discrepancies between the program review and budget request sheets. Question of how much is actually needed. Program serves students across campus for various education goals, including degree, transfer, etc.

Areas needing further clarification:

Is this request for microscopes to update/replace what already exists? Why wasn't this request part of the remodel?

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Wall Mat for Fitness Center

Date: 4/29/2013

Department/Program: Adaptive Physical Education

Division: KA

Amount Requested: \$800

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not rated
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Additional Comments

Rationale:

Request removed by dean

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Screens (2) and Center Console in Rooms 4201 and 4301

Date: 4/29/2013

Department/Program:

Division: PSME

Amount Requested: \$30,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not ranked
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Additional Comments

Rationale:

Could not locate request in program review

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Storage

Date: 4/29/2013

Department/Program:

Division: KA

Amount Requested: \$50,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	3	2	1

Priority band	High
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Additional Comments

Rationale:

Request located in KA divisional program review (which indicates \$100,000 request; dean is asking for \$50,000 from college); this is a storage shed that will be partially funded out of the facilities fund; this request is not an add-on

Areas needing further clarification:

According to Director of Facilities & Special Projects (B. Visas), this is a two-year process and needs approval through DSA; final cost estimated to be closer to \$150,00-\$200,000

Potential funding source:

Facilities rental and other funding sources, not identified at this point as they are not available from Measure C/E

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Lighting in Room 5302

Date: 4/29/2013

Department/Program: Dental Hygiene

Division: BHS

Amount Requested: \$125,000 (est.)

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			X
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs			X
Future need	X		
Other			X
Criteria Total (add up number of high, medium, low indicators)	2	0	4

Priority band	Low
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Additional Comments

Rationale:

Request does not seem to be mandated; Student success is already at 100% so not sure how request would directly affect student outcomes; According to program review, this request would address multimedia/presentation issues, which seems like it would be nice to have if there was funding available

Areas needing further clarification:

Program review did not provide estimated figure; Estimated cost per Director of Facilities and Special Projects (B. Visas)

Potential funding source:

Measure C if available (currently not allocated)

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Magnet/Keypad Locks (Team Room doors)

Date: 5/10/2013

Department/Program: Athletics

Division: KA

Amount Requested: \$4,500

(on program review); Dean amendment: \$2,500/door (10 doors)

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			X
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs		X	
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	3	2	1

Priority band	High
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Additional Comments

Rationale:

High cost of request is a concern—can this request be phased in stages? Do one or two doors at a time? It is a safety issue.

Areas needing further clarification:

Potential funding source:

Existing resources

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Accreditation ACBSP

Date: 5/03/2013

Department/Program: Accounting

Division: BSS

Amount Requested: \$1,400

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.		X

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives			
Accreditation and legal mandates (inc. health and safety issues)			
Data trends (enrollment and/or usage)			
Organizational and operational changes and needs			
Future need			
Other			
Criteria Total (add up number of high, medium, low indicators)			

Priority band	Not Rated
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Additional Comments

Rationale:

Not in program review

Areas needing further clarification:

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Laptop computers (10)

Date: 4/26/2013

Department/Program: Psychology

Division: BSS

Amount Requested: ???

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives	X		
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs		X	
Future need	X		
Other		X	
Criteria Total (add up number of high, medium, low indicators)	3	2	1

Priority band	High
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Additional Comments

Rationale:

Request seems to be helpful for building program; increasing currency; however, recommendation to fund is dependent on department to ensure security of the laptops—so may need to identify (or purchase) cabinet first

Areas needing further clarification:

Is SPSS the only software on these laptops? How many students will be served by request? Use of refurbished computers? What is cost for laptops?

Potential funding source:

Measure C

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Software

Date: 5/03/2013

Department/Program: Geography

Division: BSS

Amount Requested: \$3,500

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	3	1	2

Priority band	High
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Additional Comments

Rationale:

Areas needing further clarification:

How often will upgrades be needed?

Potential funding source:

Lottery

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Software

Date: 5/03/2013

Department/Program: Business

Division: BSS

Amount Requested: \$3,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs		X	
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)	1	3	2

Priority band	Medium
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Additional Comments

Rationale:

Enrollment is down, but request seeks to improve/increase numbers

Areas needing further clarification:

Is this request an upgrade to existing software? Unclear from program review

Potential funding source:

Lottery

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Accreditation ACBSP

Date: 5/03/2013

Department/Program: Business

Division: BSS

Amount Requested: \$1,400

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs			X
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)	1	2	3

Priority band	Low
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Additional Comments

Rationale:

This request appears to involve an organization who ongoing yearly fee continues to increase; there appears to be a low future need

Areas needing further clarification:

The request is not clear about what would actually be funded; Is this for a group? A membership fee? Dues? More detail could affect prioritization level.

Potential funding source:

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Athletic Training Intern

Date:5/08/2013

Department/Program: Athletics

Division: KA

Amount Requested: \$17,500

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	1	1

Priority band	High
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Additional Comments

Rationale:

Same request funded last year at \$20,000 (program review); amount is lowered this year; highest divisional priority; also, a safety issue

Areas needing further clarification:

Potential funding source:

College-wide carryover

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Software

Date: 5/03/2013

Department/Program: Accounting

Division: BSS

Amount Requested: \$1,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs		X	
Future need		X	
Other	X		
Criteria Total (add up number of high, medium, low indicators)	2	3	1

Priority band	Medium
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Additional Comments

Rationale:

Areas needing further clarification:

Quickbooks upgrades? Is this a refresh request? Only two classes appear to be affected by this request...more information needed in program review

Potential funding source:

Lottery

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Academic Senate reassign time

Date: 5/08/2013

Department/Program: Academic Senate

Division:

Amount Requested: 0.65 time

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage) N/A			
Organizational and operational changes and needs		X	
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)	0	3	2

Priority band	Medium
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Additional Comments

Rationale:

Reason for request for increased reassign time does not appear to be applicable now, as support at 0.5 because the Academic Senate VP will continue to be the Curriculum Committee Chair; currently there is 1 full release for all officers

Areas needing further clarification:

Account for reassigned time; perhaps a log tracking hours and tasks completed

Potential funding source:

College-wide carryover

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Classified Senate reassign time

Date: 5/08/2013

Department/Program: Classified Senate

Division:

Amount Requested: 0.5 & 0.25

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)			X
Data trends (enrollment and/or usage) NA			
Organizational and operational changes and needs	X		
Future need			X
Other		X	
Criteria Total (add up number of high, medium, low indicators)	1	2	2

Priority band	Medium
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Additional Comments

Rationale:

Request prioritized at 0.5 only (as equivalency to Academic Senate); reassign time could be prioritized higher when there are more resources available; it is noted that with decreased staffing, there is an increased workload for Classified Senate members

Areas needing further clarification:

Potential funding source:

College-wide carryover

**Foothill College Operations Planning Committee (OPC)
2013 Resource Request Rubric for Prioritization – Final**

Title of Request: Assistant Athletic Director reassign time

Date: 4/24/2013

Department/Program: Athletics

Division: KA

Amount Requested: \$25,000

Meets Minimum Requirements	Yes	No
Minimum requirements include alignment with college mission and having a completed program review (including assessment methods, completion and success rates) that includes the resource request.	X	

Criteria	High	Medium	Low
Institutional Learning Outcomes and Core Mission Workgroup Objectives		X	
Accreditation and legal mandates (inc. health and safety issues)	X		
Data trends (enrollment and/or usage)	X		
Organizational and operational changes and needs	X		
Future need			X
Other	X		
Criteria Total (add up number of high, medium, low indicators)	4	1	1

Priority band	High
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Additional Comments

Rationale:

Second highest divisional request; was highly prioritized by VPs and PaRC last year

Areas needing further clarification:

Position should show hours for future requests; what tasks they performed

Potential funding source:

College-wide carryover or department B budget