



FOOTHILL COLLEGE
Basic Skills Workgroup

Minutes

Date: November 30th, 2015

Time: 1:00 to 2:30 p.m.

Rm. 4402

Tri-Chairs:

Maureen Mccarthy

Teresa Zwack

Victor Tam

Members:

Kerry Bahadur

Ashley Bowden

San Lu

Valerie Fong

Katie Ha

Voltaire Villanueva

Allison Herman

Elaine Kuo

Eric Reed

Sam White

Tilly Wu

Sarah Munoz

Justin Schultz

Susie Huerta

Oudia Mathis

Karen Smith

Liz Leiserson

Saad Azam

Ex-Officio:

Kurt Hueg

Agenda:

| Time | Topic | Discussion |
|----------------|--|--------------------|
| 1:00 – 1:10 PM | Review and Approve Minutes | |
| 1:10 – 1:50 PM | Support for Basic Skills students transitioning from Math 220 to Math 105 | Tri Chairs/members |
| 1:50 – 2:20 PM | Math Summer Bridge Brochure – Do we want to make any changes in the program for next year? | Tri Chairs/members |
| 2:20 – 2:30 PM | Questions/Concerns/Announcements | |

Present: Allison Herman, Elaine Kuo, San Lu, Eric Reed, Tilly Wu, Justin Schultz, Liz Leirserson, Maureen Mccarthy, Teresa Zwack, Victor Tam

1. Minutes from the November 2nd meeting were approved.
2. The report on students repeating Math 105 and English 1A was reviewed. The data showed that Basic Skills students in general and students that took Math 220 at Foothill College in particular were overrepresented among students repeating Math 105.

There are 34 students repeating Math 105 for a third time this quarter.

We will start an individual tutoring program for the students repeating Math 105 for a third time next quarter.

(All agendas and minutes will be archived online through the President's Office.)

Eric Reed will find a faculty member from the STEM Center to coordinate the program. The coordinator will start contacting students when grades from the current quarter roll and during the second week of next quarter.

Elaine Kuo will gather student names, email addresses, phone numbers, course load, and possibly if they are a DRC students or veterans.

An online option for the tutoring is desirable.

We will open the program for students on their second attempt if space is available.

It was noted that we should study students who were successful I their second attempt. What changes did they make? Tilly Wu noted that in speaking with the EOPS student, the difference was often that they were able to dedicate more time to the class.

An optional counseling component to the program is desirable. Victor Tam will coordinate with the counseling department to see what is possible.

3. The summer bridge math program will run in two sessions during August like last year. Hopefully, we will be able to run three classes in each session. Finding instructors will be the challenge.

The appropriate changes to the brochure were noted.

Other times during the year to run an English and/or math bridge program were discussed. Fall quarter would be a good time.

Follow-up with bridge program participants is needed. Data on how the students do in the pathway will be considered. It was suggested that we follow the students for more than two years and that we look at data from the first year for multiple years of the program. How can we support these students as they move through the pathway?

4. Victor an Allison have written an email that will be sent to all Foothill faculty soliciting requests for Basic Skills funding.

Next Meeting: January 27th, 2016 from 1:30 to 3 pm