



Minutes
Date: April 13th, 2016 Time: 1:30 to 3:00 p.m.
Rm. 4402

Tri-Chairs:

Maureen McCarthy Teresa Zwack Victor Tam

Members:

Kerry Bahadur	Ashley Bowden	San Lu	Amanda Kolstad-Stobaugh
Valerie Fong	Katie Ha	Voltaire Villanueva	
Allison Herman	Elaine Kuo	Eric Reed	
Sam White	Tilly Wu	Sarah Munoz	
Justin Schultz	Susie Huerta	Oudia Mathis	
Karen Smith	Liz Leiserson	Saad Azam	

Ex-Officio:

Kurt Hueg

Agenda:

Time	Topic	Discussion
1:30 – 1:40 PM	Review and Approve Minutes	
1:40 – 1:50 PM	Budget Update	Justin Schultz
1:50 – 2:05 PM	Review Funding Request Submissions	Tri Chairs/members
2:05 – 2:15 PM	Summer Bridge Updates	Allison Herman, Teresa Zwack, Eric Reed
2:15 – 2:25 PM	FYE and Math My Way	Victor Tam
2:25 – 2:40 PM	Coordination of Learning Communities	Voltaire Villanueva
2:40 – 2:50 PM	Basic Skills Coordinator	Tri Chairs/members
2:50 – 3:00 PM	Questions/Concerns/Announcements	

Present: Amanda Kolstad-Stobaugh, Justin Schultz, Voltaire Villanueva, Eric Reed, Liz Leiserson, Sarah Munoz, Kerry Bahadur Teresa Zwack, Victor Tam, Allison Hermon

1. Minutes from the February 24th meeting were approved with the note that March meeting was cancelled and Elaine Kuo’s presentation on the Educational Master Plan has been moved to May. It is also noted that Foothill College did not apply for the IEPI grant.
2. BSW has about \$9,000 that still needs to be spent from the 2014 – 2015 fund by the end of the academic year. It looks like with continued expenses we will start using the 2015-2016 fund this year. We have a large amount in the 2015- 2016 fund to be spent.

(All agendas and minutes will be archived online through the President’s Office.)

3. Funding requests to buy textbooks for Veteran's and Foster Youth for Basic Skills math classes were considered. These proposals are for a large amount of money compared to the funds available for the Basic Skills workgroup. We would like to know if these groups are (and if not, why not) using other support services and working with Financial Aid to help them purchase textbooks. Foster Youth could join EOPS and get not only text book vouchers, but the other support services they need. Also, follow-up must be done. How will the change in outcomes for the students served be measured and reported to Institutional Research? The workgroup would consider this again on a smaller scale once these questions are addressed.

Funding for Human Library event was considered and approved except for the book vouchers. We need to get feedback from students, faculty and community about the event and document how the event was advertised to the community.

Funding for tutoring services for athletes was considered.

- Eric Reed had agreed to move faculty tutors from the STEM Center to a location more convenient for athletes. A supervisor would not be needed when the tutor is present. No additional funding is required.
- There is support for a Math Summer Bridge session for athletes at a time that works for them. It can be arranged through Eric Reed and should be run in the same way as the other sessions of Math Summer Bridge for research purposes. There would have to be enough participants to fill the class. No additional funding is required.
- The Math department may be changing its policy and no longer requiring graphing calculators. No additional calculator should be purchased pending this decision.
- The coordinator position is expensive and there may be overlap with current tutoring center management. Please discuss this with Katie Ha. Also, we would need to know what percent of the athletes are enrolled in Basic Skills classes before we could consider funding.

4. Updates on Math and English Summer Bridge programs:

Math – The program is currently enrolling and brochures are being distributed.

English – Fliers are being distributed. Brochures will be coming soon. The program will be 4 weeks this year and is going ahead with the other changes discussed earlier in the academic year. Allison Herman is the contact person in Katie Ha's absence.

(All agendas and minutes will be archived online through the President's Office.)

5. There are now a number of learning communities at Foothill College. There needs to be coordination of the different leaning communities and programs so they are not competing. The students should make an informed choice of what the best options are for them. Allison Herman is making Website for all learning communities and programs on campus.

We will continue to discuss the coordination of learning communities, FYE and MMW, and the basic skills coordinator at our next meeting.

Next Meeting: May 11th, 2016 from 1:30 – 3PM