FOOTHILL COLLEGE
Basic Skills +
Student Equity

**Basic Skills and/or Student Equity
Funding Request Summary**

Date Submitted:	January 9, 2017	Funding Year:	2016-2017
Division:	Language Arts	Division Dean:	Paul Starer

Requested Amount: $_____3,000.00_____

Are funds are being requested from Basic Skills _____X_____ or Student Equity _____ ?
If both, indicate the percentage of funding from each source.

Note: Responses for the complete application should be limited to about 2 pages.

1) **Please provide a summary of the request and details on how this request will directly serve the college's basic skills and/or equity goals.**

   We are requesting funding for an ESLL Department retreat for the purpose of norming, establishing standards on course content and understanding of SLOs. SLO reflections indicate that pass/fail rates for certain courses differ greatly among instructors ; thus, it is crucial that we confer in order to establish and maintain consistency. Consistency within each level and through each course sequence will encourage student success as well as satisfaction with the program, while simultaneously ensuring that students pass through the course sequence only after having demonstrated that they have fulfilled the student learning outcomes.

   Much of the norming will focus on our ESLL reading and writing courses, as we know that student success in such courses is essential to success in college. Because students in our ESLL program generally intend to obtain a degree or transfer to a four year university, it is imperative that they receive a solid foundation in academic writing in our below transfer level reading and composition courses if they are to succeed in achieving their educational goals. A key part of providing this foundation for students involves the collaboration among faculty to ascertain and mitigate discrepancies that may exist in how we assess student mastery of learning outcomes.

   Funds will be used to pay 10 part-time faculty at a rate of $50.00 per hour for attending the retreat.

2) **Please provide a timeline for implementation and a schedule of planned activities.**

   The ESLL department needs to convene to determine an exact date. However, we expect to hold the retreat early Spring 2017.

   We intend to schedule a full-day retreat from the hours of approximately 9:00am to 3:00pm. We will be addressing each course individually and conducting norming, with faculty evaluating and discussing samples of student coursework in order to address differences in evaluation standards. We will also exchange ideas for teaching methodologies aimed at helping students master the student learning outcomes for each course. The key courses in which we wish to focus our attention include ESLL 227, "High Intermediate Reading Skills," ESLL 237, "Basic Composition Skills," ESLL 25 "Composition and Reading," ESLL 249 "Advanced Reading." We expect norming for each course to take approximately one to one hour and fifteen minutes. We will break for a one hour lunch. The timeline for this event is as follows:

   9:00-10:15am: Norming for ESLL 227
   10:15-11:30: Norming for ESLL 237

11:30-12:45: Lunch

12:45-1:45: Norming for ESLL 25
1:45-3:00: Norming for ESLL 249

3) **Please describe plans for sustaining the request (if possible) without basic skills or equity funding.**
   We will seek funding from the AEBG grant if Basic Skills funding is not available.

4) **Indicate the metric(s) that should be used to measure success of the activity, e.g. next term or course persistence, course success, degrees completed, faculty learning outcomes, etc.**

   The department intends to examine course success rates in future quarters to determine whether wide gaps in instructors' pass/fail rates continue to exist. In addition, the success rates in subsequent levels among students who passed rather than placed into them will help us determine if students are passing courses are actually prepared for subsequent levels.

5) **Number directly impacted: ___2,552____ students or 16 faculty / staff members.**

Student Equity Executive Summary:
http://www.foothill.edu/president/parc/minutes/parc2014-15/parc10.1.14/SEPexecutivesummary_11.3.14.pdf

Basic Skills Initiative info page & Student Equity Funding Plan Guidelines (see bottom of page):
http://www.foothill.edu/staff/irs/bsi/context.php