

Counseling Services

University Transfer Services

The Transfer Center can help you explore university-transfer opportunities, complete transfer applications and assist with transfer-related questions. You can attend any of the center's free transfer-related workshops, meet with visiting university and college admissions representatives, receive individual guidance, research transfer topics in the center's computer lab and access the center's university transfer reference library. The Transfer Center can also provide you with the current list of the general education requirements for the University of California (UC) and California State University (CSU) as well as the general education requirements for the Foothill College associate in arts and associate in science degrees.

Transfer Admission Guarantees (TAG)

Visit the Transfer Center to learn about Transfer Admission Guarantees (TAG). A TAG is a free, quick and easy way to determine if you are eligible* for admission to a specific college or university. When you successfully complete a TAG, you're given first consideration for admission to select colleges and universities. The TAG requires that you complete agreed-upon general education courses, and courses in your major, with a specified minimum grade point average. Restrictions apply; consult with a Foothill counselor.

* International students are not eligible for TAGs to CSU and UC campuses.

University Transfer Day • Wednesday, Oct. 27 • 10 a.m.–1 p.m.

During Fall Quarter, the Transfer Center hosts University Transfer Day at which admissions representatives from more than 50 colleges and universities, including the UC, CSU, private schools, and out-of-state and international institutions, meet with Foothill students. Admission is free. The event gives you the opportunity to meet one to one with admissions reps, and get answers to questions about financial aid, degree requirements, housing and more. Foothill hosts the annual event to showcase the variety of choices and options available as you prepare to make your transfer decisions.

Call: (650) 949-7235

Click: www.foothill.fhda.edu/transfer/index.php

Come In: Counseling Center Room 8329; Mondays–Thursdays, 9 a.m.–5 p.m.; Fridays, 9 a.m.–3 p.m.; closed Fridays during summer.



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Calculating GPA

The first thing you will need to compute your GPA is the total number of graded units you have completed. To do this, add up the units of courses for which you received a letter grade. This will determine your total letter-graded units.

Although most courses are letter graded, there are some courses that are only offered on a Pass/No Pass basis. These courses do not affect your GPA. After you have added your total number of letter-graded units, calculate the total number of grade points. To do this you will need your transcript. Access your transcript at www.foothill.edu, select *Apply & Register* then *Request Transcript*.

If you need help learning to calculate your GPA, visit the Transfer Center. If you have questions about your GPA or have multiple transcripts, schedule a consultation with a Foothill counselor. To schedule an appointment, go online to the counseling webpage; www.foothill.edu/transfer/counseling.html.

Remember the formula to determine your grade point average is:
$$\text{GPA} = \text{Total grade points} \div \text{Total letter-graded units.}$$

Evaluative Symbols	Grade Points
A+*	Excellent 4.0; see note below
A	Excellent 4.0
A-	Excellent 3.7
B+	Good 3.3
B	Good 3.0
B-	Good 2.7
C+	Satisfactory 2.3
C	Satisfactory 2.0
C-**	See note below
D+	Passing, less than satisfactory 1.3
D	Passing, less than satisfactory 1.0
D-	Passing, less than satisfactory 0.7
F	Failing 0.0
P	Pass (at least satisfactory; units awarded not counted in GPA).
NP	No Pass (less than satisfactory, or failing; units not counted in GPA). Not attaining course objectives.

P and **NP** are assigned to those courses in which student achievement is evaluated on a pass/no pass basis rather than a letter grade. **Pass/No Pass** courses are so designated in the course listing section of the *Course Catalog*.

*In the plus/minus grading system, The **A+** grade is calculated the same as the **A** grade.

In the plus/minus grading system, The **C- grade is not permitted under Title V law.

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Terms to Know

Academic Council—The committee that is responsible for enforcement, interpretation and waiver of academic regulations.

Accredited—A college or program that is officially recognized by a professional association as maintaining certain standards. Accredited programs qualify graduates for admission to higher, or more specialized programs and/or professional practice. Foothill College is accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools & Colleges. This organization is recognized by the Council on Postsecondary Accreditation and U.S. Department of Education.

Foothill is also accredited by the American Dental Association Council of Dental Education, American Medical Association Council of Medical Education and Federal Aviation Administration.

Articulation—A connecting agreement between two or more schools. Articulation agreements between Foothill College and other schools list courses that meet requirements and are transferable.

Associate Degree, AA, AS—The degree awarded by a community college upon satisfactory completion of an organized program. Usually requires at least two years of full-time study and completion of 90 units of prescribed courses.

Award Letter—The letter the student receives to inform him/her of eligible financial aid.

Bachelor's Degree, BA, BS—The degree awarded by a four-year college or university after satisfactory completion of an organized program. Usually requires at least four years of full-time study.

BOG—*Board of Governors Fee Waiver* allows student fees to be paid by the state. Offered to California residents who meet eligibility criteria.

Career Certificate—Courses in a certificate program lead to career preparation; consult the official curriculum sheet for unit requirements.

Career Major—A major primarily intended to prepare students for immediate employment upon completion of study at the community college. Consult with a counselor for program outline.

Certificate—A document indicating that you have satisfactorily completed major courses in a program, but not general education courses. A certificate is not a degree.

Community College—A college that offers lower-division college credit, and awards associate degrees and career skills-related certificates.

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Course Catalog—The *Course Catalog* is your key to a successful Foothill College experience. The catalog contains a wealth of information about courses, campus resources, student services, program descriptions, degree requirements, and college policies and procedures. Use the catalog to:

- Plan your educational program;
- Review Foothill College policies and procedures;
- Learn about courses and degree requirements; and
- Find important dates, phone numbers and locations.

The Foothill College *Course Catalog* is \$4, and is available for purchase in the Campus Bookstore and online at books.fhda.edu.

Credit—Certification of the successful completion of a course, usually expressed in units of coursework.

Credit/No Credit—A policy of granting credit, but no grade, for satisfactory completion of a specific course.

FAFSA—*Free Application for Federal Student Aid*—the application to apply for financial aid, located online at www.fafsa.gov. Foothill College's school code is **001199**.

Freshman—Until you have completed 45 transferable units, you are considered a college freshman.

Full-Time Status—You are enrolled in a minimum of 12 units.

General Education Requirements—A specific group of courses required of all students enrolled in college, regardless of major, who are working toward a degree. Also called breadth requirements. Consult the *Course Catalog* for general education requirements for the associate degree.

Lab—A time period during which you perform experiments or activities to help you understand and learn material related to a course.

Lecture—A course meeting whose primary function is the dissemination of information by or under the direction of an instructor.

Lower Division—Refers to students or courses at the freshman- and sophomore-level of college.

Major—A group or series of courses designed to provide intensive education or training in a specialized area.

Matriculation—The process of helping you identify, plan and complete your educational goals.

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Part-Time Status—You are enrolled in 11 or fewer units.

Placement Testing—The process of gathering information about the individual student, reflecting the student's academic strengths and areas for improvement.

Prerequisite—A requirement that must be met before you can enroll in a particular course. Usually placement test score, a prior course, or previously demonstrated knowledge.

Quarter System—One-third of the academic year. At Foothill College, the Fall Quarter begins in September; Winter Quarter begins in January; and the Spring Quarter begins in late March or early April.

Registration—The official process of enrolling in courses. You must repeat this process each quarter.

Schedule of Classes—The *Schedule of Classes* is designed to help you register for classes. It includes placement test dates; registration instructions; payment and refund instructions; academic calendar, course dates and times; and instructions for adding and dropping courses. The schedule is available online at www.foothill.edu and is mailed to all residences in the college's service area.

Skill Certificate—Courses in this certificate program lead to an occupationally relevant set of skills; consult the official curriculum sheet for unit requirements.

Sophomore—After you have completed 45 transferable units, you are considered a college Sophomore.

Transcript—The list of college courses showing the units attempted, units completed, grades and grade point averages. A transcript from Foothill will only show Foothill courses.

Transfer—Changing enrollment from one college to another while maintaining credit for coursework already completed.

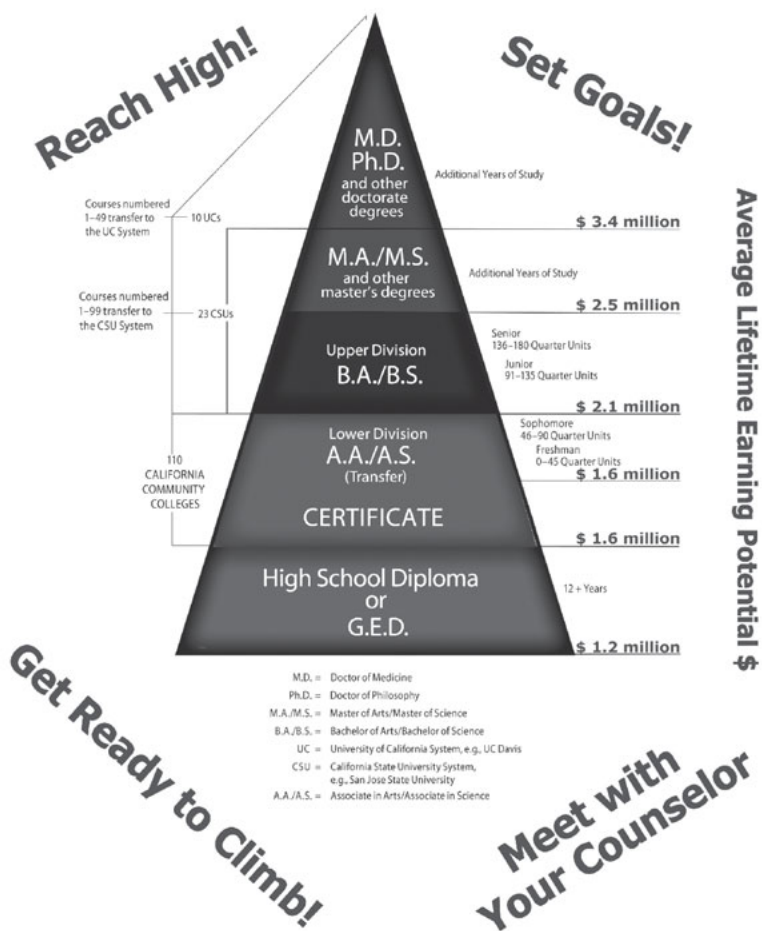
Transfer Major—A major intended for students planning to transfer to a four-year school where the major will be completed. May be different from your Foothill major. Consult with a counselor for required courses and articulation agreement.

Unit—A number that indicates the amount of college credit given to a course. A minimum of 90 units are required for the associate degree.

Upper Division—Refers to students or courses at the junior- and senior-level of college.

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Educational Ladder



**Associated Students of Foothill College (ASFC)
& Student Activities Office**

Student Activities Office, Room 2009; (650) 949-7282, Tricia Davoren, DavorenTricia@foothill.edu

www.foothill.edu/campuslife

Counseling Services

Foothill College Degree & Certificate Programs

Academic Divisions

Adaptive Learning Division
Biological & Health Sciences Division
Business & Social Sciences Division
Counseling Division
Computers, Technology & Information Systems Division
Fine Arts & Communication Division
Language Arts Division
Learning Resource Center & Library Division
Physical Education Division
Physical Sciences, Mathematics & Engineering Division

Associate in Arts Degree

Accounting
Adaptive Fitness
American Studies
Anthropology
Art

- *General*
- *History*
- *Studio*

Business Administration
Business International Studies
Child Development
Chinese
Communication Studies
Creative Writing
Economics
English
General Studies

- *Humanities*
- *Social Science*

Geography
Graphic & Interactive Design
History
Japanese
Law & Society (Pre-Law)
Linguistics
Music
Music Technology
Philosophy
Photography

Physical Education
Political Science
Psychology
Radio Broadcasting
Real Estate
Sociology
Spanish
Special Education
Theatre Arts
Theatre Technology
Women's Studies

Associate in Science Degree

Athletic Injury Care
Biological Sciences
Business Technology

- *Help Desk/Tech Support*
- *Office Administration*

Chemistry
Computer Science
Computer Software Development
Database Management
Dental Assisting
Dental Hygiene
Diagnostic Medical Sonography (pending state approval)
Engineering
Enterprise Networking
Environmental Horticultural & Design
General Electrician
General Studies

- *Science*

Informatics
Interactive & Multimedia Technologies
Internet Technology
Mathematics
Nanoscience
Paramedic
Pharmacy Technician
Physics
Primary Care Associate
Radiologic Technology
Respiratory Therapy
Veterinary Technology
Viticulture & Enology

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Professional & Technical Career Certificates

Accounting
Adaptive Aquatics
Adaptive Fitness Therapy
Anthropology
Art
Business Administration
Business International Studies
Business Technology
Child Development
Chinese
Cisco CCNA Academy
Cisco CCNP Academy
Communication Studies
Computer Science
Computer Software Development
Creative Writing
Database Management
Dental Assisting
Dental Hygiene
Diagnostic Medical Sonography
Emergency Medical Technician
English
Enterprise Networking
Environmental Horticulture & Design
Geographic Information Systems
Gerontology
Graphic & Interactive Design
Help Desk/Technical Support
Informatics
Interactive & Multimedia Technologies
Internet Technology
Japanese
Leadership & Community Service
MCDST Preparation
MCSA Preparation
MCSE Preparation
Microsoft NT Preparation
Music Technology
Network Security
Object-Oriented Software
Office Management
Oracle Database Administration
Paramedic
Pharmacy Technician
Photography & Digital Imaging
Primary Care Associate

Radio Broadcasting
Real Estate
Small Business Administration
Social Welfare
Sociology
Spanish
Special Education Paraprofessional
Theatre Arts
Theatre Technology
Transfer Studies
UNIX System Operations & Administration
Web Administration
Web Programming
Web Publishing
Wireless Networking
Veterinary Technology
Video & Computer Game Design

Apprenticeship Programs

Communication & Sound
Electrician/Residential Electrician
Elevator Construction
Iron-Working
Plumbing & Pipe Fitting
Refrigeration & Air Conditioning/Heating
Sheet Metal

