



ASSOCIATED STUDENTS OF FOOTHILL COLLEGE

12345 EL MONTE ROAD · LOS ALTOS HILLS · CA 94022-4599 · TELEPHONE: (650) 949 7281 · FAX: (650) 941 4574

FUND REQUEST FORM 2013-2014

Rules regarding fund requests: In accordance with our Budget Commission Code (adopted June 21, 2012), full or part time faculty, staff, or administrator of the FHDA district are not allowed to make fund requests, regardless of whether or not they have paid the student body fee. All programs seeking funds need to have a student representative who will lobby on behalf of the program.

1. a. Name of Item/Program/Service: _____
b. Date of proposal: _____

2. a. Student representative: _____
b. Phone number: _____
c. Email address: _____

3. a. Permanent employee who will be responsible for maintaining the fund(s)
Printed name: _____
Signature: _____
Phone number: _____
Email address: _____

4. Total amount being requested: _____

5. Please summarize the item, program or service proposal.

6. Describe any efforts to obtain funding outside of ASFC.

7. a. The estimated number of students that will benefit from this proposal: ____
b. What are the benefits to students who have an Owl Card (discounts)?



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8. Please describe and list this group's past accomplishments.

9. Please provide a complete break down of cost.

Quantity	Item	COST

TOTAL \$ _____

10. Please attach any other relevant documents and materials to this form.

(USE ANOTHER SHEET OF PAPER TO ANSWER ANY OF THE QUESTIONS IF YOU RUN OUT OF ROOM)

PLEASE RETURN TO THE ASFC SECRETARY, OR THE VICE PRESIDENT OF FINANCE, OR PLACE IN ONE OF THEIR BOXES IN THE STUDENT GOVERNMENT OFFICE, ROOM 2011.

PLEASE TURN FORMS IN BY 12PM THE FRIDAY BEFORE THE TUESDAY MEETINGS; OR ELSE IT WILL NOT BE ON THE AGENDA.

PLEASE MAKE SURE TO KEEP A COPY FOR YOURSELF. THANK YOU!

OFFICE USE ONLY
ACTION TAKEN:
NOTES: