

### **Completing the Terms and Conditions Requirement**

1. Go to the Foothill Financial Aid Terms and Conditions webpage ([http://foothill.edu/aid/fa\\_terms.php](http://foothill.edu/aid/fa_terms.php)) and read the information there.
2. Log into your MyPortal account and click on the Financial Aid tab.
3. Click on the “Financial Aid Awards” link next to the green dollar sign.
4. Select the 2013-14 aid year from the dropdown menu and then click “Submit”.
5. Click on the Terms and Conditions tab, read the information provided and, if you agree, click “Accept”.